



# WAIROA DISTRICT COUNCIL

## REGULATORY DEPARTMENT

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## FOOD SELLER'S GUIDE

Legal requirements for your business (stalls, markets, catering).

### THE FOOD ACT 2014

Under this Act, all food premises are required to adopt a 'Food Control Plan' or National Programme. Adherence to Food Control Plans and National Programmes is verified by periodic audits of registered processes and practices carried out by food outlet operators.

### WHAT YOU NEED TO KNOW

If food is to be offered to the public in exchange for anything (e.g. cash, exchange, koha or donation) the premises where it is prepared must be approved by the responsible authorities (Local Council or Governing agency (e.g. Ministry for Primary Industries)).

The only exceptions are:

- Fresh produce sold at the gate of the premises on which it is grown.
- Low risk food (sausage sizzle, cakes) sold for fundraising for a good cause under a permit issued by the Wairoa District Council. This may be done a maximum of 20 times per year.
- Food provided with accomodation (e.g. including farmstays, B&B's).

### HOW TO REGISTER

#### Stalls at Markets and Events

If you are barbequing, operating a sausage sizzle, etc, for fundraising for a charitable organisation, you will be required to obtain a permit from the Wairoa District Council.

If your operation involves pre-preparation or storage of food prior to offering it for sale, you may be required to register your premises with the Wairoa District Council or with the Ministry for Primary Industries.

If you are processing/selling products such as meat, milk, cheese, fish, honey, eggs, shellfish and so on, not sourced from a registered wholesaler or retailer, contact the Ministry for Primary Industries or the Wairoa District Council for advice on the requirements.

#### Caterers

The premises from which you operate will require registration by the Wairoa District Council in most cases.

### FOOD HYGIENE REGULATIONS 1974

To prepare food from your home (residential) address, a Food Control Plan or National Programme to use a home kitchen which meets minimum standards is required.

The preparation of food at home for sale through commercial outlets, on line or at markets is illegal unless the person preparing food/selling food has a registered Risk Based Food Plan or Programme which is registered with the Wairoa District Council or other approved agency.

### CONTACT - MINISTRY FOR PRIMARY INDUSTRIES

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