



ORDINARY MEETING
OF
COUNCIL

TUESDAY

14 OCTOBER 2008

10.00am

WAIROA DISTRICT COUNCIL

ORDINARY MEETING OF COUNCIL

to be held in the Wairoa District Council Chambers
Queen Street, Wairoa

ON TUESDAY 14 OCTOBER 2008 AT 10.00AM

PART 1

A G E N D A

CHAIRMAN: His Worship the Mayor Mr L Probert

COUNCILLORS

B Cairns, D Caves, D Eaglesome, J Heron, B McKinnon, J Petersen

CIVIC PRAYER

APOLOGIES

CALLS FOR CONFLICTS OF INTEREST

GENERAL BUSINESS

CALLS FOR ITEMS OF URGENT GENERAL BUSINESS NOT INCLUDED IN
THE AGENDA AND NOTICES

Public Forum

General Items

1	<u>DRAFT MAORI POLICY</u>	<u>A06.14.02</u>
	(Policy Under Separate Cover)	
2-4	<u>TERMS OF REFERENCE WAIROA DISTRICT YOUTH COUNCIL</u>	<u>A24.11</u>
5-6	<u>LIBRARY – CAPITAL EXPENDITURE</u>	<u>H05.01.02</u>
7	<u>ILLEGAL SIGNS UPDATE</u>	<u>TP20752</u>
8-9	<u>DISTRICT DEVELOPMENT FUND</u>	<u>F02.05</u>
10-12	<u>KOPUAWHARA ESTUARY EROSION STUDY</u>	
	<u>FOR THE ORAKA COMMUNITY</u>	<u>D01.08</u>
	(Kopuawhara Estuary Erosion Study Under Separate Cover)	
13	<u>DOCUMENTS SEALED FOR THE PERIOD FROM</u>	
	<u>15 SEPTEMBER TO 29 SEPTEMBER 2008</u>	

Receipt/Confirmation of Minutes of Previous Council Meetings

14-20 **ORDINARY MEETING OF COUNCIL HELD 9 SEPTEMBER 2008**

Exclusion of the Public

Recommended: That pursuant to Section 48 (1) of the Local Government Information and Meetings Act 1987, the public be excluded on the following grounds:

That the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in:

S7 (2)(b) Protect information where the making available of the information-

- (i) Would disclose a trade secret; or
- (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;

WAIROA DISTRICT COUNCIL

PART OF AN ORDINARY MEETING OF COUNCIL

to be held in the Wairoa District Council Chambers
Queen Street, Wairoa

ON TUESDAY 14 OCTOBER 2008

PART 2
A G E N D A

The Chief Executive Officer has determined, pursuant to Section 46A (8) and Section 46A (9) of the Local Government Official Information and Meetings Act, that the following items are reasonably expected to be dealt with by the Council/Committee with the Public Excluded.

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Receipt/Confirmation of Minutes of Previous Council Meetings

1-3

ORDINARY MEETING OF COUNCIL HELD 9 SEPTEMBER 2008

REPORT TO: COUNCIL	
DATE: 14 OCTOBER 2008	
SUBJECT: DRAFT MAORI POLICY	FILE REF: A06.14.02
AUTHOR: JOY SCOTT, MAORI LIAISON OFFICER	ATTACHMENTS: ➤ Puronga Maori – Maori Policy 2008 (Under separate cover)
RELATED COMMUNITY OUTCOME: A Community that values and promotes its culture and heritage	RELATED COUNCIL ACTIVITY: Maori Liaison

PURPOSE

The Draft Maori Policy has been prepared for public consultation and a Statement of Proposal and Executive Summary have been produced.

CURRENT SITUATION:

A classified advertisement advertising the meeting schedule for the proposed six (6) cluster groups which constitute the primary target group has been prepared and is scheduled for publication in the Wairoa Star.

At this stage six (6) meetings are planned for the period 20th to 22nd of October 2008, two (2) meetings per day over a 3 day period.

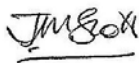
The policy itself will also be available as per any other policy of Council over the next 30 days effective 16th October 2008.

Submissions will be received and processed in the normal manner post closure which will be 5.00pm, Monday 17th November 2008.

Clinics at Opoutama and Tuai

These clinics remain available however are adaptable to the needs of the people. Home visits took place this month at Opoutama instead of holding the clinic in the usual venue. The Tuai meeting did not take place due to bereavement.

- Recommended:**
1. That the report be received.
 2. In accordance with Sections 83 and 87 of the LGA 2002, the proposed Puronga Maori – Maori Policy 2008, with amendments if necessary, be adopted as the Statement of Proposal and approved for public consultation and submission.



J. M. Scott
MAORI LIAISON OFFICER

REPORT TO: COUNCIL	
DATE: 14 OCTOBER 2008	
SUBJECT: TERMS OF REFERENCE WAIROA DISTRICT YOUTH COUNCIL	FILE REF: A24.11
AUTHOR: D EAGLESOME, DEPUTY MAYOR	ATTACHMENTS: Nil
RELATED COMMUNITY OUTCOME(S): A strong prosperous and thriving economy. A safe and secure community. A lifetime of good health and wellbeing. An environment that is appreciated, protected and sustained for future generations. Supportive, caring and valued communities. A safe and integrated transport system. Strong district leadership and a sense of belonging. Safe and accessible recreational facilities. A community that values and promotes its culture and heritage.	RELATED COUNCIL ACTIVITY: Policy, Community Development

BACKGROUND:

As part of its Strategic Planning for its three year term Council at their Tuai retreat made a commitment to have a particular focus on the youth of Wairoa, the key drivers for this include:

1. A commitment for young people to have a voice in relation to Council's decision making processes.
2. To support Mayors Taskforce for Jobs initiative, Zero Waste of Youth.
3. New obligations under the Local Government Act 2002 for Council to enable democratic local decision making and action by, and on behalf of, communities (including young people).
4. A desire for a more collaborative approach by local agencies and organisations to youth issues.
5. A desire to shape future leaders for the benefit of the Wairoa Community.

The need for there to be greater input into youth development initiatives in the Wairoa District has been identified and well documented in a number of reports, for example:

SOCIAL ISSUES e.g. smoking, drugs, alcohol, teen pregnancies

- **Social Report 2008.**
 - One parent families 15.6%.
 - School leavers with NCEA Level 2 or higher – 32.4% (2006).
 - School Leavers with Bursary equivalent or higher – 11.1% (2006).
 - 27.7% (2006) of the population are considered to be on low incomes.
 - Only 40% (2006) of the Wairoa population have internet access.
- **Wairoa College Self Review Summary.**
- **SATIS Yr 10 Data from University of Canterbury** re Cigarettes, Alcohol and Drugs and Traumatic Events Experienced By Pupils, Parental Involvement, Cultural Capital.
- **Ministry of Social Development East Regional Plan for 2008/9** particularly pp06/7.
- **Tair whiti Development Partnership – Youth Climate Survey Report Nov 2007.**
 - Smoking, drugs and alcohol p5.
 - How important are people and activities to young people? pp20 -22.
 - Appendices on health and activities.

EMPLOYMENT AND CAREERS

- **AgJobs – Getting the region’s farms working.**
- **Increasing the Potential of the Sheep and Beef Industry** – p12 – 22 in particular.
- **Wairoa Farming Project** particularly Executive Summary, pp3 and 13, pp24 and 25, and p32.
- **Quarterly Regional Labour Market Update for June 2008** – Maori stats.
- **SATIS Yr 10 Data from University of Canterbury** re Future Aspirations.

ACADEMIC

- **Wairoa College Self Review** - summary of a number of reports.
- **SEI Report** – NCEA achievement p10.
- **SEI Report** – attendance issues are of major concern in the Wairoa District due to the lack of importance that many families place on education. Cultural issues play a great part as it is considered acceptable to be away from school for a number of days for tangis, family celebrations, minding young children etc.
- **SATIS Yr 10 Data from University of Canterbury** re Absence from School.
- **Annual in-depth Regional Report, Department of Labour**, in particular pp15, 22, 23, 37, 50.
- **The Youth Development Strategy Aotearoa.**
- **MidYIS Data provided by University of Canterbury highlights.**
 - A large number of students in the D band nationally.

CURRENT SITUATION:

It is proposed that Council considers formulating a Wairoa District Youth Council on the following basis:

Purpose of the Wairoa District Youth Council

The Wairoa District Youth Council is a voice for young people in the District, helping to make Wairoa a great place to be young.

Objectives

To bring together a group of young people of different ages (12-25yrs) representing different sectors and parts of the District, to experience a year of fun and learning and make a difference for other young people in the district.

To provide a youth voice into the decision making processes of the Wairoa District Council.

To raise the profile of youth issues in the District.

Learn about how community decisions are made and how young people can have input

Prepare submissions to Council’s Draft Annual or Long Term Plan

Nominate 2-3 youth every two years to attend the Youth in Local Government Conference and represent Wairoa.

Celebrate young people by planning and implementing at least one youth event or activity per year.

Other activities as decided by the Wairoa District Youth Council with support from Council and other stakeholders.

Representation Model

The composition of the Wairoa District Youth Council must be reflective of the community and encompass rural and urban representation. The size of the Wairoa District Youth Council needs to balance inclusiveness with manageability and resourcing and enable an effective group dynamic. The proposed representation model for discussion is 12 members in total ranging from ages 12 to 25 years, comprising:

Two (2) members from Lake Waikaremoana

Two (2) members from Nuhaka/Mahia

Two (2) members from Mohaka/Raupunga

One (1) member from Wairoa Waikaremoana Maori Trust Board

One (1) member from Salvation Army

Four (4) members from Wairoa Township

Students from Wairoa College and young adults who represent the above have already been approached to be part of the Wairoa District Youth Council.

Timeline

October 2008	Scoping report presented at Council's full meeting
November 2008	Wairoa District Youth Council selected and initial meeting held To discuss policy
February 2009	Formal launch of Wairoa District Youth Council Involving Mayor and Councillors

ASSESSMENT OF SIGNIFICANCE:

This matter is not one of significance requiring consultation under the Local Government Act 2002.

ASSESSMENT OF SUSTAINABILITY:

Support for this project contributes to the sustainability of the Wairoa District by helping to achieve the specified community outcome noted above.

FINANCIAL IMPLICATIONS:

It is anticipated that the financial implications of implementing this project will initially be met from existing budgets. However, further scoping may be required before the financial implications can be fully assessed.

RECOMMENDATION(S): That:

1. Council receives the report.
2. Council resolves these matters.

D Eaglesome
DEPUTY MAYOR

REPORT TO: COUNCIL	
DATE: 14 OCTOBER 2008	
SUBJECT: LIBRARY – CAPITAL EXPENDITURE	FILE REF: H05.01.02
AUTHOR: BILL LEWIS, OPERATIONS MANAGER	ATTACHMENTS: N/A
RELATED COMMUNITY OUTCOME: Safe and Accessible Recreational Facilities	RELATED COUNCIL ACTIVITY: Community Facilities

PURPOSE:

This report is to seek Council Approval to utilise capital expenditure funding in a different way to the original intended use.

BACKGROUND:

In the 2008/2009 budgets for the Library a sum of \$21,800 was approved as capital expenditure to replace the small upper windows in the building.

This budget was provided due to the original windows not opening and closing but appears to have been from forward budgeting not now deemed necessary.

CURRENT SITUATION:

Following discussions with the Librarian it was agreed that replacing the windows was not necessary. Due to air conditioning having been installed the opening of the windows is not required. However it was agreed that installing a further air conditioning unit above the Mezzanine floor is required due to the heat being trapped in that area.

It was also agreed the entrance doors require replacement and that automatic doors should be fitted. This will not only assist more efficient operation of the air conditioning as the doors will not be left open but will provide better access for the public particularly the aged in the summer months.

While prices have not been obtained it is estimated this work could be completed for \$15,000 maximum.

OPTIONS:

Option 1 is to do nothing.

Option 2 is to install an additional air conditioning unit and replace the entrance doors with automatic opening doors.

PREFERRED OPTION:

Option 2 is the preferred option as this will provide safe and accessible facilities.

FINANCIAL IMPACT:

There is no financial impact as funding has already been provided but it will return some funding to Council.

RECOMMENDATION(S): That:

1. The report be received.
2. Council advise the Operations Manager how they wish to proceed.

A handwritten signature in blue ink, appearing to read "Bill Lewis". The signature is stylized with a large loop at the top.

Bill Lewis
OPERATIONS MANAGER

REPORT TO: COUNCIL	
DATE: 14 OCTOBER 2008	
SUBJECT: ILLEGAL SIGNS UPDATE	FILE REF: TP20752
AUTHOR: LINDA COOK, DISTRICT PLANNER	ATTACHMENTS: -
RELATED COMMUNITY OUTCOME: An environment that is appreciated protected and sustained for future generations.	RELATED COUNCIL ACTIVITY: Resource Planning

PURPOSE:

To update Council on progress made regards addressing illegal signage across the District.

DISCUSSION:

I have steadily been making progress in addressing illegal signage across the district.

We have recently granted resource consent for signage in relation to the Greenhouse Café and Climate Change (for Te iwi o Rakaipaaka).

Earlier this year, I wrote to various parties in relation to illegal signage on the then Kale property at Newcastle Street. To date, the Wairoa Star has removed their sign and PGG Wrightson has removed their 'display' of signs. I have since followed up with the new owners, Titan 1, and the relevant sign 'owners' where I have been able to determine a contact address. I have stated that, should we not receive an adequate response from the relevant sign owners by mid-October (by way of evidence of resource consent, application for retrospective consent or removal of the signs), we will instruct the property owner to remove the signs, all of which we believe are illegal.

Other sign owners, primarily in the Mahia area, have been contacted directly with some success in response and action. These will be followed up shortly, where the signs are still in place.

In some instances, where signs are no longer applicable (eg if the business no longer exists), or where we are unable to determine contact addresses for sign owners, it is proposed that we contact the relevant property owner in the first instance and then, if appropriate, will arrange for removal of the signs by the local maintenance contractor. This should have minimal cost to Council but will be a fast and efficient method by which to address the problem.

We have been approached by a planning student for holiday work over the summer and it is my intention to use any such resource in addressing this issue. This should enable us to make a more focussed approach, contacting all relevant parties within a short timeframe of each other which should avoid the '*why me and not someone else*' comments that we have received from some.

RECOMMENDATIONS:

1. That the report be received.



Linda Cook
DISTRICT PLANNER



Peter Freeman
CHIEF EXECUTIVE OFFICER

REPORT TO: COUNCIL	
DATE: 14 OCTOBER 2008	
SUBJECT: DISTRICT DEVELOPMENT FUND	FILE REF: F02.05
AUTHOR: PJ FREEMAN, CHIEF EXECUTIVE OFFICER	ATTACHMENTS: N/A
RELATED COMMUNITY OUTCOME: A Strong, Prosperous and Thriving Economy	RELATED COUNCIL ACTIVITY: Corporate & Funds Management

PURPOSE:

This report was requested by Council to inform on the history of the current use of the District Development Fund (DDF).

BACKGROUND:

The DDF was formed by Council resolution in August 1991. The stated purpose was *"The purpose of the District Development Reserve will be for investment in any capital works, purchase and renewal of assets, provision of loan finance to staff, development of the district and repayment of public debt"*.

REPORT:

The fund has had millions of dollars pass through it during the ensuing 17 years and has been used for all of the purposes originally proposed.

There appears to be a misconception among councillors that the fund is somehow different from our other Reserves. This is not the case.

While perhaps having a broader purpose and more diverse sources of income the fund remains a Reserve Fund of council and as such can only be utilised by resolution of Council.

Generally speaking this should be the Annual Plan Budget adoption resolution.

When Council decides to approve expenditure outside the Annual Plan, the fund has often been used as a source of funding because of its broad purpose and not because it is not subject to the same rigours as other funds. All variations from budget must be reported regardless of the funding source.

The constant questioning of "how much is in the fund?" is only relevant when budgets are being prepared or when Council is contemplating expenditure not included in the budget.

THE FUTURE:

The fund will become smaller as a result of a number of factors:

- Improved budgeting leading to smaller or no surplus
- LTCCP showing the fund expiring in year 9 i.e. fully expired;
- Less asset sales therefore less revenue into fund.
- Operation of specific reserves for Water, Sewer etc will mean that any surplus from those activities will be credited to these fund accounts.

If Council do not intend any change in policy the fund will retain its broad purpose but become a much less important reserve.

The Finance Manager has been instructed to improve reporting around all Reserve Funds in quarterly reports.

Managers will include information on the health of the fund in any report requesting the use of the fund.

RECOMMENDATION(S): That Council receive the information.

A handwritten signature in black ink, appearing to read 'P J Freeman', with a stylized flourish extending to the right.

P J Freeman
CHIEF EXECUTIVE OFFICER

REPORT TO: COUNCIL	
DATE: 14 OCTOBER 2008	
SUBJECT: KOPUAWHARA ESTUARY EROSION STUDY FOR THE ORAKA COMMUNITY	SUBJECT: D01.08
AUTHOR: LINDA COOK, DISTRICT PLANNER	ATTACHMENTS: <ul style="list-style-type: none">➤ Kopuawhara Estuary Erosion Study 30 July 2008 – for the Oraka Community (Under Separate Cover)➤ Email from Graeme Campbell to Linda Cook of 29/8/08
RELATED COMMUNITY OUTCOME: An environment that is appreciated protected and sustained for future generations.	RELATED COUNCIL ACTIVITY: Resource Planning

PURPOSE:

The purpose of this report is to present to Council a request from Graeme Campbell, representing the Oraka Community, to consider assistance in the development of an erosion protection wall alongside the Kopuawhara Stream at Oraka.

DISCUSSION:

The residents of Oraka will be lodging a resource consent application with Hawkes Bay Regional Council for the construction of a protection wall alongside the Kopuawhara Stream at Oraka.

The residents are seeking to install rock lining to protect the houses at Oraka from flooding, wave action in storms and general coastal erosion.

As per the attached email, the residents have approached WDC for advice on further consents required (they may require earthworks consent due to proximity to the stream) and to request consideration of financial assistance. Mr Campbell has verbally indicated that they would like capital and maintenance costs considered in this respect.

I will be seeking general comment from Engineering.

RECOMMENDATIONS:

1. That the report be received.
2. That Council considers financial assistance as deemed appropriate for such a project



Linda Cook
DISTRICT PLANNER



P J Freeman
CHIEF EXECUTIVE OFFICER

From: Graeme Campbell [Graeme.Campbell@gw.govt.nz]

Sent: Friday, 8 August 2008 8:32 a.m.

To: darryl@hbrc.govt.nz; Michael Adye

Cc: Hilltop@clear.net.nz; azwhite@doc.govt.nz; Linda Cook; suedick@inet.net.nz

Subject: Kopuawhara Stream Erosion Oraka Mahia

Attachments: Kopuawhara Stream Erosion Study Darft August 2008.pdf

<<Kopuawhara Stream Erosion Study Darft August 2008.pdf>>

Hi Darryl

Looking forward to catching up on the 20th to discuss the erosion problem at the bach. I have attached the next draft of the report on the erosion by our bach and the options we have looked at to treat it as some background. I have also included an update of all of the consultation we have done to date. I have included Linda Cook at WDC and Awhina White at DOC in Gisborne as it is likely that they will have to be involved in the final approval process.

We are still working on the Visual assessment, Sue Dick from Gisborne is doing this, so I will include that as soon as it is available.

We are planning on going back to the Kaiuku Marae on the 7th September so I am hoping to have enough out of our meeting on 20th Aug to be able to give them a final version to update the version we gave them at their June meeting.

As discussed in my earlier email I was looking to talk about

- 1.. Whether HBRC Engineering Staff think we have looked at the options and happy with the selected one
2. Whether there are any improvements that could be made to the works
3. Any additional information that may needed to be collected
4. Where to from here in terms of getting approval for the works

Graeme Campbell
Manager, Flood Protection
Greater Wellington

Ph 04 8011062
Mobile 0274 300 375
email graeme.campbell@gw.govt.nz

From: Graeme Campbell [Graeme.Campbell@gw.govt.nz]

Sent: Friday, 29 August 2008 12:46 p.m.

To: Linda Cook

Subject: Kopuawhera Stream works Oraka Mahia

Follow Up Flag: Follow up

Flag Status: Green

Hi Linda

I sent a document to you a couple of weeks ago about some works the residents wanted to do to protect the stream bank from erosion at Oraka. I have now been to see the HBRC and they are satisfied that I have the information needed so we are proceeding with an application from them. I now need to know what approval and assistance we need from WDC.

The area of the work shown on the plans is in a reserve bordering between the bach's and the estuary and is administered by WDC. I am assuming that we will therefore need your approval as land owner. Is this correct?

Are there any other consents we will need from WDC for the works? We are currently talking to HBRC and DOC about what approvals we will need from them.

Finally I am asking whether there is any assistance available from WDC for the works. Some of the works included in the proposal are works undertaken in the past by WDC, particularly at the seaward end. We are seeking approval from HBRC for all that is in place as well and the new bit to make sure nothing is left out when it comes to future maintenance. Also the work will improve the amenity value and access around the edge that we think warrants some form of contribution to what is a community project.

Would you let me know what is required and when would be a good time to ring and discuss this with you. Either email me or ring me on the numbers below

Graeme Campbell

Ph 04 8011062

Mobile 0274 300 375

email graeme.campbell@gw.govt.nz

REPORT TO: COUNCIL	
DATE: 14 OCTOBER 2008	
SUBJECT: DOCUMENTS SEALED FOR THE PERIOD FROM 15 SEPTEMBER TO 29 SEPTEMBER 2008	FILE REF:
AUTHOR: T COOK, ADMINISTRATION MANAGER	ATTACHMENTS: Nil
RELATED COMMUNITY OUTCOME: All Community Outcomes	RELATED COUNCIL ACTIVITY: Community Representation

PURPOSE:

Presented for Council's information is the following Schedule of documents sealed for the period from 15 September to 29 September 2008.

15.09.08

Agreement
Wairoa District Council & Wairoa Water Ski Club
Alexander River Bank Reserve

24.09.08

Contract
Wairoa District Council & Quality Roading and Services (Wairoa) Limited
Footpath Construction 2008/09 - Contract No. 09/06

29.09.08

Contract
Wairoa District Council & Landscapes Gisborne
Contract 09/02 - Wairoa Gardens Maintenance

RECOMMENDATION:

That the report be received.



T Cook
ADMINISTRATION MANAGER

Receipt/Confirmation of Minutes

REPORT TO: COUNCIL		
DATE: 14 OCTOBER 2008		
SUBJECT: CONFIRMATION OF MINUTES OF AN ORDINARY MEETING OF COUNCIL HELD 9 SEPTEMBER 2008	FILE REF:	
AUTHOR: T COOK, ADMINISTRATION MANAGER	ATTACHMENTS: Nil	
RELATED COMMUNITY OUTCOME: N/A	RELATED COUNCIL ACTIVITY: N/A	

PURPOSE:

Attached are the minutes of an Ordinary Meeting of Council held on 9 September 2008.

RECOMMENDATION:

That the minutes of the Ordinary Meeting of Council held on 9 September 2008 be confirmed as correct.

WAIROA DISTRICT COUNCIL

ORDINARY MEETING OF COUNCIL

Minutes of an Ordinary Meeting of Council held in the Wairoa District Council Chambers, Coronation Square, Wairoa on Tuesday 9 September 2008 at 10:00 am.

PRESENT: His Worship the Mayor, L Probert (Chair)

COUNCILLORS

D Eaglesome, D Caves, J Heron, B McKinnon and J Petersen.

IN ATTENDANCE: P Freeman

T Cook

R Snow

N Cook

(Chief Executive Officer)

(Administration Manager)

(Finance Manager)

(Engineering Manager)

CIVIC PRAYER

Councillor Eaglesome gave the Civic Prayer.

APOLOGIES

An Apology was received from Councillor Cairns.

<u>Resolved:</u> <i>That the apology from Councillor Cairns be received.</i>	<i>Eaglesome/Heron</i>
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CALLS FOR CONFLICTS OF INTEREST

NIL

CALLS FOR ITEMS OF URGENT GENERAL BUSINESS NOT INCLUDED IN THE AGENDA AND NOTICES

- | | |
|--|--------------------------|
| 1. LATE ITEM – Delegation – Warrant to Act | (Administration Manager) |
| 2. Register of Interest | (Councillor Caves) |
| 3. Council Newsletter | (Councillor Caves) |
| 4. Youth Council | (Councillor Eaglesome) |
| 5. Little Elms | (Councillor Eaglesome) |
| 6. Hereheretau Road | (Councillor McKinnon) |
| 7. Ruawharawhara | (Engineering Manager) |

PUBLIC FORUM

NIL

GENERAL BUSINESS

LTCCP 2009/19 FINANCIAL POLICIES

F.01.25.01

Resolved: *That the report be received.*

Caves/Heron

The Finance Manager spoke to the report informing Councillors of amendments made to the Revenue and Financing Policy following its review at a Councillor Workshop. Further amendments were required within the policy to Library Services, where the charging mechanism should have stated 'public benefits funded from 100% Uniform Annual General Charge' and reference to the General Rate, deleted. The activity of 'Community Co-ordinator' also needed to be added, being of 100% public benefit, and funded 100% from the Uniform Annual General Charge.

In considering the adoption and implementation of a Development Contributions Policy, the Finance Manager informed Council that it had been determined that there was not sufficient growth to justify the adoption of such a policy, but rather to reconfirm Council's current policy on financial contributions, which states that 'Council policy is not to charge development contributions to developers, to encourage more development in the district.' Councillors were further informed that while a draft policy had been prepared, it should not be adopted until Council were in a position to justify any contributions sought from developers.

Resolved: *That Council adopt the Revenue and Financing Policy, Funding Policy, and Policy on Financial Contributions Policy, for submission to Council Auditors, and for inclusion in the 2009/19 LTCCP.*

Heron/McKinnon

REVIEW OF ELECTORAL SYSTEM

A.10.13

Resolved: *That the report be received.*

Caves/McKinnon

The Chief Executive Officer spoke to the report informing Councillors of election processes as related to First Past the Post, and Standard Transferable Vote, electoral systems.

Resolved: *That:*

1. *The First Past the Post (FPP) electoral system be retained for the next triennial election in 20120.*
2. *Public notification of the right to demand a poll on the electoral system is made by 19th September 2008.*

Caves/Heron

ELECTION HOARDINGS POLICY**A.10.01**

<u>Resolved:</u>	<i>That the report be received.</i>	<i>Eaglesome/Heron</i>
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The Chief Executive Officer and Council's Planner spoke to the report explaining that the intent was to address the temporary erection of Election Hoardings throughout the District, to enable control over location, size, and quality. The primary concern was to ensure that no signs were erected within Council reserves, including road reserves, and that signs deemed to unsafe, could be removed. Where signs were deemed to be unsafe, the authority to remove them would rest with Council's Engineering Manager. The proposed policy would be amended to reflect this.

<u>Resolved:</u>	<i>That the Election Hoardings Policy be adopted.</i>	<i>Petersen/McKinnon</i>
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PROPOSED NATIONAL ENVIRONMENTAL STANDARD**B.01.11**

<u>Resolved:</u>	<i>That the report be received.</i>	<i>Petersen/Caves</i>
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Council's Planner spoke to the report advising that she was seeking Councillor's comment for inclusion in a submission to the Ministry for the Environment on the proposed National Environment Standard Discussion Document, provided to Councillors prior to this meeting. Council's Planner had attended a workshop in Napier where key issues were identified and further developed for consideration for inclusion within a submission. Councillors discussed the key issues for inclusion.

In referring to administration of the standard, there was consensus that Council would be better placed as the administrative body with Independently Qualified Persons who carried out warrant of fitness checks on systems, remaining independent of Council. Council also preferred that fees be allowed to be set by Council, as against being predetermined by legislation or a standard, so that they could be adjusted when required.

Councillors also requested that reference be made within the standard as related to systems that had been identified as failing, despite being within the warranty period of warrant of fitness checks on systems. Once a system had failed, the warrant should be null and void, with an inspection being required prior to a new warrant of fitness being issued.

Discussion was had as to the right to discharge to land for those who already hold consent for existing systems, but were required to install anew system. Would a new consent be required or could the existing consent be modified. The discussion document in its current form did not address this.

In recognising that the standard would not be mandatory, although likely to be adopted by the Hawke's Bay Regional Council, the need for consistency in identifying hot spots was discussed. Councillors believed that hot spots should be identified through direct consultation with district councils and site visits, as against analysing historic data. The need for a consistent approach nationally needed to be included within the document.

In referring to levels of affordability, Council supported the provision of targeted subsidies toward installation costs. There was also consensus in the need to review and apply realistic figures for the cost of inspection against those included in the discussion document, as Council did not support the transference of costs to other ratepayers.

<u>Resolved:</u>	<i>That the Chief Executive Officer and Council's Planner submit a submission to the Ministry for the Environment as relates to the proposed National Environmental Standard – On-Site Wastewater Systems.</i>	<i>Caves/Heron</i>
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ROAD CLOSURES**B.03.02.10.03**

<u>Resolved:</u>	<i>That the report be received.</i>	<i>Petersen/McKinnon</i>
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The Engineering Manager spoke to the report, informing Councillors that there was an addendum to the report in that closure was also sought for Special Purpose Road 38, from Aniwaniwa Bridge to Hopuruahine Landing Turn-off from 6am - 10am on Friday 21st November 2008. The remainder of the

report sought Council approval for road closures as required by organisers of the Lake to Lighthouse Event.

The Event Manager, Mr Chris Joblin, informed Councillors that the closure of Marine Parade would provide an opportunity for businesses to utilise the main street in that the intention was to allow what would be the equivalent of a Boulevard Day, whereby business operators could have stalls and tables for patrons out in the street. With this in mind, it was hoped that business operators would support the requested closure of Marine Parade.

<u>Resolved:</u>	<p><i>That subject to consultation being undertaken that road closures as requested below, and the addendum to the report, be approved.</i></p> <p>ROTTEN ROW, TUAI – From Piripaua Road to Tuai Main Road – Friday 21 November 2008 between 6.30am to 8.00am and Saturday 22 November 2008 between 6.30am and 8.30am.</p> <p>TUAI MAIN ROAD – From Rotten Row to State Highway 38 – Friday 21 November 2008 between 6.30am and 8.00am.</p> <p>PIRIPAUA ROAD, TUAI - From Rotten Row to State Highway 38 and including Renga Road – Saturday 22 November 2008 between 6.30am and 8.30am.</p> <p>MARINE PARADE – From State Highway 2 to Murrae Street – Saturday 22 November 2008 between 7.00am and 10.00pm.</p> <p>SPECIAL PURPOSE ROAD 38, from Aniwaniwa Bridge to Hopuruahine Landing Turn-off from 6am - 10am on Friday 21st November 2008.</p> <p style="text-align: right;">Heron/Caves</p>
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GENESIS ENERGY LAKE TO LIGHTHOUSE CHALLENGE REQUEST FOR SERVICES A.24.01.04

<u>Resolved:</u>	<p><i>That the report be received.</i></p> <p style="text-align: right;">Heron/Caves</p>
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The Chief Executive Officer spoke to the report informing Councillors that the purpose was to bring to their attention a request for services which had been received from the Event Director, Mr Chris Joblin, to enable the running of the Genesis Energy Lake to Lighthouse Challenge. Councillors were advised that the cost associated in approving the request was estimated to be \$7,000. This could be funded from unexpended funds in the 2007/08 Economic Development budget if Council wished to approve the roll over of these funds.

Mr Joblin informed Councillors that he was seeking Council's endorsement of the Lake to Lighthouse event, and was in attendance to answer any questions that may be forthcoming. The request included; the use of the entire river bank from Lockwood Point to Pilots Hill, the use of Council owned reserves and facilities at Tuai, allowing temporary use of the A&P Show Grounds as a camping facility, assistance in waste management activities, and road closures, which had been approved under a previous report.

Councillor Petersen expressed concern that there could be additional costs required to upgrade facilities at Tuai that were known to be in a state of disrepair. As such he believed it would be more appropriate for Council to consider making the full \$12,000 available for expenditure in the event that it was required.

<u>Resolved:</u>	<p><i>That Council approve a \$12,000 contingency toward the request for services as outlined within the report, and that said funds are rolled over from the 2007/2008 Economic Development budget.</i></p> <p style="text-align: right;">Petersen/Heron</p>
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DOCUMENTS SEALED FOR THE PERIOD 14 JULY 2008

Resolved:	That the report be received.	Caves/McKinnon
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Receipt/Confirmation of Minutes of Previous Council Meetings

ORDINARY MEETING OF COUNCIL HELD 12 AUGUST 2008

The Minutes of an Ordinary Meeting of Council held 12 August 2008 were presented.

Resolved:	That the Minutes of an Ordinary Meeting of Council held on 8 July 2008 be confirmed as correct.	Eaglesome/Heron
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RESOURCE MANAGEMENT COMMITTEE MEETING HELD 12 AUGUST 2008

The Minutes of a Resource Management Committee Meeting held 12 August 2008 were presented.

**Amendments: Remove reference to W Wilson as he was not present at the meeting.
Make reference to L Probert as being (His Worship the Mayor)**

Resolved:	That the Minutes of the Resource Management Committee held on 12 August 2008, subject to amendment, be received.	Heron/McKinnon
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GENERAL BUSINESS

LATE ITEM: DELEGATION – WARRANT TO ACT – RURAL FIRE OFFICER **C.18.03**

Resolved:	That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act, the item LATE ITEM – DELEGATION – WARRANT TO ACT – RURAL FIRE OFFICER be considered given the item had not come to hand at the time of Agenda compilation and consideration of this item is required now in order to respond within the timeframe allowed.	Caves/Heron
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The Administration Manager spoke to the report, informing Councillors that Mr Tim Allan had been appointed to the position of Emergency Management Officer and that to enable him to undertake required duties with authority of Council, he needed to be a warranted officer.

Resolved:	That the delegation of appointment as scheduled below, be approved with immediate effect.	Caves/McKinnon
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Timothy Allan Rural Fire Officer	<ol style="list-style-type: none"> 1. A "Rural Fire Officer" under Section 13(1) of the Forest and Rural Fires Act 1977. 2. An "Enforcement Officer" appointed under Section 177 of the Local Government Act 2002 for the enforcement of bylaws and regulations
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REGISTER OF INTEREST **A06.03**

Councillor Caves sought Council approval for a Register of Interest to be compiled annually as a means of identifying potential conflicts of interest, and that it be made available to the public. Councillor Caves requested that such a register be finalised prior to the October meeting of Council.

COUNCIL NEWSLETTER **A01.02**

Councillor Caves expressed concern that despite having a Councillor's newsletter, no opportunity had been made available for Councillors to contribute to the Newsletter to have topics of importance included. Councillor Caves was informed that it was not a Councillor's Newsletter, but rather a Council Newsletter, as agreed to in their adoption of the Communications Strategy. Councillors were encourage to advise Management of suggestions for inclusion by sending an e-mail to the councillor e-mail address, which in turn would be passed on the Tamsyn Morunga, who had been engaged by

Council to address aspects of Council's Communications Policy. Mrs Morunga endorsed this request advising that she welcomed any suggestions that may be forthcoming.

YOUTH COUNCIL **A23.04.08.01**

Councillor Eaglesome informed Councillor's that she was seeking their approval to bring a scoping report to the October Meeting of Council with the intent of developing a Youth Council, and in due course a Youth Policy. Councillor's expressed their support of this initiative and look forward to receiving the report.

LITTLE ELMS PROJECT **A24.14.03**

Councillor Eaglesome update Councillors on activities being undertaken as related to the Little Elms Project which would take place during the week of 6th – 12th October 2008.

AGRICULTURAL TRAINING PROPOSAL **A24.14.03**

His Worship the Mayor and Councillor Eaglesome informed Councillors of a meeting which had taken place at Wairoa College with parties involved in the rural sector. The intent was to have an agricultural academy established at Wairoa College by the commencement of term one, 2009.

HEREHERETAU ROAD **B03.02.03**

Councillor McKinnon informed Councillor's and Management of complaints that had been received as to the condition of the Hereheretau Road, following its use for the Car Rally. While the road had been graded following the event, this had not removed the ruts. Road closures relied on the goodwill of people who lived on and used these roads daily, and as such they should not have to be impeded upon beyond the actual time of closure.

The Engineering Manager informed Councillors that there was a mechanism in place to source funds from the operator's of events, to repair any damage deemed to be caused by their activity, particular where the damage was deemed to be excessive. The initial inspection undertaken by contractors immediately following the event had not resulted in the identification of excessive damage.

ROAD DEVIATION – RUAWHARAWHARA **B03.02.06.15**

The Engineering Manager informed Councillor's that there was a need to put together a Statement of Proposal based on the decision of Council as to their preferred option following the closure of part Ormond Drive. The Statement of Proposal would be brought to the October meeting of Council, and then taken out to the public for consultation. The Engineering Manager then explained the consultation, submission, and hearing process to be undertaken.

ECONOMIC DEVELOPMENT SUMMIT **A30.02**

The Chief Executive Officer updated Councillors on matters relating to the Economic Development Summit to be held 9th and 10th October 2008 in the War memorial Hall. He requested that Councillor's confirm their attendance with him, or the Executive Secretary at the conclusion of the meeting so that invitations could be sent out to other identified parties.

MIRRA **B01.08.01**

The Chief Executive Officer informed Councillors of a meeting that had taken place at Mahia with MIRRA (Mahia Isthmus Residents and Ratepayers Association) and concerns that were raised and discussed as related to the Mahia Wastewater Management Scheme.

ADJOURNED: 11:52 AM

RECONVENED: 12:30 PM

Resolved: *That pursuant to Section 48 (1) of the Local Government Information and Meetings Act 1987, the public be excluded on the following grounds:*

That the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in:

S7 (2)(b) Protect information where the making available of the information-

- (i) Would disclose a trade secret; or*
- (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;*

Heron/Caves

RELEASE OF CONFIDENTIAL ITEMS

A06.09

The following resolutions were approved for release.

MAHIA WASTEWATER SCHEME

B.01.08.01

Resolved: *That Council approve \$50,000 toward the undertaking of a feasibility study on alternatives sites for a wastewater scheme at Mahia*

Caves/Heron

Resolved: *That the Chief Executive Officer prepare a statement for release advising of Council's intention to undertake a feasibility study on alternative sites for a wastewater scheme at Mahia.*

His Worship the Mayor/Heron

There being no further General Business, the His Worship the Mayor, declared the meeting closed:

MEETING CLOSED: 1:35 PM