

CHIEF EXECUTIVE PERFORMANCE REVIEW PANEL



This is not a committee of Council under the LGA 2002

NGĀ MEMATANGA/MEMBERSHIP

His Worship the Mayor, 2 councillors

TE KAUPAPA/PURPOSE

The panel is the primary point of contact for the Chief Executive for discussion of performance and other employment matters.

The Panel:

- Reviews the progress and performance of the Chief Executive against pre-determined objectives.
- Oversees the independent remuneration review process for the Chief Executive and make recommendations to the Council.
- Oversee succession planning and the appointment process and make recommendations to the Council of a new Chief Executive.

NGĀ KAWENGA/RESPONSIBILITIES

Report to Council on the following:

- Conduction of the annual performance review processes and determine a panel view of performance in accordance with best practice principles
- Appointment of independent advisor, in line with budgetary provision set by Council and in conjunction with the Chief Executive
- Negotiating salary and conditions of employment for Council signoff
- Reviewing the Chief Executive's position description and contract
- Annually negotiating appropriate performance measures and targets for the Chief Executive for Council signoff