



Minutes of an Ordinary Meeting of Council

10.00am Tuesday 24 May 2016 held in the Council Chamber, Wairoa District Council, Coronation Square, Wairoa.

Present: His Worship the Mayor Mr C Little (Chairman)

Councillors: M Bird, B Cairns, D Eaglesome-Karekare, H Flood, M Johansen.

P Kelly (Māori Standing Committee Representative)

F Power (Chief Executive Officer)

H Montgomery (Chief Operating Officer)

J Cox (Engineering Manager)

J Baty (Corporate Services Manager)

C McGimpsey (Governance Advisor & Policy Strategist)

A Morton (Chief Financial Officer)

K Tipuna (Communications Strategist)

Procedural Items

1. Karakia

The karakia was given by Mr P Kelly (Māori Standing Committee Representative).

2. Apologies for absence

Councillor Cairns (for lateness), Maori Standing Committee Representative Mr Kelly (for lateness), Councillor Harker, and Maori Standing Committee Chairman Mr Symes.

3. Declarations of Conflict of Interest

Councillor Johansen – Late item: Sale of Powdrell Park

4. Chairman's Announcements

None.

5. Items of Urgent Business not on the Agenda

Late item – Sale of Powdrell Park

6. Public Participation

Mr G Preston spoke on the FAR Committee recommendation: Shortlisting of applicants for interview for the QRS Director vacancies.

7. Confirmation of Minutes of the Previous Meeting

<p><u>Resolved:</u> <i>That the minutes of the Ordinary Meeting of Council held on 26 April 2016 be confirmed as a correct record of the proceedings.</i></p> <p style="text-align: right;"><i>Flood/Eaglesome-Karekare</i></p>
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8. CEO Monthly Report – May

The Chief Executive Officer presented his report.

Councillor Cairns entered the meeting at 10.07am

Councillors discussed the following:

- Process for receiving the financial reports

<p><u>Resolved:</u> <i>That the report be received.</i></p> <p style="text-align: right;"><i>Little/Eaglesome-Karekare</i></p>

General items

9. Future Direction resulting from Rating Review

The Chief Financial Officer presented the report.

Maori Standing Committee Representative Mr Kelly entered the meeting at 10.20am

Councillors discussed:

- Financial impact of delaying the review

<p><u>Resolved:</u> <i>That Council accept recommendation D from Councils external Consultant “That no changes are made to the Rating Policy for the 2016/17 year as further work is required to minimise the impacts of moving from its current approach to a capital value based approach.”</i></p> <p style="text-align: right;"><i>As included within the external consultant’s report “Future direction resulting from the Rating review” attached as Appendix 1.</i></p> <p style="text-align: right;"><i>Johansen/Bird</i></p>
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10. Policy on Elected Members’ Allowances and Recovery of Expenses

The Governance Advisor & Policy Strategist presented the report.

Councillors discussed:

- Travel time allowance

Resolved: *That Council adopt the proposed Policy on Elected Members' Allowances and Recovery of Expenses attached as Appendix 1.*

Eaglesome-Karekare /Flood

11. FAR Committee recommendation: Health & Safety Manual

The Corporate Services Manager presented the report.

Points of clarity sought on:

- Requirement for contractors to abide by the Council's Health & Safety Manual
- Timeframe
- Inclusion of elected members role in the manual
- Reporting framework
- Financial implications

Resolved: *That Council receives this report and adopts the new Council Health and Safety Manual and endorses the regional approach (including Wairoa District Council) to implementing SiteWise.*

Eaglesome-Karekare /Flood

12. Maori Standing Committee recommendation: Maori Wards

The Corporate Services Manager presented the report.

Points of clarity were sought on:

- How the information will be distributed to the community
- Necessity to have it during the current elections

Councillors discussed:

- Cost of a separate poll
- Significance of the decision and whether to have it as a separate poll

Resolved: *That Council:*

- 1. Receive the report;*
- 2. Hold a poll of electors to determine whether the district should be divided into one or more Māori wards and that this poll be conducted as part of the elections of members of Wairoa District Council to be held on 8 October 2016 and binding on the following two triennial elections (2019 and 2022) of the Wairoa District Council.*

***Little/Eaglesome-Karekare
Against: Cairns, Flood, & Bird***

Casting vote in favour of the motion as per Standing Order 2.5.1 (2) b
MOTION CARRIED

ADJOURNED: 11.17am

RECONVENED: 11.24am

13. Local Authority Protection Programme

The Chief Financial Officer presented the report.

Maori Standing Committee Representative Mr Kelly left the meeting at 11.25am

Councillors discussed:

- Potential cost-savings
- Ability to look for cheaper options

Resolved: *That Council instruct Officers to give notice to the Local Authority Protection Programme of its intention to leave the Protection Programme.*
Johansen/Flood

LATE ITEM: Sale of Powdrell Park

Councillor Johansen declared an interest and left the meeting at 11.39am.

Resolved: *That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the item **Sale of Powdrell Park** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the timeframe allowed.*
Eaglesome-Karekare/Flood

The Chief Executive Officer presented the report.

Councillors discussed:

- Cultural audit of the land

Resolved: *That Council confirms that the 4.7730ha property known as Powdrell Park, with the legal description of Lot 2 Deposited Plan 417566, is still surplus to requirements and the Chief Executive Officer dispose of the property by way of public tender.*
Eaglesome-Karekare/Little

Receipt of Minutes from Committees/Action Sheets

14. Council Action Sheet

Councillor Johansen entered the meeting at 11.54am

15. Maori Standing Committee

Councillors discussed the 2 reports mentioned in the minutes.

Resolved: *That Council receive the Maori Standing Committee minutes from their meeting on the 13 May 2016.*

Flood/Eaglesome-Karekare

16. Finance, Audit & Risk Committee

Resolved: *That Council receive the Finance, Audit & Risk Committee minutes from their meeting on the 11 May 2016.*

Eaglesome-Karekare/Flood

Public-excluded items

17. Resolution to exclude the public

Resolved: That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Confidential Minutes of Previous Council Meeting
2. Confidential Action Sheet
3. Confidential Minutes Finance, Audit & Risk Committee 11 May 2016
4. FAR Committee recommendation: Shortlisting of applicants for interview for the QRS Director vacancies
5. Statute barred rates arrears

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) to the passing of this resolution
Confidential Minutes of	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
	Section 7 (2) (a) protect the privacy of	(i) where the local authority is named or

	Previous Council Meeting	<p>natural persons, including that of deceased natural persons</p> <p>(h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]</p>
	Confidential Action Sheet	<p>Section 7 (2)</p> <p>(a) protect the privacy of natural persons, including that of deceased natural persons</p> <p>(h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]</p>
	Confidential Minutes Finance, Audit & Risk Committee 11 May	<p>Section 7 (2)</p> <p>(a) protect the privacy of natural persons, including that of deceased natural persons;</p> <p>(b) protect information where the making available of the information – (ii) would be likely unreasonably to</p>	<p>(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]</p>

		<p>prejudice the commercial position of the person who supplied or who is the subject of the information;</p> <p>(c) protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information—</p> <p>(i) would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied;</p> <p>or</p> <p>(ii) would be likely otherwise to damage the public interest; or</p> <p>(h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities;</p> <p>(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	
	<p>FAR Committee recommendation: Shortlisting of applicants for interview for the QRS Director</p>	<p>Section 7 (2)</p> <p>(a) protect the privacy of natural persons, including that of deceased natural persons;</p>	<p>(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section</p>

	vacancies		7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]
	Statute barred rates arrears	Section 7 (2) (a) protect the privacy of natural persons, including that of deceased natural persons;	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]

Flood/Little

PUBLIC EXCLUDED: 12.16pm

RE-ADMITTED: 12.38pm

There being no further General Business His Worship the Mayor declared the meeting closed.

CLOSED: The meeting closed at **12.38pm.**

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Chair