



**I, Matthew Lawson, Tumu Whakarae | Chief Executive, hereby give notice
that
an Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting will be held
on:**

Date: Tuesday, 18 August 2026
Time: 1:00 pm
**Location: Council Chamber, Wairoa District
Council, Coronation Square, Wairoa**

AGENDA

Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting

18 August 2026

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 26 May 2026

**MINUTES OF WAIROA DISTRICT COUNCIL
TE ROHE O TE WAIROA RESERVES BOARD - MATANGIRAU MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE,
WAIROA
ON TUESDAY, 26 MAY 2026 AT 1:00 PM**

PRESENT: Cr Benita Cairns, Cr Sara Bird, Cr Trevor Waikawa, Mr Phillip Beattie, Mr Irah Heyder,

IN ATTENDANCE: Matthew Lawson (Tumu Whakarae | Chief Executive), Frances Manase (Kaiurungi Mana Ārahi | Governance Officer) , Lewis Ratapu (Chief Executive, Tatau Tatau o Te Wairoa Trust), Raarite Maataki (via teams), Hira Ora (via teams), Nathan Heath, Rob Hogan (via teams), Lawrence Yule, Graeme Hansen

1 KARAKIA

The karakia was held prior to this meeting.

2 APOLOGIES FOR ABSENCE

APOLOGIES

COMMITTEE RESOLUTION 2026/58

Moved: Mr Irah Heyder

Seconded: Cr Trevor Waikawa

That the apology received from His Worship the Mayor Craig Little, Cr Tahuri, Ms Michelle McIlroy be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

Nil.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil.

5 LATE ITEMS OF URGENT BUSINESS

Nil.

6 PUBLIC PARTICIPATION

Nil.

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2026/59

Moved: Mr Phillip Beattie

Seconded: Cr Trevor Waikawa

That the minutes of the Ordinary Meeting held on 18 February 2026, and 12 May 2026 be confirmed.

CARRIED

8 GENERAL ITEMS

8.1 FLOOD MITIGATION PROJECT UPDATE

COMMITTEE RESOLUTION 2026/60

Moved: Cr Benita Cairns

Seconded: Cr Trevor Waikawa

That the Matangirau Reserves Board receive the report and

- Note that members are of the view that further technical, environmental, and cultural information is required before a resolution to approve the commencement of drilling at the river mouth

CARRIED

Mr Lawrence Yule and Mr Graeme Hansen provided an update on the North Clyde project and the process for the Groyne, noting:

- The Groyne Project is currently unfunded and does not have a dedicated capital budget. The project remains a high priority within the relevant funding programme. While capital funding for construction has not yet been secured, Mr Yule shared confidence that funding opportunities will be identified and progressed in the near future.
- Hawke's Bay Regional Council has secured funding to undertake technical investigations over the next two years, including the completion of a Cultural Impact Assessment (CIA).
- Previous estimate of the Groyne project was \$12million increasing to an estimated \$20million.
- There are limited options available that avoid impacts on Māori land.
- The design for the North Clyde Project has been refined to account for project parameters and constraints of Option 1C++: reduced from approximately 200meters to 100meters

Discussions included:

Relocation of the Ski-Club upper floor structure:

- The Ski Club is currently seeking advice regarding future options and next steps.

- One option being explored is the relocation of the Ski Club facilities, including potentially moving the upper floor structure onto a new lower-level facility.
- A proposal to co-locate the Ski Club and Adventure Wairoa was presented, with Adventure Wairoa indicating support for this option.
- Accessibility improvements for waka ama users are being considered.

Stopbank:

- Concerns were raised regarding rangatahi safety and increased use of the area should the skate park be relocated. Relocating the skate park to an area below the bridge is being considered. The proposal would integrate the skate park relocation with flood mitigation objectives.
- Public access options along the riverbank are being considered; however, Mitchell Road residents do not support public access through their area.
- All affected residents have been consulted on the project.

Environmental Considerations:

- Ecological assessments identified a short-tailed bat feeding or movement corridor within the project area. No bats were found within trees that were removed. Funding opportunities relating to bat conservation were noted, and it was suggested that the Board may wish to investigate these further.

Wairoa River Mouth Groyne Project

- The Wairoa River Mouth Groyne Project proposes construction of a rock structure on the western side of the river mouth to promote a more stable river mouth position. The structure is approximately 100 metres in length, with an estimated cost of \$15 million.
- ECO reef options are being considered as a cost-effective structural component, with rock sources proposed from Taranaki, noting limited availability of suitable large rock locally outside limestone. A staged delivery approach is proposed, including build, monitoring of environmental response, and subsequent refinement.
- Project flexibility is being considered pending Cultural Impact Assessment (CIA) recommendations, including potential alignment adjustments toward the eastern point. Opportunities to incorporate restoration and protection of a nationally significant Māori site are being explored.
- Drilling at the river mouth is proposed to commence in early June, subject to approval from the MRB. Members noted that further information is required to support a confident decision on commencement of boat and diving operations.

8.2 VERBAL HBRC REPORT

COMMITTEE RESOLUTION 2026/61

Moved: Mr Phillip Beattie

Seconded: Cr Trevor Waikawa

That the Matangirau Reserves Board receive the report

CARRIED

- The Board requested that it be informed of any current or future plans and projects relating to all reserves within its jurisdiction.
- Members also sought advice on replacement planting options, including toitoi and willow species, across waterways.

8.3 MATANGIRAU RESERVES BOARD MAP

COMMITTEE RESOLUTION 2026/62

Moved: Mr Phillip Beattie

Seconded: Cr Trevor Waikawa

That the Board receive the report.

CARRIED

8.4 DRAFT TERMS OF REFERENCE

COMMITTEE RESOLUTION 2026/63

Moved: Mr Phillip Beattie

Seconded: Cr Sara Bird

That the Matangirau Reserves Board:

1. Receive the report.
2. Receive and consider the feedback provided on the draft Terms of Reference.
3. Approve the Terms of Reference subject to any amendments agreed at the meeting.

CARRIED

The Meeting closed at 2:52pm.

The minutes of this meeting were confirmed at the Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting held on 18 August 2026.

.....
CHAIRPERSON

Matangirau Reserves Board – Action Sheet

<u>ACTION</u>	<u>MEETING THE ACTION WAS RAISED IN</u>	<u>OFFICER RESPONSIBLE</u>	<u>COMMENTS</u>	<u>STATUS</u>	<u>PUBLIC EXCLUDED</u>
Review escalation processes to support timely operational decisions (Item 8.1 – <i>River Bar Management – HBRC Verbal Update</i>)	18/02/2026	Lewis Ratapu, Matthew Lawson, Rob Hogan	Mr Dolley noted that while a clear regional escalation process exists, the local decision-making process, accountability, and responsibilities should also be clarified where regional communications are unavailable (18/02)		No.
Share the legal opinion regarding Matangirau Reserve Board responsibilities in relation to flood mitigation at a future meeting (Item 8.2 – Terms of Reference Draft – TTOTW)	18/02/2026	Lewis Ratapu			No.
Organise a workshop with Graeme Hansen and Lawrence Yule to provide an update on the Flood Mitigation Project	18/02/2026	Governance	They are on the agenda for the next meeting.	Completed	No.

Note: “Public Excluded” indicates that the item originated from the public excluded section of the meeting.

8 GENERAL ITEMS

8.1 TERMS OF REFERENCE

Author: Alannah Marshall, Kaiurungi Mana Arahi | Governance Officer

Authoriser: Matthew Lawson, Tumu Whakarae | Chief Executive

Appendices: 1. MRB - Terms of Reference [↓](#)

1. PURPOSE

- 1.1 The purpose of this report is to seek adoption of the Terms of Reference for the Matangirau Reserves Board.

RECOMMENDATION

The Kaiurungi Mana Arahi | Governance Officer RECOMMENDS that the Matangirau Reserves Board:

1. Receive the report.
2. Adopts the Terms of Reference.

2. BACKGROUND

- 2.1 A draft Terms of Reference was presented to the Board for consideration at the meeting held on 18 February 2026.
- 2.2 At that meeting, the Board resolved to approve the draft Terms of Reference subject to feedback received.
- 2.3 The Chief Executive of Wairoa District Council subsequently provided feedback on the draft Terms of Reference.
- 2.4 The proposed amendments arising from this feedback were considered and approved by the Board at its meeting held in May 2026
- 2.5 The Terms of Reference are now presented to the current Board as Appendix 1, with the previously approved amendments incorporated throughout the document, for consideration and adoption.

3. OPTIONS

- 3.1 The options identified are:
 - a. Adopts the Terms of Reference as presented, subject to any minor amendments agreed at the meeting
 - b. Request further amendments to the Terms of Reference and defer adoption to a future meeting.
- 3.2 The preferred option is option a.

Terms of Reference – Matangirau Reserves Board

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1. Background and Authority

The Matangirau Reserves Board (the Board) is established to support the governance, kaitiakitanga, and management of reserves and lands associated with Matangirau, consistent with the post-settlement arrangements for the iwi and hapū of Te Rohe o Te Wairoa. The Board operates within the mandate and authority of **Tātau Tātau o Te Wairoa Trust** as the Post-Settlement Governance Entity (PSGE) and in alignment with the **Iwi and Hapū of Te Rohe o Te Wairoa Deed of Settlement** with the Crown and the Iwi and Hapū of Te Rohe o Te Wairoa Claims Settlement Act 2018.

2. Purpose

The purpose of the Matangirau Reserves Board is to:

- Provide governance oversight and strategic direction for the care, protection, and use of Matangirau reserves and associated lands.
- Give effect to kaitiakitanga and mana whenua responsibilities of the iwi and hapū of Te Rohe o Te Wairoa.
- Support Tātau Tātau o Te Wairoa Trust to meet its obligations under the Trust Deed and Deed of Settlement in relation to reserve lands and related redress assets.
- Provide a structured co-governance forum between Tātau Tātau o Te Wairoa Trust and **Wairoa District Council** for matters relating to Matangirau reserves.
- Carry out the functions and exercise the powers delegated to it by the Iwi and Hapū of Te Rohe o Te Wairoa Claims Settlement Act 2018

3. Guiding Principles

The Board will be guided by the following principles, drawn from the Trust Deed and Deed of Settlement:

3.1 Rangatiratanga and Mana Motuhake

Upholding the authority, autonomy, and decision-making rights of the iwi and hapū of Te Rohe o Te Wairoa over their lands, resources, and future.

3.2 Kaitiakitanga

Acting as guardians and stewards of the natural and physical environment, recognising the intergenerational responsibility to protect and enhance whenua, wai, and taonga for present and future generations.

3.3 Whakapapa and Tikanga

Ensuring that governance and management decisions reflect whakapapa connections, tikanga Māori, mātauranga Māori, and the diverse interests of the iwi and hapū of Te Rohe o Te Wairoa.

3.4 Partnership

Maintaining constructive and enduring relationships between Tātau Tātau o Te Wairoa Trust, Wairoa District Council, the Crown, and other stakeholders, consistent with Te Tiriti o Waitangi and the settlement arrangements.

4. Membership and Board Composition

- The Board will comprise a **fixed total of six (6) members**.
- **Three (3) members** will be appointed by **Tātau Tātau o Te Wairoa Trust**.
- **Three (3) members** will be appointed or nominated by **Wairoa District Council**.
- The appointments and terms of appointment will be made in accordance with the Iwi and Hapū of Te Rohe o Te Wairoa Claims Settlement Act 2018.

5. Governance Terms, Chairing and Administration

5.1 Term Structure

- Governance terms of the Board are **triannual (three-year terms)**.
- Each term commences on 1 January of the first year and concludes on 31 December of the third year, unless otherwise agreed.

5.2 Rotation of Chair and Administration

- The role of **Chair** and responsibility for **administration and secretariat support** will **rotate between Tātau Tātau o Te Wairoa Trust and Wairoa District Council at the conclusion of each term**, in accordance with the Deed of Settlement and the Iwi and Hapū of Te Rohe o Te Wairoa Claims Settlement Act 2018.
- When one party holds the Chair, the other party will hold the Deputy Chair role.

5.3 Term Schedule Since Establishment

Term	Duration	Chair & Administration Responsibility
1st Term	1 Jan 2018 – 31 Dec 2020	Wairoa District Council

Term	Duration	Chair & Administration Responsibility
2nd Term	1 Jan 2021– 31 Dec 2023	Tātau Tātau o Te Wairoa Trust
3rd Term	1 Jan 2024– 31 Dec 2026	Wairoa District Council
4 th Term	1 Jan 2027- 31 Dec 2029	Tātau Tātau o Te Wairoa Trust

- At the conclusion of the third term on **31 December 2026**, **Tātau Tātau o Te Wairoa Trust** will assume Chair and administration responsibilities for the next term commencing **1 January 2027**.

6. Roles and Responsibilities

6.1 Chair and Deputy Chair

- Provide leadership to the Board and ensure meetings are conducted effectively, in accordance with tikanga Māori and these Terms of Reference.
- Act as the primary liaison between the Board, Tātau Tātau o Te Wairoa Trust, and Wairoa District Council.

6.2 Administration and Secretariat

- The party holding administration responsibilities will provide meeting coordination, agenda preparation, minute-taking, and distribution of papers.

6.3 Board Members

All Board members will:

- Act in the best interests of the Matangirau reserves and the iwi and hapū of Te Rohe o Te Wairoa.
- Contribute constructively to decision-making and uphold the principles of partnership and mutual respect.
- Prepare for and actively participate in meetings.
- Declare and appropriately manage any conflicts of interest.

6.4 Tātau Tātau o Te Wairoa Trust Members

- Trust-appointed members will bring mana whenua knowledge, tikanga Māori expertise, and an understanding of settlement obligations and aspirations.

6.5 Wairoa District Council Members

- Council-appointed members will bring local authority expertise, including knowledge of statutory reserve management, local government processes, infrastructure, and community outcomes.

7. Meetings and Decision-Making

- The Board will meet **between four (4) and six (6) times per annum**.
- Additional meetings may be held by agreement of the Board.

7.1 Quorum

- A quorum is achieved when **at least four (4) members** are present, **including a minimum of two (2) members appointed by Tātau Tātau o Te Wairoa Trust and two (2) members appointed by Wairoa District Council**.
- No business may be transacted unless a quorum is present.

7.2 Decision-Making and Voting

- The Board will endeavour to make all decisions **by consensus**, reflecting tikanga Māori and the principles of partnership and parity.
- **There is no casting vote.**
- Where consensus cannot be reached, the matter may be deferred for further consideration, information, or discussion, or referred back to the appointing parties for guidance.

7.3 Statutory Compliance

- All decisions and actions of the Board are **subject to and must comply with all applicable legislation**, including but not limited to the **Reserves Act 1977** and the **Local Government Act 2002**.
- Nothing in these Terms of Reference limits or overrides the statutory functions, powers, or obligations of Wairoa District Council, or the rights, responsibilities, and authorities of Tātau Tātau o Te Wairoa Trust under the Deed of Settlement and settlement legislation.
- In the event of any inconsistency between these Terms of Reference and statutory requirements, the statutory requirements will prevail.

8. Reporting and Accountability

- The Board will report regularly to the Trustees of Tātau Tātau o Te Wairoa Trust and, where appropriate, to Wairoa District Council.

- Reporting will cover activities, decisions, recommendations, and progress against agreed objectives.

9. Review of Terms of Reference

These Terms of Reference will be reviewed periodically, or as jointly agreed by Tātau Tātau o Te Wairoa Trust and Wairoa District Council, to ensure continued alignment with the Trust Deed, the Deed of Settlement, and the aspirations of the iwi and hapū of Te Rohe o Te Wairoa.

8.2 RESERVES PLANNING PROJECT - DISCUSS ADDITIONAL FUNDING REQUEST

Author: Alannah Marshall, Kaiurungi Mana Arahi | Governance Officer

Authoriser: Matthew Lawson, Tumu Whakarae | Chief Executive

Appendices: 1. Discussion Paper - Additional Funding Request [↓](#)

1. PURPOSE

- 1.1 To seek approval for the Matangirau Reserves Board to make a formal request to Wairoa District Council for additional funding to support the Reserves Planning Project.

RECOMMENDATION

The Kaiurungi Mana Arahi | Governance Officer RECOMMENDS that the Matangirau Reserves Board:

1. Receives the report and the Discussion Paper – Additional Funding request, attached as Appendix 1.
2. Recommends to Wairoa District Council that it :
 - a. Match the funding secured by Tātau Tātau o Te Wairoa to the value of \$20,000
 - b. Provide in-kind GIS technical expertise for reserves mapping; and
 - c. Lead the consultation and engagement process with the wider community



To: Matangirau Reserves Board

Through: Lewis Ratapu (TToTW CE)

From: Arna Galvan (TToTW Taiao Manager)

Date: 12 August 2026

Subject: Discussion Document – Additional Funding Request

Purpose

- To seek approval for the Board to make a formal request to Wairoa District Council for additional funding to support the Reserves Planning Project.

Discussion

- A planning project is underway for the five reserves the MRB jointly administer and manage, those being:
 - Ngamotu Lagoon Wildlife Management Reserve
 - Whakamahi Lagoon Government Purpose (Wildlife Management) Reserve
 - Rangihoua/Pilot Hill Historic Reserve
 - Local Purpose (Esplanade) Reserve A
 - Local Purpose (Esplanade) Reserve B
- Key project goals:
 - Develop a Strategic Management Plan for the reserves to ensure the sustainable management and development of these reserves.
 - Develop a Business Case to apply for ongoing funding to implement the plan.
- Key project considerations:
 - TToTW has secured funding of \$20,000 from DoC through their Settlement relationship to resource delivery of the project.
 - Scope and understand the current status of reserves, including cultural, environmental, ecological, social and climate change considerations.
 - Wānanga with whānau, hapū and marae to understand the mātauranga-a-hapū, and cultural and historic connections.
 - Include relevant mapping of the reserves.
 - Articulation of key positions statements on development possibilities, including ecological, cultural and social values expressed by whānau, hapū and the wider community.
- Budget outline:
 - \$7,000: Wānanga costs (x2), marae koha, contingency, Project Management (TToTW).
 - \$13,000: development of the planning documents Strategic Plan & Business Case.
 - The Budget is very limited for a Project of this scale. The outputs would reflect that time investment, and so work would have to be very focused to remain within budget. Limitations include:
 - Mapping (approx. 16 hours) GIS technician not budgeted for.
 - Business Case: the budget does not allow for meaningful financial work, only provisions to focus on qualitative aspects.



- Awamoana (Contractor) is willing to koha his travel time and fuel costs, as the budget does not allow for these provisions.
- Project execution will require significant support from TToTW for Project Management including project compliance, reporting, comms, hui and wānanga arrangements.
- Utilisation of DoC Technical Team for data, reports, technical advice – DoC have confirmed contra support.
- Limited capacity for scientific fieldwork – need to rely on existing literature, local knowledge and observations during 8-hour site visit.
- No budget provisions for wider engagement of whole-community aspirations for these reserves.
- Contingency identified for providing for updating and distributing of drafts towards final document preparation.

Objectives

- Seek and secure additional funding to appropriately and adequately provide for a project of this scale, to ensure the 'Budget Limitations' (as described above) can be addressed.
- That our partner, WDC match the funding provided to TToTW through our DoC Settlement relationship, to the value of \$20,000.
- That our partner, WDC provide 'in-kind' the technical input of GIS mapping.
- That our partner, WDC initiate the consultation and engagement processes for wider community feedback, for example, community hui, online survey.

Recommendations

- Provide formal request to WDC:
 - to match the funding secured by TToTW through our Settlement relationship with DoC, to the value of \$20,000;
 - to provide 'in-kind' technical expertise of GIS technician for reserves mapping; and
 - to lead the consultation and engagement processes with the wider community.

8.3 RESERVES PLANNING PROJECT - PRESENTATION

Author: Alannah Marshall, Kaiurungi Mana Arahi | Governance Officer

Authoriser: Matthew Lawson, Tumu Whakarae | Chief Executive

Appendices: 1. Reserves Planning Project [↓](#)

1. PURPOSE

- 1.1 This report introduces a presentation on the Reserves Planning Project from Wolfgang Kanz of Awamoana Consultants. No decisions are required by the Board at this stage.
- 1.2 The presentation will be delivered at the meeting and will provide an update as outlined in Appendix 1 , with an opportunity for Board discussion and feedback.

RECOMMENDATION

The Kaiurungi Mana Arahi | Governance Officer RECOMMENDS that Matangirau Reserves Board receive the report.



To: Matangirau Reserves Board

Through: Lewis Ratapu (TToTW CE)

From: Arna Galvan (TToTW Taiao Manager)

Date: 12 August 2026

Subject: Discussion Paper – ‘For Noting’ Reserves Planning Project & Presentation

Purpose

- ‘For noting’ the introduction of the Matangirau Reserves Planning Project and presentation by the Project’s Contracted Service Provider.

Discussion

- A planning project is underway for the five reserves the MRB jointly administer and manage. The key outputs include the development of:
 - a Strategic Management Plan for the reserves;
 - a Business Case to apply for ongoing funding to implement the Plan.
- Wolfgang Kanz (Awamoana) has been engaged to develop the two documents.

Objectives

- Wolfgang Kanz will provide a presentation on the key elements of the Project:
 - Project Timeline
 - Key deliverables and project outcomes
 - Literature Review conducted to date
 - Engagement – whānau, hapū marae, and the wider community
 - Perceived Project risks

Recommendations

- Note the progress and updates of the Project as outlined in the presentation.
- Provide any feedback or raise questions to the TToTW Project Manager if further clarification is required.
- Identify any potential project risks and appropriate mitigation measures.