

# Environmental and Economic Development Committee

**Reports To:** The Council

**Chairperson:** Appointed by the Mayor

**Ngā Mematanga / Membership:** The Mayor  
3 Councillors  
1 Māori Standing Committee Representative  
Co-opted members where appropriate

**Te Kōrama / Quorum:** Three committee members

**Ngā Wā Hui / Meeting Frequency:** Bi-monthly

## Te Kaupapa / Purpose:

To guide and support sustainable economic development that strengthens local businesses, fosters new opportunities, and contributes to population and workforce growth, while safeguarding the district's natural resources and environmental wellbeing for future generations.

## Ngā Kawenga / Responsibilities

- Provide strategic leadership and direction for district-wide economic development.
- Promote the social, economic, cultural, and environmental wellbeing of the Wairoa District by recognising, valuing, and leveraging Wairoa's unique natural landscapes, cultural heritage, and community strengths throughout committee activities.
- Facilitate and support the growth of local businesses through targeted initiatives and resources.
- Develop strategies to attract and retain residents, supporting sustainable population growth to encourage the establishment of new enterprises to diversify the local economy and create job opportunities.
- Strengthen engagement with tangata whenua and support the development of the Māori economy, ensuring alignment with broader economic strategies

## Ngā Tuku Mana / Delegated Authority

The Committee is delegated the following powers to act:

- Co-opt additional members when required.
- Establish relevant stakeholder groups.
- Set strategic priorities and work plans for economic development initiatives.
- Oversee and report on project progress.
- Engage with businesses, community groups, and key stakeholders.
- Coordinate funding applications and resource allocation for development projects.
- Monitor economic trends and report insights to the committee.

The Committee are delegated authority to act on all matters within its Terms of Reference except those excluded by Clause 32(1) schedule 7, of the the Local Government Act 2002.

## Ngā Tukunga / Procedures

- Minutes are submitted to Council for receipt
- There will be an appropriate induction for new members of the Committee

## **CO-OPTED MEMBER - Environmental and Economic Development Committee**

### **Purpose**

A co-opted member of the Economic Development Committee provides independent technical and specialist advice, or another organisation's/group's perspective on matters that the Committee have responsibilities for.

### **Expectations**

- Conduct is consistent with the Council's Code of Conduct
- Ability to act independently and objectively
- Work constructively with management to achieve improvements
- A no surprises approach with other Committee members and Council staff
- Regular attendance at meetings (via audiovisual/audio or in person)
- Appropriate diligence, time, effort and commitment
- Carrying out the work of the committee in a timely manner
- Proactive approach to advising the committee and Chief Executive Officer of matters that require further attention

