



APPLICATION FOR RESOURCE CONSENT PURSUANT TO SECTION 88 OF THE RESOURCE MANAGEMENT ACT 1991

For Office Use Only

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| Received WDC | |
| District Planner | |
| Category | |
| Officer | |

Completing this form:

This form provides us with your contact details and details about your proposed activity. It also explains the effects of your proposed activity on the environment. Please take note that all the information provided in your application once granted is made available to the public.

We recommend that you talk your proposal through with Council's planning staff before you fill in this form. You should also contact us if you are unsure what forms you should be using, or if you need help with filling in certain aspects of any form. We can be contacted on (06) 8387309.

It is important that you answer all questions fully.

Fees

A deposit fee of \$350 is required before your application will be processed. Please note that the Wairoa District Council recovers the full cost of processing resource consent applications from the applicant in accordance with Section 36 of the Resource Management Act 1991. This means that you will receive an invoice for any costs over and above the deposit fee. Generally you will be invoiced once the application has been determined, however if the application is complex, you may be invoiced in stages.

Contact Details

Applicant(s) name(s) (in full) and address:

.....

Business phone:.....
 Private phone:.....
 Mobile phone:
 Fax number:.....

Service name and address for contact during the application process (if different from above):

.....

Business phone:.....
 Private phone:.....
 Mobile phone:
 Fax number:.....

Billing name and address for invoices and annual charges (if different from above):

.....

Business phone:.....
 Private phone:.....
 Mobile phone:
 Fax number:.....

Property owner's name and address (if different from above):

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Business phone:.....
 Private phone:.....
 Mobile phone:
 Fax number:.....

Location of the Activity

Location of the activity and/or property address:.....
 Map Reference NZMS 260:.....
 Valuation Reference (from your rates notice):.....
 Legal Description (from your rates notice):.....

CHECKLIST FOR APPLICANTS

Have you included the following information with your application for resource consent?

- Name and address of any occupiers/owners of the land subject to the application other than the applicant
- List of type/s of resource consents sought from another Council
- Certificate/s of Title for the subject site (not less than 1 month old)
- Locality plan (scale 1:500) or aerial photograph (scale 1:500)**
(Showing the physical location of the subject site in relation to adjoining streets and sites)
- Site Plan of existing and proposed activities including:**
 - North point
 - Title or Reference No.
 - Scale
 - Date the plans were drawn
 - Topographical information
 - Natural features, including protected trees, indigenous vegetation, water courses
 - Certificate of Title boundaries
 - Road frontages
 - Existing buildings
 - Existing wells and/or effluent disposal systems
 - Buildings on adjacent sites
 - Layout and location of proposed building and activity
 - Earthworks design and contours
 - Landscaping
 - Site coverage calculation
 - Details of any signage (*sign design, dimensions and location on buildings*)
- Elevation Drawing (scale 1:50/1:100) of all structures to be constructed or altered, showing relationship of proposed buildings, including:**
 - The natural ground level
 - Existing and finished ground levels
 - Maximum building height and relevant height plane angle(s)
- Assessment of Environment Effects (AEE)**

An assessment of environmental effects will cover any issues relating to your proposal. For example such issues may include discussions or reports covering the following:

- **Visual Amenity / Visual Appearance**
- **Natural Character – Landscape Assessment**
- **Roads, Access & Parking – Traffic Management**
- **Hazards – Flooding, Coastal etc**
- **Soil stability, Earthworks – Geotechnical Reports**
- **Utilities – Water, Sewage, Stormwater, Electricity & Telecommunications**

*An AEE is an essential part of the application. If an AEE is not provided Council cannot assess the application. The AEE should discuss **all** the actual and potential effects of your proposed activity or structure on the environment. The amount of detail provided must reflect the scale and nature of the effects. For example, if there are major effects arising from the proposal, a detailed analysis and discussion of these effects should be included in the AEE. It may require the provision of information from specific experts (e.g. a traffic engineer). If the effects of the proposal are very minor, then a less detailed AEE can be submitted.*

- Written approval(s) from all affected persons has been obtained**