

APPLICATION FOR EMPLOYMENT



POSITION APPLIED FOR:

SURNAME:

GIVEN NAMES:

GENDER:

Male

Female

DATE OF BIRTH (OPTIONAL): ___/___/_____

PHYSICAL ADDRESS:

POSTAL ADDRESS (IF DIFFERENT FROM ABOVE):

EMAIL:

PHONE (WORK):

PHONE (HOME):

PHONE (CELL):

DO YOU HOLD A CURRENT NEW ZEALAND DRIVERS LICENCE?

None

Learner

Restricted

Full

ETHNICITY, I AM (OPTIONAL):

NZ Maori

NZ European/Pakeha

Asian

Pacific Island

Other European

Other ethnic group

ARE YOU LEGALLY ENTITLED TO WORK IN NEW ZEALAND?

Are you a New Zealand citizen?

Yes

No

Do you have NZ Permanent Residency Status?

Yes

No

N/A

Do you have a current NZ work permit?

Yes

No

N/A

If YES, what dates does it cover? From ___/___/_____ to ___/___/_____

HEALTH:

Do you suffer from any condition which might affect your ability to carry out the essential functions of this position in a safe and proper manner or which may affect the safety of fellow workers?

Yes No

Have you had an injury or medical condition caused by gradual process, for example: hearing loss, sensitivity to chemicals, repetitive strain injuries?

Yes No

CONVICTIONS AGAINST THE LAW:

PLEASE NOTE: Under the provisions of the Criminal Records (Clean Slate) Act 2004, you do not have to disclose details of offences against the law if you meet the following criteria:

- No convictions within the last 7 years **AND**
- You have **NEVER** been sentenced to a custodial sentence **AND**
- You have never been ordered by a court, following a criminal case, **to be** detained in a hospital due to a mental condition **AND**
- You have no convictions for “specified offences” under the Act **AND**
- You have never been indefinitely disqualified from driving.

Have you been convicted of any offences against the law, where the conviction was more than 7 years ago and does not meet the criteria for withholding disclosure as outlined above?

Yes No

If YES, please give brief details:

Have you ever been convicted of any offence against the law within the last 7 years or do you have any criminal charges pending (apart from minor traffic offences)?

Yes No

If YES, please give brief details:

PREVIOUS PAID EMPLOYMENT:

Please give details of your last two positions:

1.	Position:
	Employer:
	Duties:
	Date begun: ___/___/____ Date ceased: ___/___/____

2.	Position:
	Employer:
	Duties:
	Date begun: ___/___/____ Date ceased: ___/___/____

REFEREES:

Please provide the details of two people who can be approached.

	NAME:	RELATIONSHIP TO APPLICANT:	CONTACT NUMBER:	EMAIL:
1.				
2.				

DECLARATION:

I certify that the information given in this application is, to the best of my knowledge, correct. I understand that this may be verified.

Applicant's signature: _____ Date: ____/____/____