

NOMINATION PAPER

To: Electoral Officer, Wairoa District Council
PO Box 54, Wairoa 4160



A. For the nominators to complete

We, the undersigned electors of the Wairoa District Council **GENERAL WARD** hereby nominate:

First names

Surname

Residential address

with his/her consent, as a candidate for the office of **Councillor** for the **Wairoa District Council GENERAL WARD** the election for which is appointed for Saturday 12 October 2019.

Dated at _____ this _____ day of _____ 2019

Signature of elector nominating

Signature of elector seconding nomination

Full names of elector nominating

Full names of elector seconding nomination

Residential address of elector nominating

Residential address of elector seconding nomination

B. For the candidate to complete

I, _____
being eligible for election, hereby consent to the above nomination, and confirm that I am eligible in terms of section 25 of the Local Electoral Act 2001 (for criteria please see over). *Please tick the circles beside the statements below which apply to you.*

- I am a parliamentary elector at the address given in section A
 I am a New Zealand citizen by birth or naturalization ceremony

I provide the following information required under section 61(2) of the Local Electoral Act 2001: **either**

- My principal place of residence is **IN** the Wairoa District Council area **or**
 My principal place of residence is **NOT IN** the Wairoa District Council area

I am also a candidate seeking election to the following positions: _____

I wish my name to be shown on the voting document as:

Commonly known name [eg abbreviated name] if different to full name shown above

I wish my affiliation (an endorsement by any organisation or group) to be shown on the voting document as:

May be 'Independent' or left blank if the candidate does not wish to use an affiliation

I submit with this nomination:

- \$200 deposit/proof of deposit *(if bank transfer made)* profile statement passport-size colour photo

Signature of candidate

NOTE: ■ **All nomination material must be provided together.**

- Completed nomination papers must be in the hands of the electoral officer or an electoral official no later than **noon on Friday 16 August 2019.**

C. For the electoral officer/electoral official to complete

Received at the hour of _____ on the _____ day of _____ 2019

Signature of electoral officer/electoral official

The receipt given in respect of this nomination paper does not constitute an acknowledgement that the nomination paper is in order

Please read the other side of this paper for more important information

GENERAL NOTES

- 1 The nominators must be electors (residential or ratepayer) of the Wairoa District Council General Ward.
- 2 A candidate may not nominate themselves for office.
- 3 Where no affiliation is claimed, or an affiliation is disallowed by the electoral officer under section 57 of the Local Electoral Act 2001, nothing will be shown in the public notice or on the voting document against the candidate's name, whether or not any other candidates have claimed an affiliation.
- 4 Under section 121 of the Local Electoral Act 2001, any person is liable on summary conviction to a fine of \$2,000 who:
 - (a) consents to being nominated as a candidate when knowing themselves to be ineligible for election (see below); or
 - (b) nominates any person as a candidate whom he/she knows to be ineligible for election; or
 - (c) not being the candidate, signs any nomination paper knowing that they are not qualified to vote at the election.
- 5 A candidate may, under section 56 of the Local Electoral Act 2001, be nominated under a name which the candidate is commonly known, provided that the name will not:
 - cause offence to a reasonable person
 - be unreasonably long
 - be or resemble an official title or rank
 - cause confusion or mislead electors
- 6 The name appearing on the voting document will not include initials or titles such as JP or Dr. These can be included in the candidate profile statement if desired.
- 7 Section 61(2) of the Local Electoral Act 2001 requires a candidate to state whether or not the candidate's principal place of residence (address where they are registered as a parliamentary elector) is in the local government area for which the candidate is seeking election. A candidate is also required to specify any other positions/elections (for which the Local Electoral Act 2001 applies) the candidate is seeking election to.
- 8 A candidate may, in accordance with section 61 of the Local Electoral Act 2001 and regulations 26 and 29 of the Local Electoral Regulations 2001, provide a candidate profile statement, including a recent passport-size colour photograph, for dispatch to electors with the voting documents. For further information about candidate profile statements, please see additional information provided with this nomination paper.
- 9 Each nomination must be accompanied by the required deposit of \$200 (inclusive of GST) and, if required, proof of deposit. This is refunded if certain criteria apply. Payment of the nomination deposit can be made by cash, electronic transfer (eftpos, internet payment), bank cheque or personal cheque (made payable to Independent Election Services Ltd).
- 10 Nominations of candidates must be in the hands of the electoral officer or an electoral official not later than **noon on Friday 16 August 2019**.
- 11 Nominations can be returned by post to the electoral office (see details below) or hand delivered to an electoral official at the Wairoa District Council office (Coronation Square, Queen Street, Wairoa).

CANDIDATE QUALIFICATIONS

Section 25 Local Electoral Act 2001

- 1 Every person enrolled as a parliamentary elector is qualified to be a candidate at every election held under this Act, if the person is a New Zealand citizen.
- ### **Restrictions on Candidature**
- 2 Under section 3(1) of the Local Authorities (Members' Interests) Act 1968, no person can be elected to a local authority if he/she is concerned or interested in contracts over \$25,000 with that local authority. If elected this restriction may be waived and it is recommended that advice from The Office of the Auditor-General is sought.
 - 3 Under section 58 of the Local Electoral Act 2001, a candidate for election to the Wairoa District Council **cannot** also be a candidate to the Hawke's Bay Regional Council.

CONTACT DETAILS	
ELECTORAL OFFICER:	Kitea Tipuna
ELECTORAL OFFICE:	Wairoa District Council, Coronation Square, Queen Street, Wairoa
POSTAL ADDRESS:	PO Box 54, Wairoa 4160
TELEPHONE:	(06) 838 7309
E-MAIL:	kitea@wairoadc.govt.nz
WEBSITE:	www.wairoadc.govt.nz



The content of a CPS under section 61(2)(c) must be confined to information:

- concerning the candidate (including any affiliation made in the nomination paper or status as an independent), and may include the candidate's contact details;
- on the candidate's policies and intentions if elected
- a CPS **cannot** be used to comment on the policies, performance etc, of any other candidate.

Use of languages in a CPS under section 61(2)(a) and (3) and regulation 27, a CPS:

- if in English and/or Māori, must not exceed 150 words in each of the languages used in the CPS. The information contained in each language must be substantially consistent with the information contained in the other language.
- in any other language or combination of languages, must not exceed 150 words or their equivalent if symbols are used rather than words. Where a CPS is in a language other than English or Māori, then the candidate must provide a translation of the CPS in English for verification of content. This translation is not published with the CPS. Should all or part of a candidate profile statement be provided in a language other than English or Māori, it is required that this be provided in an electronic graphic file.
- specifications (from printer): All translations must be supplied as a single image. If there is more than one language translated, then these are to be all supplied together in a single image.
- the image to be supplied as a file with the following criteria:
 - PNG format
 - black and white
 - 600 dpi
 - maximum file size 400kB
 - the image being 1300 pixels high and 2000 pixels wide
- the following contact details are given of a translation company, for those candidates who are unable to prepare the translation image themselves or do not know of anyone to do this for them:

Pacific International Translations (NZ) Ltd, PO Box 7067, Wellesley Street, Auckland
Phone: 09 913 5290 Fax: 09 913 5291
Email: info@pactranz.com

When the CPS must be submitted under section 61(2)(b):

- if submitting a CPS, it must be provided to the electoral officer with the nomination paper and nomination deposit.

Photograph under section 61(2)(e) and regulation 28:

- a CPS may include a recent photograph of the candidate alone which:
 - must be passport-size (approximately 50mm by 40mm); and
 - has been taken within 12 months of the candidate's date of nomination.
- photographs should be: (i) a hard copy original; (ii) in the size stated (not electronic or home printed); (iii) in colour (optional); and (iv) inserted in the plastic sleeve attached to the CPS sheet.

Duties, powers and responsibilities of electoral officers in respect of candidate profile statements:

- where an electoral officer is not satisfied that a CPS complies with section 61(2) and (3), he/she must return the CPS to the candidate specifying:
 - the concerns and reasons for them
 - the period, which must be not less than 3 days from the date of the CPS's return, within which an amended CPS may be resubmitted
- a candidate will be treated as having failed to provide a CPS if under section 64(4) he or she:
 - fails to submit an amended CPS within the period specified by the electoral officer
 - submits an amended CPS, which in the electoral officer's opinion, still fails to comply with section 61(2) and (3).
- it is important to note that under section 61(6) the electoral officer:
 - is not required to verify or investigate any information in a CPS
 - may include in or with any CPS a disclaimer concerning the accuracy of the information in the CPS
 - is not liable in relation to:
 - any statement in or omitted from a CPS; or
 - the work of a prudently selected translator; or
 - the exercise of the powers and functions conferred on an electoral officer under this section

Distribution of candidate profile statements under section 62 and regulation 29:

- the candidate profile statements (that comply with section 61) will be published in a candidate profile booklet and sent to each elector with the voting document. In addition, a local authority may display CPS's at its offices, or service centres, and on its website in any appropriate manner.
- not to comply with section 62 will not invalidate the election.



RETURN OF ELECTORAL DONATIONS AND EXPENSES

(Under section 112A of the Local Electoral Act 2001)

I, a candidate for,

at the election held on 12 October 2019, make the following declaration:

PART A: RETURN OF ELECTORAL DONATIONS (inclusive of GST)

I, make the following return of all electoral donations received by me that exceed \$1,500:

Set out the following details in respect of every **electoral donation** received (other than an anonymous electoral donation) that, either on its own or when aggregated with all other donations made by or on behalf of the same donor for use in the same campaign, exceeds \$1,500 in sum or value:

- the name of the donor;
- the address of the donor;
- the amount of the donation or, in the case of aggregated donations, the total amount of the donations;
- the date the donation was received or, in the case of aggregated donations, the date that each donation was received.

NB: Section 103A Local Electoral Act 2001 defines "donation" as money or the equivalent of money or of goods or services or of a combination of those things used in the candidate's election campaign over \$300 in value. It excludes labour and goods and services that are provided free of charge reasonably valued at \$300 or less.

NAME and ADDRESS of DONOR	DESCRIPTION (include goods or services)*	DONATION	
		<i>Date received</i>	<i>Amount</i>
* set out here if the donation is funded from contributions			Total

Set out the following details in respect of every **anonymous electoral donation** received that exceeds \$1,500:

- the date the donation was received;
- the amount of the donation;
- the specific election campaign to which the donation was designated (see top of page);
- the amount paid to the electoral officer and the date the payment was made.

NB: Section 103A Local Electoral Act 2001 defines "anonymous" as a donation made in such a way that the candidate who receives the donation does not know the identity of the donor, and could not, in the circumstances, reasonably be expected to know the identity of the donor.

ANONYMOUS DONATION		DESCRIPTION (include goods or services)	PAID TO ELECTORAL OFFICER	
<i>Date received</i>	<i>Amount</i>		<i>Date paid</i>	<i>Amount</i>
<i>Please turn page for more Electoral Donations, Electoral Expenses and Declaration</i>			Total	

In the case of any **electoral donation funded from contributions**, set out the following details in respect of each contribution that, either on it's own or when aggregated with other contributions made by the same contributor to the donation, exceeds \$1,500 in sum or value:

- the name of the contributor;
- the address of the contributor;
- the total amount of the contributor's contributions made in relation to the donation.

NB: Section 103A Local Electoral Act 2001 defines "contributions" as money or goods or services that have been given to a donor to fund, be applied to, or included in an electoral donation (for example, contributions to trust funds or a fundraising collection).

NAME and ADDRESS of CONTRIBUTOR	DESCRIPTION (include goods or services)*	DONATION	CONTRIBUTION
		<i>Date received</i>	<i>Amount</i>
* set out here the electoral donation this contribution applies to.			Total

PART B: RETURN OF ELECTORAL EXPENSES (inclusive of GST)

I make the following return of all electoral expenses incurred by me:

Set out the following details in respect of every electoral expense incurred by or on behalf of the candidate at the election in respect of any electoral activity:

- the name and description of every person or body of persons to whom any sum was paid;
- the reason that sum was paid.

Sums paid for radio broadcasting, television broadcasting, newspaper advertising, posters, pamphlets etc must be set out separately and under separate headings.

NAME and DESCRIPTION	REASON for EXPENSES	EXPENSES PAID
Total		

Dated at this day of 2019.

Signature

THIS FORM IS REQUIRED TO BE COMPLETED (EVEN IF IT IS A NIL RETURN) AND PROVIDED TO THE ELECTORAL OFFICE, PO BOX 54, WAIROA 4160, BY FRIDAY 13 DECEMBER 2019.

NOTE: RECEIPTS ARE NOT REQUIRED TO BE RETURNED WITH THIS FORM. PLEASE RETAIN THESE FOR YOUR RECORDS.