

# Minutes of an Ordinary Meeting of Finance, Audit & Risk Committee

10.30am Tuesday 1 March 2016 held in the Council Chamber, Wairoa District Council, Coronation Square, Wairoa.

**Present:** Councillor J Harker (Chairman)

His Worship the Mayor Mr C Little, Councillor D Eaglesome-Karekare

(Deputy Mayor), Philip Jones (entered at 10.45am)

F Power (Chief Executive Officer)
J Cox (Engineering Manager)
A Morton (Chief Financial Officer)

J Baty (Corporate Services Manager)

C McGimpsey (Governance Advisor and Policy Strategist)

C Hankey (Financial Planning Manager)

### **Procedural Items**

1. Civic Prayer

The civic prayer was given by the Corporate Services Manager

2. Apologies for absence

None

3. Declarations of Conflict of Interest

None

4. Chairman's Announcements

None

5. Items of Urgent Business not on the Agenda

Late item - Monthly Financial Report to 31 January 2016

6. Public Participation

None

7. Minutes of the Previous Meeting

**Resolved:** That the minutes of the Ordinary Meeting of the Finance, Audit & Risk

Committee held on 4 November 2015 be confirmed as a correct record of

the proceedings.

Eaglesome-Karekare/Little

## 8. Health & Safety Update

The Corporate Services Manager presented the report.

Resolved:	That the report be received	
		Eaglesome-Karekare/Harker

## 9. Health & Safety Monitoring of Contractors

The Engineering Manager presented the report.

Points of clarification were sought regarding:

 Inclusion of the Community Centre on the list and Council's responsibilities under the Health & Safety at Work Act 2015 regarding owning the facilities

Philip Jones entered the meeting at 10.45am

Resolved:	That the report be received.	
		Little/Eaglesome-Karekare

# Late item: Monthly Financial Report to 31 January 2016

The Chief Financial Officer presented the report and noted that it was a working document.

Points of clarity were sought on:

- Why there was a variance on pg 4 of the report → financial treatment
- Definition of a crystallised risk → the risk has happened
- Content of the monthly report versus the quarterly report
- Ability to include forecasting in future reports

# That the Committee: 1. Receives this report 2. Endorses the report and will forward the report for presentation to Council 3. Notes that the reporting regime established with this report is a work in progress Eaglesome-Karekare /Harker

### 10. Resolution to Exclude the Public

Resolved:	That the public be excluded from the following parts of the proceedings of	
	this meeting, namely:	
	<ol> <li>Confidential Minutes of Previous Meeting</li> </ol>	
	2. Audit – Report on Control Findings	

3. Independent review of procurement processes for the sealed road maintenance contract

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General	Reason for passing this	Ground(s) under section
subject of	resolution in relation to	48(1) to the passing of
each matter	each matter	this resolution
to be considered	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
Confidential	Section 7 (2)	(i) where the local
Minutes of	(c) protect information	authority is named or
Previous	which is subject to an	specified in the Schedule 1
Meeting	obligation of confidence or	to this Act, under section
	which any person has been	6 or section 7 (except
	or could be compelled to	section 7(2)(f)(i)) [of the
	provide under the authority	Local Government Official
	of any enactment, where	Information and Meetings
	the making available of the	Act 1987]
	information—	
	(i) would be likely to	
	prejudice the supply of	
	similar information, or	
	information from the same	
	source, and it is in the	
	public interest that such	
	information should	
	continue to be supplied; or	
	(ii) would be likely	
	otherwise to damage the	
	public interest; or	
	(h) enable any local	
	authority holding the	
	information to carry out,	
	without prejudice or	
	disadvantage, commercial	
	activities;	
	(i) enable any local	
	authority holding the	

without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).  Audit — Section 7 (2) Report on (a) protect the privacy of Control persons, including that of deceased natural persons; (i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations, (including commercial and industrial negotiations).  Independent review of procurement processes for the sealed road would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; (h) enable any local (i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]		Γ		
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**PUBLIC EXCLUDED: 11.05am** 

PUBLIC READMITTED: 12:15pm

# **General Business**

There being no further General Business Councillor Harker declared the meeting closed.

CLOSED:	The meeting closed at 12:16pm.
Claratin	•••••
Chair	