

# AGENDA

## MĀORI STANDING COMMITTEE - INAUGURAL MEETING

<b>Name:</b>	Maori Standing Committee
<b>Date:</b>	Tuesday, 28 April 2026
<b>Time:</b>	1:00 pm to 3:00 pm (NZST)
<b>Location:</b>	Wairoa District Council Chambers, 97 Queen Street, Wairoa 4108 <a href="https://teams.microsoft.com/meet/47916494329001?p=6NomCke5qIn9WLTvAs">https://teams.microsoft.com/meet/47916494329001?p=6NomCke5qIn9WLTvAs</a>

### 1. Opening Meeting

#### 1.1 Confirm Minutes 1:00 pm (5 min)

##### For Decision

Previous minutes from 02 September 2025 meeting

Supporting Documents:

1.1.a 02 September 2025 Minutes.pdf

### 2. General Business

#### 2.1 WDC Bylaw Register Report 1:05 pm (15 min)

##### For Information

Bylaw Register Report

Supporting Documents:

2.1.a MSC Bylaws Report Tuesday 28 April 2026 - FINAL.pdf

2.1.b MSC Bylaws Report Tuesday 28 April - Appendix 1.pdf

#### 2.2 MSC External Policy Report 1:20 pm (15 min)

##### For Information

MSC External Policy Report

Supporting Documents:

2.2.a MSC External Policy Report Tuesday 28 April - FINAL.pdf

2.2.b MSC External Policy Report Tuesday 28 April - Appendix 1.pdf

#### 2.3 Meeting Venues 1:35 pm (15 min)

##### For Decision

Meeting Venues

Supporting Documents:

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2.3.a Meeting Venue Report.pdf

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2.3.b MEETING VENUE attachment.pdf

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**2.4 Appointment of Chairperson - Māori Standing Committee**

1:50 pm (15 min)

**For Decision**

Appointment of Chairperson - Māori Standing Committee

Supporting Documents:

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2.4.a Appointment of Chairperson Māori Standing Committee.pdf

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**3. Close Meeting**

**3.1 Close the meeting**

**Next meeting:** Māori Standing Committee - 23 Jun 2026, 1:00 pm

**MINUTES OF WAIROA DISTRICT COUNCIL  
MĀORI STANDING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 2 SEPTEMBER 2025 AT 10:00 AM**

**PRESENT:** His Worship the Mayor Craig Little, Mr Henare Mita, Ms Theresa Thornton, Ms Fiona Wairau, Cr Benita Cairns, Cr Roslyn Thomas, Ms Erena Hammond, Ms Amanda Reynolds, Ms Whaiora Maindonald

**IN ATTENDANCE:** **Juanita Savage** (Chief of Operations), **Nathan Heath** (HBRC Māori Relationship Manager), **Austin King** (Community Engagement Manager), **Duane Culshaw** (Māori Relationship Manager), **Kate Standring** (Executive Principal), **Te Arohanui Cook** (Group Manager – Community Services & Development), **Hinemoa Hubbard** (Governance Officer), Mary Wilson, Lenny Ferris

**1 KARAKIA**

The opening karakia was given by the Chair, Mr Henare Mita.

At 10:02am, Ms Theresa Thornton joined the meeting.

**2 APOLOGIES FOR ABSENCE**

Nil.

**3 DECLARATION OF CONFLICT OF INTEREST**

To be declared as the agenda progresses.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

The Chair noted his absence from the previous Ordinary Council meeting.

At 10:04am, Ms Erena Hammond joined the meeting.

**5 LATE ITEMS OF URGENT BUSINESS**

Nil.

**6 PUBLIC PARTICIPATION**

Wairoa Community Resilience Plans

Mary Wilson, Lenny Ferris

Committee acknowledged the mahi of Lenny Ferris

**7 MINUTES OF THE PREVIOUS MEETING**

**COMMITTEE RESOLUTION 2025/271**

Moved: Ms Whaiora Maindonald

Seconded: Ms Amanda Reynolds

That the minutes of the Ordinary Meeting held on 8 July 2025 be confirmed.

**CARRIED**

The Committee reviewed the Action Sheet.

## **8 GENERAL ITEMS**

### **8.1 HBRC - MONTHLY REPORT - JUL-AUG 25**

#### **COMMITTEE RESOLUTION 2025/272**

Moved: Mr Henare Mita

Seconded: Ms Fiona Wairau

The Māori Standing Committee receives the report.

**CARRIED**

HBRC Māori Relationship Manager introduced the report and highlighted:

- An article in the Wairoa Star regarding GDC's freshwater management planning. It was noted that while central government had paused aspects of freshwater reform, HBRC continues its work programme and is liaising with GDC.
- The recently released State of the Environment Report, encouraging members to review the catchment summaries for key areas.
- HBRC's upcoming large-scale consultation on reducing flood risk across Hawke's Bay.

The Committee queried whether comparative data is available within the reporting.

### **8.2 MSC TAKIWA REPORT - RAKAIPAACA - 2 SEPTEMBER 2025**

#### **COMMITTEE RESOLUTION 2025/273**

Moved: Mr Henare Mita

Seconded: Ms Whaiora Maindonald

The Māori Standing Committee receives this report.

**CARRIED**

The Chair introduced his report.

The Māori Relationship Manager reminded the Committee that Wairoa will host the Ross Shield Rugby Tournament and encouraged members to show their support. It was further noted that the Wakely Shield Tournament will follow the subsequent week in Wairoa.

**VERBAL TAKIWĀ UPDATES****Ms Wairau (Mahia Mai Tawhiti):**

- Advised a report from the Chair of Ruawharo Marae for the Committee had been received but was not submitted within the required timeframe.
- Noted funding opportunities for marae and papakāinga resilience initiatives, including solar panels. Further noted thanks to His Worship for the opportunity to meet Hon. Shane Jones to discuss the funding. Confirmed that public excluded information would be redacted to allow for whānau discussions on this funding.

**Ms Maindonald (Te Wairoa Hōnengenenge):**

- Reported Hinemihi Marae AGM had been held, with trustees remaining unchanged. Reflected on 35 years of hapū achievements, with most projects completed. Whānau acknowledged the contributions of the Little whānau and others for historic and ongoing support. His Worship also acknowledged the work of George Thompson.
- Advised Tawhiri-a-Maru requires one additional building quote to progress its rebuild.
- Thanked Council for the new intersection works and yellow line markings, and for repairs to the pipe on Te Puke Lane.

**Ms Thornton (Pāhauwera):**

- Thanked Council for the new fence at the Raupunga recycling centre.
- Reported completion of a three-day ngutukākā recovery wānanga at Mohaka.
- Raised concerns regarding silt build-up and debris in the Mangawharangi Stream following the cyclone, and noted the poor condition of the Rohepotae Bridge.

**Ms Hammond (Ruakituri):**

- Advised a marae meeting had been held, with Matthew Lawson in attendance to discuss progress of the Te Reinga Bridge project, noting alignment across community groups.

The committee discussed the extent of erosion at Rangihoua.

Cr Thomas noted this was her final meeting on the Māori Standing Committee and acknowledged the knowledge and experience gained during her period of service.

**The Meeting closed with a closing karakia by the Chair, Mr Henare Mita at 11:02am.**

**The minutes of this meeting were confirmed by the Chair.**

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**CHAIRPERSON**

Report Status			
Draft <input type="checkbox"/>	Submitted for Approval <input type="checkbox"/>	Approved <input checked="" type="checkbox"/>	Included in Agenda <input type="checkbox"/>

## WDC Bylaw Register Report

**Author:** Sarayde Tapine – Policy Advisor

**Authorised By:** Sarah Owen – Strategic, Policy and Performance Manager

**Appendices:**

1. WDC Bylaws Register.

### 1. PURPOSE

- 1.1 To provide the Māori Standing Committee with an overview of Council’s current bylaws, including their legislative requirements, review status and forward work programme.
- 1.2 To enable the Māori Standing Committee to identify which bylaws they wish to be brought back for feedback and input as part of the review process.

### RECOMMENDATION

The Policy Advisor RECOMMENDS that Council:

- a) Receives the report titled “WDC Bylaw Register Report”.
- b) Note that bylaws will be presented to the Māori Standing Committee for input as they are progressed for Council consideration.
- c) Identifies the bylaws they wish to be brought back to the Māori Standing Committee for feedback and input.

### EXECUTIVE SUMMARY

Council maintains a range of bylaws to regulate activities, protect public safety and support effective local governance.

A review of the current bylaw work programme has been undertaken to identify legislative obligations, review timeframes, priority levels and resourcing requirements under the Local Government Act 2002. The review confirms that:

- A small number of bylaws are legislatively required, while most are discretionary but remain important regulatory tools.
- Several high-priority bylaws are overdue or require review to remain effective and legally robust, with a risk of revocation if not reviewed within statutory timeframes.
- Bylaw reviews are resource-intensive, typically requiring 3-6 months and formal consultation.
- Some bylaws are influenced by external reform programmes, impacting timing and approach.

This report is provided to give the Māori Standing Committee visibility of the bylaw programme. Bylaws will be brought forward as they progress toward Council decision-making.

## 2. BYLAW PROGRAMME OVERVIEW

### LEGISLATIVE VS DISCRETIONARY BYLAWS

- 2.1 Most bylaws are not legally required, however, they remain important regulatory tools to enable Council to manage local issues and risks effectively.
- 2.2 Council's ability to make and review bylaws is provided under the Local Government Act 2002. Key legislative requirements include:
  - Section 145 – provides Council with the power to make bylaws for protecting the public from nuisance, protecting and maintaining public health and safety and minimising potential for offensive behaviour.
  - Section 155 – requires Council to determine whether a bylaw is the most appropriate way to address an identified problem.
  - Section 156 – requires Council to use the Special Consultative Procedure as per section 83 of the Act when making, amending or revoking bylaws made under the Act.
  - Section 158-160 – sets out the requirements for review, including that bylaws must be reviewed within specified timeframes or may be revoked.

In addition, specific legislation may require or support certain bylaws, such as the Dog Control Act 1996 which requires Council to adopt a Dog Control Bylaw.

#### Legislatively Required: 1

- **Dog Control Bylaw** - required under the Dog Control Act 1996.

#### Discretionary (Local Government Act 2002 based): 10

- These bylaws are discretionary under the Local Government Act 2002, however, they form a core part of Council's regulatory framework. They enable Council to manage local issues relating to public safety, infrastructure, environmental health and community wellbeing.
- Bylaws remain important tools despite not being legislatively required.

#### HIGH PRIORITY BYLAWS

- **Land Transport** – Overdue.
- **Public Safety** – Broad scope and feedback from Mainstreet/CBD businesses.
- **Alcohol Control** – Currently don't have one in place. Evidence to be obtained to assess the requirement for the bylaw.
- **Dog Control** – Legislatively required and risk of non-compliance.

## 3. TYPICAL BYLAW REVIEW TIMEFRAMES

- 3.1 Problem definition and internal review: 4-6 weeks.
- 3.2 Drafting and legal review – 4-5 weeks.

3.3 Consultation (SCP): 8-10 weeks.

3.4 Hearings & adoption: 3-4 weeks.

Total: 3-6 months per bylaw.

#### 4. KEY PROGRAMME RISKS

4.1 Overdue bylaws may become ineffective or legally vulnerable.

4.2 Insufficient evidence may result in bylaws being struck down.

4.3 Legislative reform may impact timing and scope of reviews.

4.4 Resourcing constraints limit ability to review multiple bylaws.

#### 5. CURRENT SITUATION

What this means for the Council is that:

- Reviews will need to be staged and prioritised.
- Māori Standing Committee input will be important.
- Council must balance compliance, risk and resourcing.
- A structured approach will be required to identify which bylaws should be presented to the Māori Standing Committee for early feedback and input, particularly where there are potential impacts on Māori, whenua or community wellbeing. The Māori Standing Committee is requested to identify which bylaws from the list in the register attached as Appendix 1 to this report, will need to be presented back to the committee to provide feedback and comment.
- This list will then go to the next Council meeting – Tuesday 05 May for ratification that the Māori Standing Committee will be included in relevant identified bylaw reviews.

#### 6. OPTIONS

6.1 The options identified are:

- a. **Option a** – Receive the report and identify priority bylaws for Māori Standing Committee input (Recommended).
- b. **Option b** – Receive the report and do not identify priority bylaws.

6.2 Option a enables the Māori Standing Committee to provide early input into selected bylaw reviews and ensures a structured and transparent approach to engagement.

6.3 Option b would delay Māori Standing Committee input until later stages of the bylaw review process and may limit opportunities for early engagement and influence.

6.4 The preferred option is **Option a**, this contributes to the following community outcomes

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
Valued and cherished community.	Strong and prosperous economy.	Safe, supported and well-led community.	Protected and healthy environment

## 7. CORPORATE CONSIDERATIONS

### What is the change?

- 7.1 The review of bylaws aligns with the requirements of the Local Government Act 2002, including Sections 155 and 156 relating to the determination and review of bylaws.
- 7.2 The process also supports Council's Significance and Engagement Policy (Section 76AA), ensuring appropriate engagement is undertaken where required.

### What are the key benefits?

- 7.3 Provides clarity on Council's bylaw programme and priorities.
- 7.4 Supports a structured and staged approach to bylaw reviews.
- 7.5 Enables early Māori Standing Committee input into relevant bylaws.
- 7.6 Strengthens decision-making and reduces regulatory risk.

### What is the cost?

- 7.7 There are no direct costs associated with receiving this report.

### What is the saving?

- 7.8 Not applicable.

### Service delivery review

- 7.9 Not applicable.
- 7.10 No changes to levels of service or delivery models are proposed through this report.

### Maori Standing Committee

- 7.11 This report is presented to the Māori Standing Committee (Tuesday 28 April 2026 meeting) to provide visibility of the bylaw work programme and to enable the Committee to identify which bylaws they wish to be brought back for feedback and input.

## 8. SIGNIFICANCE

- 8.1 This report is considered to be of low significance as it does not propose any changes to existing bylaws. It is provided for information and to support future engagement.

### Relationship of Māori to Taonga

Future bylaw reviews may impact areas of significance to Māori, including whenua, wai and community wellbeing. Early identification of relevant bylaws will support appropriate engagement through the Māori Standing Committee.

## 9. RISK MANAGEMENT

- 9.1 Key risks associated with this matter include:
  - Delays in bylaw reviews resulting in outdated or ineffective regulatory tools.
  - Insufficient engagement leading to reduced community or stakeholder input.

- Resource constraints impacting delivery of the bylaw programme.

9.2 Overall risk level: **Moderate (m)** – manageable through prioritisation and staged delivery of the work programme.

9.3 In accordance with the Council’s Risk Management Policy the inherent risks associated with this matter are: **Moderate**.

Human	Financial	Regulatory
Moderate	Moderate	Moderate
Operations	Employees	Image & Reputation
Moderate	Moderate	Moderate

### Who has been consulted?

No consultation has been undertaken as this report is for information purposes only. Consultation will be undertaken as part of individual bylaw reviews where required under the Local Government Act 2002.

### Further Information

The full list of Council bylaws and their current status is included in Appendix 1 to this Report.

### References (to or from other Committees)

- Local Government Act 2002.

### Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

**APPENDIX 1 - WDC Bylaws Register**

- Bylaws are recommended to be reviewed in a staged approach listed in order of priority below.

PRIORITY	BYLAW	NEXT REVIEW DUE DATE	LEGALLY REQUIRED?	LEGISLATIVE BASIS	NOTES/STATUS	KEY REVIEW TASKS AND ESTIMATED TIMEFRAME FOR FULL REVIEW
<b>HIGH</b>	Land Transport Bylaw	2023	No	<ul style="list-style-type: none"> <li>• Land Transport Act 1998 (transport-related bylaw powers).</li> <li>• Local Government Act 2002 (general bylaw making power).</li> </ul>	Bylaw review is overdue (last reviewed 13 August 2013). No statutory requirement however most TA's retain one to regulate parking, traffic offences and road safety matters not fully covered by national rules.	<ul style="list-style-type: none"> <li>• Confirm problem definition and appropriateness test (3 weeks).</li> <li>• Internal operational workshops with roading/compliance teams to identify issues (2 weeks).</li> <li>• Legal review of existing provisions and benchmarking against other councils (4 weeks).</li> <li>• Draft revised bylaw (or recommendation to revoke/replace) (4 weeks).</li> <li>• Council workshop and approval to consult (2 weeks).</li> <li>• SCP procedure (including submissions, hearings and deliberations) (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul> <p><b>Estimated total timeframe: 5-6 months.</b></p>
<b>HIGH</b>	Public Safety Bylaw	2029	No	<ul style="list-style-type: none"> <li>• Local Government Act 2002 (general bylaw making power).</li> <li>• Look into License to occupy conditions and</li> </ul>	Generally used as an “umbrella” bylaw covering nuisance, safety and behaviour matters in public places. Sector trend is mobbing toward more	<ul style="list-style-type: none"> <li>• Meet with Main Street (CBD) businesses to identify issues with bylaw.</li> <li>• Identify actual safety/nuisance issues requiring legislation (2-3 weeks).</li> </ul>

				<p>facades/front facing buildings/shops.</p>	<p>targeted bylaws or relying on legislation where possible, so review should test whether all provisions are still needed.</p>	<ul style="list-style-type: none"> <li>• Remove duplication with legislation (e.g. – liquor, disorder offences) (2 weeks).</li> <li>• Benchmark structure against modern council bylaws (3 weeks).</li> <li>• Re-draft with amendments (3 weeks).</li> <li>• SCP procedure (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul> <p><b>Estimated total timeframe: 4-5 months.</b></p>
<p><b>HIGH</b></p>	<p>Alcohol Control Bylaw</p>	<p>Within 5 years of adoption (or earlier if issues arise)</p>	<p>No</p>	<ul style="list-style-type: none"> <li>• Local Government Act 2002 – s147.</li> </ul>	<p>Bylaw enables alcohol bans in public paces to reduce disorder. Risk of invalidation if not regularly reviewed or justified. Check if current bylaw aligns with case law (e.g. – proportionality and evidence thresholds).</p> <ul style="list-style-type: none"> <li>• Courts have previously struck down overly broad bans so targeted, evidence-based areas only.</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence review (4-6 weeks): Analyse Police data, complaints, incidents to justify alcohol bans.</li> <li>• Policy alignment (2-3 weeks): Ensure consistency with Local Alcohol Policy.</li> <li>• Legal Compliance check (2 weeks): Section 155 analysis (appropriateness, NZBORA consistency).</li> <li>• Draft bylaw (2-3 weeks).</li> <li>• Consultation: SCP required (6-8 weeks): Public notification, submissions and hearings.</li> <li>• Deliberations and Adoption (3-4 weeks).</li> </ul> <p><b>Estimated total timeframe: 4-6 months.</b></p>

<b>HIGH</b>	Dog Control Bylaw	2027	Yes	<ul style="list-style-type: none"> <li>• Dog Control Act 1996 – s20.</li> </ul>	Councils must have a dog control policy and bylaw.	<ul style="list-style-type: none"> <li>• Look at last review done by Carolyn and use as basis for start of review.</li> <li>• Workshop with compliance team to identify areas of concern/need addressing.</li> <li>• Draft amendments (4 weeks).</li> <li>• Policy effectiveness review and alignment with re-drafted bylaw.</li> <li>• SCP procedure (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul> <p><b>Estimated total timeframe:</b> 5 months.</p>
<b>LOW</b>	Cemeteries Bylaw	2028	No	<ul style="list-style-type: none"> <li>• Local Government Act 2002 (general bylaw making power).</li> <li>• Burial and Cremation Act 1964.</li> </ul>		<ul style="list-style-type: none"> <li>• Meet with relevant internal departments to identify operational alignment (3 weeks).</li> <li>• Legal review and operational needs assessment (2-3 weeks).</li> <li>• Draft amendments (3 weeks)</li> <li>• SCP procedure (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul> <p><b>Estimated total timeframe:</b> 4-5 months.</p>
<b>LOW</b>	Freedom Camping Bylaw	2029	No	<ul style="list-style-type: none"> <li>• Local Government Act 2002 (general bylaw making power).</li> <li>• Freedom Camping Act 2011.</li> </ul>	Must meet statutory tests and evidence thresholds.	<ul style="list-style-type: none"> <li>• Meet with relevant internal departments to identify operational alignment/process/concerns (3 weeks).</li> <li>• Draft amendments (3 weeks).</li> <li>• Legal review (3-4 weeks).</li> </ul>

						<ul style="list-style-type: none"> <li>• SCP procedure (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul> <p><b>Estimated total timeframe: 5 months.</b></p>
<b>LOW</b>	Introductory Bylaw	2029	No	<ul style="list-style-type: none"> <li>• Local Government Act 2002 (general bylaw making power).</li> </ul>	Administrative bylaw only, therefore, only requires a minimal review.	<ul style="list-style-type: none"> <li>• Review and discuss with Manager and CE (structure, penalties reference and delegation provisions). (2 weeks).</li> <li>• Draft amendments (2 weeks).</li> <li>• SCP procedure (8 weeks)</li> <li>• Final re-draft and adoption (3 weeks).</li> </ul> <p><b>Estimated total timeframe: 3-4 months.</b></p>
<b>LOW</b>	Water Supply Bylaw	2034	No	<ul style="list-style-type: none"> <li>• Local Government Act 2002 (general bylaw making power).</li> </ul>	To be reviewed alongside all other WDC water bylaws.	<ul style="list-style-type: none"> <li>• Evaluate water services reform – impact on need and structure. What water services will TA’s get to retain and have to give up? This involves meeting with relevant internal departments to identify operational alignment/process/concerns (4 weeks).</li> <li>• Workshop if needed - between council staff, technical expertise and elected members (3 weeks).</li> <li>• Draft amendments (3-4 weeks).</li> <li>• SCP procedure (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul>

						<b>Estimated total timeframe: 6 months</b>
<b>LOW</b>	Stormwater Bylaw	2027	No		To be reviewed alongside all other WDC water bylaws.	<ul style="list-style-type: none"> <li>• Evaluate water services reform – impact on need and structure. What water services will TA’s get to retain and have to give up? This involves meeting with relevant internal departments to identify operational alignment/process/concerns (4 weeks).</li> <li>• Workshop if needed - between council staff, technical expertise and elected members (3 weeks).</li> <li>• Draft amendments (3-4 weeks).</li> <li>• SCP procedure (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul>
						<b>Estimated total timeframe: 6 months</b>
<b>LOW</b>	Tradewaste Bylaw	2027	No		Technical bylaw that requires expertise input and recommended to be reviewed alongside the other water bylaws.	<ul style="list-style-type: none"> <li>• Evaluate water services reform – impact on need and structure. What water services will TA’s get to retain and have to give up? This involves meeting with relevant internal departments to identify operational alignment/process/concerns (4 weeks).</li> <li>• Workshop if needed - between council staff, technical expertise and elected members (3 weeks).</li> <li>• Draft amendments (3-4 weeks).</li> </ul>

						<ul style="list-style-type: none"> <li>• SCP procedure (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul> <p><b>Estimated total timeframe: 6 months</b></p>
<b>LOW</b>	Wastewater Bylaw	2032	No		Review should align with trader waste controls, infrastructure protection and development growth. To be reviewed alongside all other WDC bylaws.	<ul style="list-style-type: none"> <li>• Evaluate water services reform – impact on need and structure. What water services will TA's get to retain and have to give up? This involves meeting with relevant internal departments to identify operational alignment/process/concerns (4 weeks).</li> <li>• Workshop if needed - between council staff, technical expertise and elected members (3 weeks).</li> <li>• Draft amendments (3-4 weeks).</li> <li>• SCP procedure (8-10 weeks).</li> <li>• Final re-draft and adoption (4 weeks).</li> </ul> <p><b>Estimated total timeframe: 6 months</b></p>

Report Status			
Draft <input type="checkbox"/>	Submitted for Approval <input type="checkbox"/>	Approved <input checked="" type="checkbox"/>	Included in Agenda <input type="checkbox"/>

## WDC External Policy Register Report

**Author:** Sarayde Tapine – Policy Advisor

**Authorised By:** Sarah Owen – Strategic, Policy and Performance Manager

### Appendices:

1. External Policy Register and Work programme.

### 1. PURPOSE

- 1.1 To provide the Māori Standing Committee with an overview of Council's external policies, forward work programme and to identify which policies should be brought to the Māori Standing Committee for feedback as they are reviewed.

### RECOMMENDATION

The Policy Advisor RECOMMENDS that the Māori Standing Committee:

- A) Receive the report titled 'WDC External Policy Register Report'.
- B) Identify which external policies should be presented to the Māori Standing Committee for input as part of the review programme.

### EXECUTIVE SUMMARY

Council maintains a range of external policies that are either legislatively required or adopted to support governance, service delivery and community outcomes.

A review of the external policy register confirms that:

- A number of policies are required under legislation, including the Local Government Act 2002 and must be reviewed in line with statutory requirements.
- Several policies are due or overdue for review and require prioritisation within the current work programme.
- Other policies are discretionary but remain important for guiding Council decision-making and operational practice.

This report is provided to give the Māori Standing Committee visibility of the external policy work programme and an opportunity to identify where input is sought. Policies will be brought forward to the Committee as they progress toward Council decision-making.

### 2. BACKGROUND

- 2.1 Council is required under legislation particularly the Local Government Act 2002 to adopt and review a number of policies that support governance, financial management and community engagement.
- 2.2 In addition to these requirements, Council maintains a range of discretionary policies to support its operational and governance functions.

- 2.3 The external policy register (attached as Appendix 1) provides a consolidated view of all policies, including their legislative basis, current review status and priority levels.

### 3. ROLE OF MĀORI STANDING COMMITTEE

- 3.1 The Māori Standing Committee is invited to identify which policies from the attached register should be brought back to the Committee for feedback and input as part of the review process.
- 3.2 This will help ensure Māori perspectives are considered early in policy development, rather than later in the decision-making process.
- 3.3 The identified list will be presented to Council for confirmation at the next Council meeting (Tuesday 05 May).

### 4. OPTIONS

- 4.1 The options identified are:
- a. Option a (Recommended):** Receive the report and identify policies for Māori Standing Committee input.
- b. Option b:** Receive the report and not identify any policies for Māori Standing Committee input.
- 4.2 **Option a** enables early engagement with the Māori Standing Committee and supports stronger policy development.
- 4.3 The preferred option is **Option a**, this contributes to the following community outcomes.

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
Valued and cherished community.	Strong and prosperous economy.	Safe, supported and well-led community.	Protected and healthy environment

### 5. CORPORATE CONSIDERATIONS

#### What is the change?

- 5.1 This report does not introduce any policy changes. It provides visibility of the policy work programme and supports early Māori Standing Committee involvement in policy reviews.

#### Compliance with legislation and Council Policy

- 5.2 Supports governance processes and policy delivery.

#### What are the key benefits?

- 5.3 Early and meaningful Māori input into policy development.
- 5.4 Improved visibility of the policy work programme.
- 5.5 Better alignment with legislative requirements.

**What is the cost?**

5.6 Costs are met within the existing operational budgets at the time each policy is reviewed.

**What is the saving?**

5.7 Not applicable.

**Service delivery review**

5.8 Not applicable.

**Māori Standing Committee**

5.9 This report is presented to the Māori Standing Committee for consideration and input.

**6. RISK MANAGEMENT**

6.1 In accordance with the Council's Risk Management Policy the inherent risks associated with this matter are: Low

Human	Financial	Regulatory
Low	Low	Low
Operations	Employees	Image & Reputation
Low	Low	Low

**Who has been consulted?**

Internal policy and governance staff.

**Further Information**

External Policy Register – Appendix 1.

**References (to or from other Committees)**

Policies will be reported to Council and relevant committees as part of the review programme.

**Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

**APPENDIX 1 - WDC External Policy Register**

<b>PRIORITY</b>	<b>POLICY</b>	<b>NEXT REVIEW DUE DATE</b>	<b>LEGALLY REQUIRED?</b>	<b>LEGISLATIVE BASIS</b>	<b>NOTES/STATUS</b>	<b>PUBLIC CONSULTATION REQUIRED?</b>	<b>CONSULTATION PERIOD</b>	<b>KEY REVIEW TASKS AND ESTIMATED TIMEFRAME FOR FULL REVIEW</b>
<b>HIGH</b>	Class 4 Gaming Venues Policy	August 2020	Yes	Gambling Act 2003, s101	Addresses establishment and relocation of gambling venues.	Yes	1 Month (SCP procedure as per s 83 of the LGA 02).	<ul style="list-style-type: none"> <li>• Legal review of policy.</li> <li>• Data analysis (venue numbers, community and social impact).</li> <li>• Stakeholder engagement (Police, DIA and Community Groups).</li> <li>• Prepare SOP.</li> <li>• Public submissions and hearings.</li> </ul> <p><b>Estimated Full Review Timeframe: 4-6 months</b></p>
<b>HIGH</b>	Board (T.A.B) Venue Policy	N/A (First version adopted – August 2017)	Yes	Racing Industry Act 2020 (formerly the Racing Act 2003)	Addresses where stand-alone TAB venues may be established for race and sports betting's but does not control TAB betting's in pubs and clubs. (Only stand-alone venues where the main business is TAB activities).	Yes	1 Month (SCP procedure as per s 83 of the LGA 02)	<ul style="list-style-type: none"> <li>• Review district demand and venue status.</li> <li>• Legal compliance review.</li> <li>• Prepare SOP.</li> <li>• Public submissions and hearings.</li> </ul> <p><b>Estimated Full Review Timeframe: 3-5 months</b></p>
<b>HIGH</b>	Alfresco Dining Policy	N/A	No		Implemented alongside the Public Safety Bylaw	No	No, as it is only an operational	<ul style="list-style-type: none"> <li>• Review alongside the public safety bylaw</li> </ul>

					to consider and determine applications for alfresco dining.		policy, but it is linked to the Public Safety Bylaw.	<p>which then requires SCP procedure (minimum 4 weeks consultation period).</p> <ul style="list-style-type: none"> <li>• Consult local businesses and gather input/feedback.</li> <li>• Draft SOP.</li> <li>• Public hearings and submissions.</li> </ul> <p><b>Estimated Full Review Timeframe:</b></p> <ul style="list-style-type: none"> <li>• <b>2-3 months</b></li> </ul>
<b>HIGH</b>	Dangerous and Insanitary Buildings Policy	2024	Yes	Building Act 2004, s131	Required for management of such buildings in the district.	Yes	1 Month (SCP procedure as per s 83 of the LGA 02)	<ul style="list-style-type: none"> <li>• Building compliance review.</li> <li>• Liaise with building control team lead.</li> <li>• Public submissions and hearings.</li> </ul> <p><b>Estimated Full Review Timeframe:</b></p> <p><b>3-4 months</b></p>
<b>HIGH</b>	Dog Control Policy	August 2022	Yes	Dog Control Act 1996, s10	This policy must be reported each financial year on the administration of it and dog control practices.	Yes	1 Month (SCP procedure as per s 83 of the LGA 02)	<ul style="list-style-type: none"> <li>• Liaise with Compliance Manager dog statistics review</li> <li>• Public submissions and hearings.</li> </ul> <p><b>Estimated Full Review Timeframe:</b></p> <p><b>4-6 months</b></p>
<b>HIGH</b>	Appointment and	2025	No		Went to Council November 2025 and was	No	Not required	<ul style="list-style-type: none"> <li>• Review CCO expectations.</li> </ul>

	Remuneration Directors (CCO) Policy				identified as a high priority to review in 2026 including a review of Council's expectations.			<ul style="list-style-type: none"> <li>Review WDC expectations.</li> <li>Legal governance review.</li> <li>Workshop with elected members.</li> </ul> <b>Estimated Full Review Timeframe:</b> <ul style="list-style-type: none"> <li><b>2-3 months</b></li> </ul>
<b>HIGH</b>	Selected Dog Owner Policy	2024	No		Provides incentives to be a responsible dog owner.	No	No legislative requirement.	<ul style="list-style-type: none"> <li>Review policy with input from compliance team.</li> <li>Council workshop.</li> </ul> <b>Estimated Full Review Timeframe:</b> <ul style="list-style-type: none"> <li><b>2 months</b></li> </ul>
<b>HIGH</b>	Significance and Engagement Policy	December 2023	Yes	Local Government Act 2002, s67AA	Explains how Council assesses significance and engages communities.	Yes	1 Month (SCP procedure as per s 83 of the LGA 02)	<ul style="list-style-type: none"> <li>Legislative alignment review.</li> <li>Community engagement framework update.</li> <li>Draft SOP.</li> <li>Public submissions and hearings.</li> </ul> <b>Estimated Full Review Timeframe:</b> <ul style="list-style-type: none"> <li><b>3-4 months</b></li> </ul>
<b>HIGH</b>	Rates Remission/Postponement Policy	2029 (Reviewed once every 6 years as per sections	Optional	Local Government Act 2002, s102, 108-110	Supports financial flexibility, discretionary adoption.	Yes	LGA 02 via the Long-Term Plan and Annual Plan	<ul style="list-style-type: none"> <li>Financial modelling review.</li> <li>Assurance, Risk and Infrastructure committee workshop.</li> </ul>

		108-110 of the LGA 02)						<ul style="list-style-type: none"> <li>• Draft amendments and SOP.</li> <li>• Public hearings and submissions.</li> </ul> <p><b>Estimated Full Review Timeframe:</b></p> <ul style="list-style-type: none"> <li>• <b>4-5 months</b></li> </ul>
<b>HIGH</b>	Māori Policy	N/A	No		Framework for relationships between tangata whenua and WDC.	No	Not legally required however 4 weeks minimum for engagement is recommended with tangata whenua	<ul style="list-style-type: none"> <li>• Hui with Iwi, Hapū and Marae of Te Rohe o Te Wairoa.</li> <li>• Māori Standing Committee input.</li> <li>• Alignment with strategic documents.</li> <li>• Draft SOP (if required).</li> <li>• Public submissions and hearings.</li> </ul> <p><b>Estimated Full Review Timeframe:</b></p> <p><b>4 months</b></p>
<b>HIGH</b>	Revenue and Financing Policy	N/A	Yes	Local Government Act 2002, s102	Outlines the choices Council has made in deciding the appropriate sources of funding for operating and capital expenditure from those sources listed in the LGA 02.	Yes	LGA 02 via Long-Term Plan and Annual Plan	<ul style="list-style-type: none"> <li>• Funding analysis/review – with finance team and tabling for an Assurance, Risk and Infrastructure committee workshop.</li> <li>• Council workshop.</li> <li>• Financial Strategy alignment.</li> <li>• Draft amendments and SOP.</li> </ul>

								<ul style="list-style-type: none"> <li>Public hearings and submissions.</li> </ul> <p><b>Estimated Full Review Timeframe:</b></p> <ul style="list-style-type: none"> <li><b>4-6 months</b></li> </ul>
<b>HIGH</b>	Te Reo Māori Policy	2020	No	Both Māori policies are not legislatively required but reflect WDC's commitment to Te Tiriti o Waitangi and working in partnership with tangata whenua.	Approach to and promotion of Te Reo Māori. To be reviewed by the Māori Standing Committee each year to assess the relevance and effectiveness.	No	Targeted engagement over 4 weeks is recommended	<ul style="list-style-type: none"> <li>Assess implementation progress – identify strengths and weakness areas.</li> <li>Internal capability review – meeting with relevant teams and officers.</li> <li>Māori Standing Committee review and input.</li> </ul> <p><b>Estimated Full Review Timeframe:</b></p> <p><b>3-4 months</b></p>
<b>MEDIUM</b>	Removal of Abandoned Vehicles Policy	N/A	No		Provides a step-by-step procedure for removal of abandoned vehicles around the district.	No		<ul style="list-style-type: none"> <li>Review process with Compliance Licensing manager.</li> <li>Council Workshop.</li> <li>Re-draft and adopt.</li> </ul> <p><b>Estimated Full Review Timeframe:</b></p> <p><b>3 months</b></p>
<b>MEDIUM</b>	Road Naming and Numbering Policy	June 2014	No	Local Government Act 1974, s319	Standardises names and numbers, ensures emergency response compliance.	No	Not required.	<ul style="list-style-type: none"> <li>Infrastructure and emergency services alignment.</li> </ul>

								<ul style="list-style-type: none"> <li>• Process check with planning and other relevant departments.</li> <li>• Council workshop.</li> <li>• Re-draft and adopt.</li> </ul> <p><b>Estimated Full Review Timeframe:</b> <b>2 months</b></p>
<b>MEDIUM</b>	Elected Member Expenses Policy <i>(Review once new determination is set - July 2026).</i>	May 2025	No	Local Government Act 2002, Schedule 7 Clause 6	Council adopts policy for transparency, not legislatively mandated.	No	Governance transparency policy.	<ul style="list-style-type: none"> <li>• Remuneration authority alignment.</li> <li>• Council workshop.</li> <li>• Re-draft and adopt.</li> </ul> <p><b>Estimated Full Review Timeframe:</b> <b>2 months</b></p>
<b>MEDIUM</b>	Election Hoardings Policy <i>(Review once DP adopted).</i>	2024	No	Local Government Act 2002, s145 / Electoral Act 1993	Practical tool to regulate signage during elections.	No	Regulatory tool under LGA	<ul style="list-style-type: none"> <li>• Alignment with District Plan (once reviewed and adopted).</li> <li>• Legal signage compliance review.</li> <li>• Liaise with planning team.</li> </ul> <p><b>Estimated Full Review Timeframe:</b> <b>2-3 months</b></p>
<b>LOW</b>	Local Easter Sunday Shop Trading Policy	April 2022	Optional	Shop Trading Hours Act 1990, s5A	Council may permit shops to open on Easter Sunday.	No	Not required, however, recommended if amending trading permissions.	<ul style="list-style-type: none"> <li>• Retailer and businesses engagement.</li> <li>• Community feedback and input.</li> <li>• Legal compliance review.</li> </ul>

								<b>Estimated Full Review Timeframe: 3-4 months</b>
<b>LOW</b>	Local Approved Products Policy (Psychoactive Substances)	2023	Optional	Psychoactive Substances Act 2013, s66	Permits regulation of approved products in the district.	Yes	Yes, where regulating locations occur.	<ul style="list-style-type: none"> <li>• Engagement with police and health authorities.</li> <li>• Draft amendments.</li> <li>• Draft SOP.</li> <li>• Public submissions and hearings.</li> </ul> <b>Estimated Full Review Timeframe: 3-4 months</b>
<b>LOW</b>	Smoke-Free Environments Policy	2019	No	Smokefree Environments and Regulated Products Act 1990	Already Regulated; policy adoption is not mandatory.	No	Not required as it is regulated nationally under legislation.	<ul style="list-style-type: none"> <li>• Legislative cross-review check.</li> <li>• Relevance of policy – Council workshop and TKA meeting.</li> <li>• Internal review.</li> </ul> <b>Estimated Full Review Timeframe: 1-2 months</b>
<b>LOW</b>	Local Alcohol Policy	October 2021	No	Sale and Supply of Alcohol Act 2012, ss75	Optional, allows stricter local controls than national defaults.	Yes	1 Month (SCP procedure as per s 83 of the LGA 02) – if amended.	<ul style="list-style-type: none"> <li>• Police, Health and Licensing authorities input.</li> <li>• Draft amendments and SOP.</li> <li>• Public hearings and submissions.</li> </ul> <b>Estimated Full Review Timeframe: 4-6 months</b>

<b>LOW</b>	Development Contributions Policy	July 2024	Optional (Development or Financial Contributions)	Local Government Act 2002, s102	To ensure that reserves and infrastructure capital expenditures funded by those parts of the community who benefit from that expenditure.	Yes	LGA 02 via the Long-Term Plan and Annual Plan	<ul style="list-style-type: none"> <li>• Review of current policy alongside RMA changes.</li> <li>• Growth projections review.</li> <li>• Work with planning team to develop and review.</li> <li>• Financial modelling.</li> <li>• Draft amendments and SOP.</li> <li>• Public hearings and submissions.</li> </ul> <p><b>Estimated Full Review Timeframe: 5-6 months</b></p>
<b>LOW</b>	Funding Policy	N/A	No		Currently the WDC Funding Policy was created for the use of depreciation reserves. Looking to update this alongside the Community and Engagement team and merging this into its own section in the Revenue and Financing Policy.	No	Not required.	<ul style="list-style-type: none"> <li>• Proposed merge into Revenue and Financing Policy.</li> <li>• Internal review – alongside other relevant departments.</li> <li>• Merge drafting and adopt.</li> </ul> <p><b>Estimated Full Review Timeframe: 2-3 months</b></p>
<b>LOW</b>	Treasury Management (Investment and Liability) Policy	N/A	Yes	Local Government Act 2002, s105		No	Not required.	<ul style="list-style-type: none"> <li>• Assurance, Risk and Infrastructure committee review.</li> <li>• Treasury compliance check.</li> <li>• Re-draft and adopt.</li> </ul>

								<b>Estimated Full Review Timeframe: 2-3 months</b>
<b>LOW</b>	Procurement Policy	June 2026	No		Requirements and expectations of procurement.	No	Internal operational policy.	<ul style="list-style-type: none"> <li>• Audit alignment.</li> <li>• Government procurement rules check.</li> <li>• Council workshop.</li> <li>• Audit, Risk and Infrastructure Committee Workshop.</li> </ul> <b>Estimated Full Review Timeframe: 3 months</b>
<b>LOW</b>	Risk Management Policy	December 2018	No		Provides a process for identifying, reporting and managing risks appropriately.	No	Internal Governance Policy – SCP not required.	<ul style="list-style-type: none"> <li>• Review of internal risk framework.</li> <li>• Workshop with Assurance, Risk and Infrastructure committee.</li> <li>• Alignment with insurance and treasury policies.</li> </ul> <b>Estimated Full Review Timeframe: 2-4 months</b>
<b>LOW</b>	Signage Policy	2024	No		To ensure signage within the district is planned, designed and located strategically.	No	Not required.	<ul style="list-style-type: none"> <li>• Alignment with District Plan (once updated and adopted).</li> <li>• Compliance review.</li> <li>• Re-draft and adopt.</li> </ul>

								<b>Estimated Full Review Timeframe: 2-3 months</b>
<b>LOW</b>	Pensioner Housing Policy	February 2022	No		Provides clear guidelines regarding the provision, management and tenancy of pensioner housing.	No	Not required, however targeted tenant engagement of at least 4 weeks is expected.	<ul style="list-style-type: none"> <li>• Consultation with tenants.</li> <li>• Housing operations review with property team.</li> <li>• Contract review of properties (as some are with Property Brokers) to manage.</li> </ul> <b>Estimated Full Review Timeframe: 3 months</b>
<b>LOW</b>	Positive Ageing Policy	N/A	No		To support and enable older persons in the district.	No	Not required, however targeted community engagement is recommended.	<ul style="list-style-type: none"> <li>• Stakeholder workshops.</li> <li>• Targeted community engagement (kaumatua/elderly).</li> <li>• Re-draft and adopt.</li> </ul> <b>Estimated Full Review Timeframe: 3-4 months</b>
<b>LOW</b>	CCTV Policy	2021	No		Privacy Act rights and manage access to CCTV and its recorded data.	No	No however a Privacy Impact Assessment may be required.	<ul style="list-style-type: none"> <li>• Privacy compliance review.</li> <li>• Check data access procedures.</li> <li>• Liaise with IT manager.</li> <li>• Re-draft and adopt.</li> </ul> <b>Estimated Full Review Timeframe: 2-3 months</b>

<b>LOW</b>	Unformed Legal Roads Policy	2024	No		Provides guidelines for applications to stop and purchase unformed legal roads.	No	Not required.	<ul style="list-style-type: none"> <li>Property and roading teams to review and provide feedback.</li> <li>Re-draft and adopt.</li> </ul> <b>Estimated Full Review Timeframe:</b> <b>2-3 months</b>
<b>LOW</b>	Unsealed Roothing Dust Mitigation Policy	2024	No		Recognising dust as a serious issue and providing prompt alternative solutions.	No	Not required.	<ul style="list-style-type: none"> <li>Roothing team review.</li> <li>Community feedback and input.</li> <li>Council workshop.</li> </ul> <b>Estimated Full Review Timeframe:</b> <b>2 months</b>
<b>LOW</b>	Wairoa Youth Policy	N/A	No		To ensure inclusion of young peoples voices and views to contribute to WDC decision making processes for the development of the district.	No	Youth engagement recommended.	<ul style="list-style-type: none"> <li>Youth Workshops.</li> <li>Youth Council committee input and possible lead?</li> <li>Lead to developing a Youth Strategy.</li> </ul> <b>Estimated Full Review Timeframe:</b> <b>3 months</b>
<b>LOW</b>	Sustainability Policy	September 2021	No		To embed a culture of sustainability into all areas of Council to give effect though Council decisions, strategies, plans and actions and against which future Council actions will be evaluated.	No	Stakeholder engagement of 4 weeks is recommended.	<ul style="list-style-type: none"> <li>Cross-department review.</li> <li>Sustainability benchmarking.</li> <li>Council workshop.</li> <li>Re-draft and adopt.</li> </ul>



**MINUTES OF WAIROA DISTRICT COUNCIL  
MĀORI STANDING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 2 SEPTEMBER 2025 AT 10:00 AM**

**PRESENT:** His Worship the Mayor Craig Little, Mr Henare Mita, Ms Theresa Thornton, Ms Fiona Wairau, Cr Benita Cairns, Cr Roslyn Thomas, Ms Erena Hammond, Ms Amanda Reynolds, Ms Whaiora Maindonald

**IN ATTENDANCE:** **Juanita Savage** (Chief of Operations), **Nathan Heath** (HBRC Māori Relationship Manager), **Austin King** (Community Engagement Manager), **Duane Culshaw** (Māori Relationship Manager), **Kate Standring** (Executive Principal), **Te Arohanui Cook** (Group Manager – Community Services & Development), **Hinemoa Hubbard** (Governance Officer), Mary Wilson, Lenny Ferris

**1 KARAKIA**

The opening karakia was given by the Chair, Mr Henare Mita.

At 10:02am, Ms Theresa Thornton joined the meeting.

**2 APOLOGIES FOR ABSENCE**

Nil.

**3 DECLARATION OF CONFLICT OF INTEREST**

To be declared as the agenda progresses.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

The Chair noted his absence from the previous Ordinary Council meeting.

At 10:04am, Ms Erena Hammond joined the meeting.

**5 LATE ITEMS OF URGENT BUSINESS**

Nil.

**6 PUBLIC PARTICIPATION**

Wairoa Community Resilience Plans

Mary wilson, lenny ferris

Committee acknowledged the mahi of Lenny Ferris

**7 MINUTES OF THE PREVIOUS MEETING**

**COMMITTEE RESOLUTION 2025/271**

Moved: Ms Whaiora Maindonald

Seconded: Ms Amanda Reynolds

That the minutes of the Ordinary Meeting held on 8 July 2025 be confirmed.

**CARRIED**

The Committee reviewed the Action Sheet.

## **8 GENERAL ITEMS**

### **8.1 HBRC - MONTHLY REPORT - JUL-AUG 25**

#### **COMMITTEE RESOLUTION 2025/272**

Moved: Mr Henare Mita

Seconded: Ms Fiona Wairau

The Māori Standing Committee receives the report.

**CARRIED**

HBRC Māori Relationship Manager introduced the report and highlighted:

- An article in the Wairoa Star regarding GDC's freshwater management planning. It was noted that while central government had paused aspects of freshwater reform, HBRC continues its work programme and is liaising with GDC.
- The recently released State of the Environment Report, encouraging members to review the catchment summaries for key areas.
- HBRC's upcoming large-scale consultation on reducing flood risk across Hawke's Bay.

The Committee queried whether comparative data is available within the reporting.

### **8.2 MSC TAKIWA REPORT - RAKAIPAACA - 2 SEPTEMBER 2025**

#### **COMMITTEE RESOLUTION 2025/273**

Moved: Mr Henare Mita

Seconded: Ms Whaiora Maindonald

The Māori Standing Committee receives this report.

**CARRIED**

The Chair introduced his report.

The Māori Relationship Manager reminded the Committee that Wairoa will host the Ross Shield Rugby Tournament and encouraged members to show their support. It was further noted that the Wakely Shield Tournament will follow the subsequent week in Wairoa.

**VERBAL TAKIWĀ UPDATES****Ms Wairau (Mahia Mai Tawhiti):**

- Advised a report from the Chair of Ruawharo Marae for the Committee had been received but was not submitted within the required timeframe.
- Noted funding opportunities for marae and papakāinga resilience initiatives, including solar panels. Further noted thanks to His Worship for the opportunity to meet Hon. Shane Jones to discuss the funding. Confirmed that public excluded information would be redacted to allow for whānau discussions on this funding.

**Ms Maindonald (Te Wairoa Hōnengenenge):**

- Reported Hinemihi Marae AGM had been held, with trustees remaining unchanged. Reflected on 35 years of hapū achievements, with most projects completed. Whānau acknowledged the contributions of the Little whānau and others for historic and ongoing support. His Worship also acknowledged the work of George Thompson.
- Advised Tawhiri-a-Maru requires one additional building quote to progress its rebuild.
- Thanked Council for the new intersection works and yellow line markings, and for repairs to the pipe on Te Puke Lane.

**Ms Thornton (Pāhauwera):**

- Thanked Council for the new fence at the Raupunga recycling centre.
- Reported completion of a three-day ngutukākā recovery wānanga at Mohaka.
- Raised concerns regarding silt build-up and debris in the Mangawharangi Stream following the cyclone, and noted the poor condition of the Rohepotae Bridge.

**Ms Hammond (Ruakituri):**

- Advised a marae meeting had been held, with Matthew Lawson in attendance to discuss progress of the Te Reinga Bridge project, noting alignment across community groups.

The committee discussed the extent of erosion at Rangihoua.

Cr Thomas noted this was her final meeting on the Māori Standing Committee and acknowledged the knowledge and experience gained during her period of service.

**The Meeting closed with a closing karakia by the Chair, Mr Henare Mita at 11:02am.**

**The minutes of this meeting were confirmed by the Chair.**

.....  
**CHAIRPERSON**

Report Status			
Draft <input type="checkbox"/>	Submitted for Approval <input type="checkbox"/>	Approved <input checked="" type="checkbox"/>	Included in Agenda <input type="checkbox"/>

## Meeting Venues

**Author:** Hinemoa Hubbard, The Kaiurungi Mana Arahi | Governance Officer

**Authorised By:** Sarah Owen, Strategic Policy and Performance Manager

**Appendices:** 1. Meeting Venues

### PURPOSE

- 1.1 The purpose of this report is to seek approval for the proposed marae locations for Māori Standing Committee meetings.

### RECOMMENDATION

The Kaiurungi Mana Arahi | Governance Officer RECOMMENDS that the Committee approve the proposed marae locations for Māori Standing Committee meetings as outlined in the attached table.

### 2. BACKGROUND

- 2.1 A meeting schedule for the Māori Standing Committee has already been adopted.
- 2.2 A total of five meetings are scheduled for the calendar year, with the first meeting to be held at Council.
- 2.3 It is proposed that the four remaining meetings be held across marae within selected takiwā.
- 2.4 It is intended that meetings will be held across all takiwā over the course of the Committee's term.

### 3. PROPOSED MARAE LOCATIONS

- 3.1 Proposed marae locations have been identified across selected takiwā, with an alternative marae identified within each takiwā to accommodate unforeseen circumstances, such as tangihanga.
- 3.2 The proposed marae are outlined in the attached table.

### 4. CONSIDERATIONS

#### What are the key benefits?

- 4.1 The proposed approach aligns with the Committee's Terms of Reference, supports engagement with whānau, hapū, and iwi, and improves accessibility across the takiwā.

**What is the cost?**

4.1 Any costs associated with hosting meetings at marae will be managed within existing operational budgets.

**Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

**MĀORI STANDING COMMITTEE**

**MEETING VENUE**

<b>Date</b>	<b>Marae (Primary Location)</b>	<b>Alternative Marae</b>
23 June	Whakaki	Iwitea
25 August	Whetū Mārama Makoro	Pākōwhai
27 October	Te Huki	Waipapa-a-Iwi
15 December	Kahungunu	Tānenuiārangi

- Whakaki marae and Iwitea marae are within the Te Wairoa Matangirau takiwā.
- Whetū Mārama Makoro marae and Pākōwhai marae are within the Te Wairoa Hōpūpū takiwā.
- Te Huki marae and Waipapa-a-Iwi are within the Pāhauwera takiwā
- Kahungunu and Tānenuiārangi marae are within the Rakaipaaka takiwā.

Report Status			
Draft <input type="checkbox"/>	Submitted for Approval <input type="checkbox"/>	Approved <input checked="" type="checkbox"/>	Included in Agenda <input type="checkbox"/>

## Appointment of Chairperson – Māori Standing Committee

**Author:** Frances Manase – Governance Officer

**Authorised By:** Sarah Owen – Strategic, Policy and Performance Manager

**Appendices:** Nil.

### PURPOSE

- 1.1 The purpose of this report is to seek a decision from the Māori Standing Committee on the appointment of its Chair.

### RECOMMENDATION

The Kaiurungi Mana Ārahi | Governance Officer RECOMMENDS that the Committee receives the report and appoints a Chair to the Māori Standing Committee.

### BACKGROUND

- 1.2 The Māori Standing Committee is a formal Committee of Council, established to provide Māori perspective to guide Council in the implementation of its policies and work programmes. The Committee plays a key role in supporting effective governance, engagement, and service delivery across the district.
- 1.3 In accordance with the Committee's Terms of Reference, the Māori Standing Committee holds delegated authority to act on matters within its scope and to provide advice and recommendations to Council. Its responsibilities include advocating on behalf of Māori in the district, strengthening relationships with tangata whenua, providing tikanga guidance, and contributing to the social, cultural, environmental, and economic wellbeing of the Wairoa District.
- 1.4 The Terms of Reference also specify that the Chairperson of the Māori Standing Committee is appointed by the Committee at its inaugural meeting. The appointment of a Chair is therefore a matter for the Committee to determine, ensuring leadership is reflective of its membership and aligned with its kaupapa and tikanga.

### OPTIONS IN APPOINTING A CHAIRPERSON

**1.1 Option 1: Appointment by His Worship the Mayor**

The Chair is appointed by His Worship the Mayor, exercising powers under the Local Government Act 2002.

**1.2 Option 2: Appointed by the Māori Standing Committee**

The Chair is appointed by the Māori Standing Committee through a nomination and voting process.