

CHIEF EXECUTIVE PERFORMANCE REVIEW



This is not a committee of Council under the LGA 2002

NGa MEMATANGA/MEMBERSHIP

His Worship the Mayor, 3 Councillors

TE KAUPAPA/PURPOSE

The Chief Executive Performance Review Panel (The Panel) is the primary point of contact between the Chief Executive and Council in relation to reviewing the performance of the Chief Executive for discussion of performance and other employment matters.

The Panel will

- Review the progress and performance of the Chief Executive against pre-determined key performance indicators (KPI).
- Oversee the independent remuneration review process for the Chief Executive and make recommendations to the Council.
- Oversee succession planning and make recommendations to the Council of a new Chief Executive.

NGa KAWENGA/RESPONSIBILITIES

Report to Council on the following:

Conduct the annual performance review process and determine a collective panel assessment of performance in accordance with best-practice principles.

Undertake the annual performance review of the Chief Executive in accordance with relevant legislation and the Council's policies and procedures.

Appoint an independent advisor, within the budget approved by Council and in consultation with the Chief Executive.

- Negotiating salary and conditions of employment for Council signoff
- Reviewing the Chief Executive's position description and contract
- Annually negotiating appropriate performance measures and targets for the Chief Executive for Council signoff