

**WAIROA DISTRICT COUNCIL**

**SPECIAL MEETING OF COUNCIL**

Minutes of a Special Meeting of Council held to Adopt the Annual Report for the Year Ended 30 June 2009 in the Council Chambers, Coronation Square, Wairoa on Friday 30 October 2009 at 1.00pm.

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**CHAIRMAN:** His Worship the Mayor Mr L Probert

**COUNCILLORS**

B Cairns, D Caves, D Eaglesome, J Heron (In: 1.10pm), B McKinnon, D Evans

**IN ATTENDANCE:** R Snow (Finance Manager)  
J Baty (Administration Manager)  
S Staley (Financial Planning Manager)

**CIVIC PRAYER**

Councillor Eaglesome gave the Civic Prayer.

**APOLOGIES - Nil**

**CALLS FOR CONFLICTS OF INTEREST - Nil**

**General Items**

**ANNUAL REPORT FOR YEAR ENDED 30 JUNE 2009**

**F02.10.14**

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His Worship the Mayor welcomed everyone to the meeting noting that a lot of hard work and effort had been put in by staff to complete the Annual Report.

The Finance Manager spoke to his report and in doing so he noted the following amendments:

- That the other major variance is in increased roading costs of \$1.3 million, not \$1.2 million.
- That the sentence "In addition the inclusion of the Visitor Information Centre accounted for \$0.1 million of the variance" be struck from the report.
- As regards reserve funds and the Schedule of Reserves, this should refer to Note 18, not Note 19.

The Joint Statement from the Mayor and the Chief Executive was also presented.

The Finance Manager reported that Ernst & Young had completed their audit requirements in respect of the Annual Report and that Council finished the year with a surplus of \$334,000 and Reserve Funds of \$18,084,967. The balance sheet discloses assets of \$187.8 million. He also noted that Council currently has no long term debt but there will be a need to borrow to repay some internal advances to capital projects.

Overall 72% of performance targets were met. This is considered reasonable given the pass/fail nature of many targets. Further work will be undertaken during the next year to develop more meaningful performance measures. The Administration Manager noted that staff had reviewed a number of performance measures during the recent LTCCP process, however, this Annual Report reflected measures contained in the previous LTCCP (2006-2016).

The Finance Manager noted that Quality Roding and Services (Wairoa) Limited's Annual Report shows a reduction in operating surplus before tax of 21.8% or \$83,572. The after tax profit was \$211,564 which represents a 4.4% return on equity of \$4,671,510. A dividend of \$90,000 was disclosed which is \$35,000 less than budgeted.

The Councillors were then canvassed as to whether they wished to go through the Report page by page. They were of the view that this was not necessary.

Councillor Caves referred to the summary of performance measures contained in the Finance Manager's report and queried whether the presentation was suitable for the average rate payer in terms of readability.

Councillor Cairns suggested some minor changes to the comments regarding Hawke's Bay Health Homes Project.

Councillor Heron suggested that a comment clarifying the profit should be included in the Annual Report. He was referred to Note 32 on page 85 of the Annual Report.

His Worship the Mayor asked Councillors if they had any final questions.

<b>Resolved:</b>	<i>That the report be received.</i>	<b>Caves/Eaglesome</b>
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<b>Resolved:</b>	<i>That the Annual Report and Summary Annual Report for the year ended 30 June 2009 be adopted.</i>	<b>Eaglesome/Cairns</b>
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<b>Resolved:</b>	<i>That transfers from and to reserves as provided for in the Annual Report for the year ended 30 June 2009 be approved.</i>	<b>McKinnon/Evans</b>
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There being no further business the Mayor declared the meeting closed.

**CLOSED:** The meeting closed at 1.20pm.

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Chair