



ORDINARY MEETING  
OF  
COUNCIL

**TUESDAY**

**11 NOVEMBER 2008**

**10.00am**

WAIROA DISTRICT COUNCIL

**ORDINARY MEETING OF COUNCIL**

to be held in the Wairoa District Council Chambers  
Queen Street, Wairoa

ON TUESDAY 11 NOVEMBER 2008 AT 10.00AM

**PART 1**

**A G E N D A**

**CHAIRMAN:** His Worship the Mayor Mr L Probert

**COUNCILLORS**

B Cairns, D Caves, D Eaglesome, J Heron, B McKinnon, J Petersen

CIVIC PRAYER

APOLOGIES

CALLS FOR CONFLICTS OF INTEREST

GENERAL BUSINESS

CALLS FOR ITEMS OF URGENT GENERAL BUSINESS NOT INCLUDED IN  
THE AGENDA AND NOTICES

Public Forum

11.30am PRESENTATION  
Quality Roding and Services (Wairoa) Limited

General Items

1-11 REPORT TO 30 SEPTEMBER 2008 F02.10.01

12 DOCUMENTS SEALED FOR THE PERIOD FROM  
15 SEPTEMBER TO 29 SEPTEMBER 2008

Receipt/Confirmation of Minutes of Previous Council Meetings

13-20 ORDINARY MEETING OF COUNCIL HELD 14 OCTOBER 2008

**Exclusion of the Public**

**Recommended:** That pursuant to Section 48 (1) of the Local Government Information and Meetings Act 1987, the public be excluded on the following grounds:

That the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in:

S7 (2)(b) Protect information where the making available of the information-

- (i) Would disclose a trade secret; or
- (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;







## GENERAL ITEMS

<b>REPORT TO: COUNCIL</b>	
<b>DATE: 11 NOVEMBER 2008</b>	
<b>SUBJECT: REPORT TO 30 SEPTEMBER 2008</b>	<b>FILE REF: F02.10.01</b>
<b>AUTHOR: RUSSELL SNOW, FINANCE MANAGER</b>	<b>ATTACHMENTS:</b> Report 30 September 2008
<b>RELATED COMMUNITY OUTCOME:</b> Nil	<b>RELATED COUNCIL ACTIVITY:</b> Corporate Services

**PURPOSE:**

To report on the performance of Council against the annual budget of 2008-09 as at 30 September 2008.

**CURRENT SITUATION:**

The Council's Financial Report to 30 September 2008 provides a summary of Council's financial performance and financial position during the past three months. The Statement of Financial Performance discloses a surplus of \$1,041,814 against a budgeted surplus of \$5,782,928 projected for the year to 30 June 2009. The estimated depreciation for three months is \$850,000, which would reduce the surplus to \$191,814. The Income Statement includes expenditure on infrastructure assets that is included in the Statement of Financial Position at year-end. Included in income are subsidies for capital expenditure.

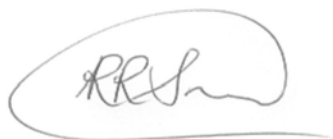
The following factors need to be taken into account: -

1. Corporate costs and fees and charges include support services income and expenditure which is allocated at 30 June 2009.
2. Dog Control income is all received at the start of the year, and will be steadily reduced throughout the year to 30 June 2009.
3. The financial report includes provision for the LTNZ September claim, water purchases, petrol tax, and interest on call account plus waste management income.
4. The Budgeted surplus includes the subsidy for the Mahia Wastewater scheme of \$3.924 million.

The Balance Sheet discloses total current assets of \$11.028 million and current liabilities of \$0.710 million, working capital of \$10.317 million, and net assets of \$188.498 million. There has been no change in the balance of the reserve funds including the District Development Fund for the three months ended 30 September 2008.

Should any Councillor require further clarification of any matters please contact the Finance Manager.

**Recommended:** That the report be received.



R R Snow  
**FINANCE MANAGER**

**WATER SERVICES***Statement of Cost of Service for the period ending 30 September 2008*

<b>BUDGET</b>		<b>COSTS</b>	<b>REVENUE</b>	<b>NET COST</b>
<b>2008/09</b>		<b>2008/09</b>	<b>2008/09</b>	<b>2008/09</b>
864,871	Water Reticulation	148,263	60,319	87,943
131,328	Water Production	132,995	158,345	(25,350)
263,400	Stormwater and Drainage	49,334	333	49,001
1,149,803	Sewerage	116,803	560	116,243
<u>2,409,402</u>		<u>447,395</u>	<u>219,558</u>	<u>227,838</u>
	Less internal allocation	<u>59,521</u>	<u>59,521</u>	
		<u>387,875</u>	<u>160,037</u>	
	Funded by			
1,748,974	Rates			227,838
529,100	Reserves			-
131,328	Depreciation not funded			-
<u>2,409,402</u>				<u>227,838</u>
	<b>Projects</b>			
73,340	Water Reticulation	-		-
161,800	Water Production	-		-
584,500	Stormwater & Drainage	-		-
9,000	Stormwater & Drainage-Loan Pay't	-		-
31,875	Water Reticulation-Loan Pay't	-		-
9,050,316	Sewerage	-		-
77,500	Sewerage - Loan Pay't	-		-
<u>9,988,331</u>		<u>-</u>		<u>-</u>
	Funded by			
40,875	Rates	-		-
714,640	Reserves	-		-
3,924,500	Subsidies	-		-
5,308,316	Loans	-		-
<u>9,988,331</u>		<u>-</u>		<u>-</u>

**WASTE MANAGEMENT***Statement of Cost of Service for the period ending 30 September 2008*

<b>BUDGET</b>		<b>COSTS</b>	<b>REVENUE</b>	<b>NET COST</b>
<b>2008/09</b>		<b>2008/09</b>	<b>2008/09</b>	<b>2008/09</b>
686,700	Waste Management	178,845	65,859	112,986
<u>686,700</u>		<u>178,845</u>	<u>65,859</u>	<u>112,986</u>
	Funded by			
686,700	Rates			112,986
-	Reserves			-
	Depreciation not funded			-
<u>686,700</u>				<u>112,986</u>
	<b>Projects</b>			
-	Waste Management-Loan paymt	-		-
40,000	Waste Management			
<u>40,000</u>		<u>-</u>		<u>-</u>
	Funded by			
-	Rates	-		-
40,000	Reserves	-		-
-	Loans	-		-
<u>40,000</u>		<u>-</u>		<u>-</u>

**TRANSPORT***Statement of Cost of Service for the period ending 30 September 2008*

<b>BUDGET</b>		<b>COSTS</b>	<b>REVENUE</b>	<b>NET COST</b>
<b>2008/09</b>		<b>2008/09</b>	<b>2008/09</b>	<b>2008/09</b>
34,400	Airport	7,151	5,679	1,473
4,318,891	Roading (Transfund assisted)	1,414,454	691,233	723,221
396,650	Roading (District funded)	86,475	1,733	84,743
48,660	Parking	4,173	-	4,173
<u>4,798,601</u>		<u>1,512,253</u>	<u>698,644</u>	<u>813,609</u>
Funded by				
3,237,841	Rates			813,609
250,000	Reserves			-
1,310,760	Depreciation not funded			-
<u>4,798,601</u>				<u>813,609</u>
Projects				
4,170,956	Roading (Transfund assisted)	-		-
155,000	Roading (District funded)	-		-
-	Airport	-		-
<u>4,325,956</u>		<u>-</u>		<u>-</u>
Funded by				
-	Rates	-		-
807,125	Reserves	-		-
3,518,831	Subsidies	-		-
<u>4,325,956</u>		<u>-</u>		<u>-</u>

**COMMUNITY FACILITIES***Statement of Cost of Service for the period ending 30 September 2008*

<b>BUDGET</b> <b>2008/09</b>		<b>COSTS</b> <b>2008/09</b>	<b>REVENUE</b> <b>2008/09</b>	<b>NET COST</b> <b>2008/09</b>
714,470	Parks & Reserves	112,810	1,243	111,567
283,100	Library	70,807	3,589	67,218
136,800	Visitor Information Centre	53,918	31,813	22,105
85,627	Museum	-	-	-
74,850	Community Support	35,048	20,679	14,368
228,836	Community Centre	54,870	-	54,870
22,300	Community Halls	1,226	-	1,226
(14,100)	Pensioner Housing	7,515	24,030	(16,515)
85,890	Cemeteries	16,226	3,209	13,017
<u>1,617,773</u>		<u>352,420</u>	<u>84,563</u>	<u>267,857</u>
	Funded by			
1,595,273	Rates			267,857
15,000	Reserves			-
7,500	Depreciation not funded			-
-				
<u>1,617,773</u>				<u>267,857</u>
	Projects			
81,000	Parks & Reserves	-		-
45,000	Library	-		-
8,000	Pensioner Housing			-
11,000	Cemetery	-		-
<u>145,000</u>		<u>-</u>		<u>-</u>
	Funded by			
8,000	Rates	-		-
137,000	Reserves	-		-
<u>145,000</u>		<u>-</u>		<u>-</u>

**PLANNING & REGULATORY***Statement of Cost of Service for the period ending 30 September 2008*

<b>BUDGET</b>		<b>COSTS</b>	<b>REVENUE</b>	<b>NET COST</b>
<b>2008/09</b>		<b>2008/09</b>	<b>2008/09</b>	<b>2008/09</b>
248,690	Resource Planning	23,621	14,179	9,442
109,140	Environmental Health	23,571	11,396	12,175
6,980	Dog Control	30,134	168,209	(138,074)
93,090	Livestock Control	20,397	884	19,513
69,560	Building Inspection	78,440	42,402	36,039
12,140	Liquor Licensing	5,125	1,642	3,483
1,990	Bylaw Enforcement	159	-	159
61,840	Safer Communities	50,125	157,468	(107,342)
273,180	Emergency Management	46,546	3,248	43,298
<u>876,610</u>		<u>278,120</u>	<u>399,426</u>	<u>(121,307)</u>
	Funded by			
753,520	Rates			(121,307)
83,190	Reserves			-
39,900	Depreciation not funded			-
<u>876,610</u>				<u>(121,307)</u>
	<b>Projects</b>			
-	Regulatory - vehicle purchase	-		-
-	Regulatory - dog control	-		-
-	Emergency Management	-		-
-		-		-
<u>-</u>		<u>-</u>		<u>-</u>
	Funded by			
-	Rates	-		-
-	Reserves	-		-
-	Asset Sales	-		-
<u>-</u>		<u>-</u>		<u>-</u>

**LEADERSHIP & GOVERNANCE***Statement of Cost of Service for the period ending 30 September 2008*

<b>BUDGET</b>		<b>COSTS</b>	<b>REVENUE</b>	<b>NET COST</b>
<b>2008/09</b>		<b>2008/09</b>	<b>2008/09</b>	<b>2008/09</b>
1,049,700	Community Representation	265,914	99	265,815
86,900	Maori Liaison	18,255	-	18,255
238,090	Economic Development	33,635	3,300	30,335
<u>1,374,690</u>	Total	<u>317,804</u>	<u>3,399</u>	<u>314,405</u>
	Funded by			
1,264,690	Rates			314,405
110,000	Reserves			-
-	- Depreciation not funded			-
<u>1,374,690</u>				<u>314,405</u>
	Projects			
-		-		-
<u>-</u>		<u>-</u>		<u>-</u>
	Funded by			
-	- Rates	-		-
-	- Reserves	-		-
<u>-</u>		<u>-</u>		<u>-</u>

**CORPORATE & FUNDS MANAGEMENT***Statement of Cost of Service for the period ending 30 September 2008*

<b>BUDGET</b> <b>2008/09</b>	<b>COSTS</b> <b>2008/09</b>	<b>REVENUE</b> <b>2008/09</b>	<b>NET COST</b> <b>2008/09</b>
(24,790) Commercial Properties	353	3,385	(3,033)
45,670 Sundry Property	25,862	33,799	(7,937)
(1,242,300) Funds Management	-	362,734	(362,734)
(250,000) Dividends	-	-	-
10,000 Corporate	29,697	16,098	13,599
<u>(1,461,420)</u>	<u>55,911</u>	<u>416,016</u>	<u>(360,105)</u>
Less Internal Reallocation	-	-	
	<u>55,911</u>	<u>416,016</u>	
Funded by			
(718,920) Rates			(360,105)
13,000 Depreciation not funded			-
(755,500) Reserves			-
<u>(1,461,420)</u>			<u>(360,105)</u>
Projects			
- Corporate Property			-
- Commercial Properties			-
26,285 Sundry Property			-
<u>26,285</u>			<u>-</u>
Funded by			
26,285 Reserves			-
Rates			-
<u>26,285</u>			<u>-</u>

**SUPPORT SERVICES***Statement of Cost of Service for the period ending 30 September 2008*

<b>BUDGET</b> <b>2008/09</b>		<b>COSTS</b> <b>2008/09</b>	<b>REVENUE</b> <b>2008/09</b>	<b>NET COST</b> <b>2008/09</b>
226,070	Management	47,657	56,514	(8,857)
713,900	Administration	169,362	167,199	2,164
710,800	Finance	113,785	178,289	(64,504)
440,240	Information Services	81,965	110,061	(28,096)
521,300	Engineering Services	126,904	130,326	(3,422)
-	Regulatory Management	2,125		2,125
<u>2,612,310</u>		<u>541,798</u>	<u>642,389</u>	<u>(100,591)</u>
	Funded by			
50,000	Rates			
2,562,310	Overhead Allocation			(100,591)
<u>2,612,310</u>				<u>(100,591)</u>
	Projects			
39,270	Information Services			-
-	Engineering			-
35,000	Administration			-
<u>74,270</u>				<u>-</u>
	Funded by			
25,000	Rates			
-	Asset Sales			-
49,270	Reserves			-
<u>74,270</u>				<u>-</u>

## STATEMENT OF FINANCIAL PERFORMANCE

*For the period ending 30 September 2008*

<b>BUDGET</b>		<b>ACTUAL</b>
<b>2008/09</b>		<b>2008/09</b>
	REVENUES	
8,691,953	Rates	2,196,507
11,148,380	Subsidies	871,112
70,000	Petrol Tax	-
1,771,440	Fees and Charges	1,242,725
1,568,800	Investment Income	416,016
23,250,573		4,726,360
-		-
23,250,573		4,726,360
	EXPENDITURE	
3,141,322	Water Services	447,395
1,016,700	Solid Waste	178,845
8,528,450	Transport	1,512,253
1,852,153	Community Facilities	352,420
1,326,950	Planning & Regulatory	278,120
1,374,690	Leadership & Governance	317,804
96,880	Investments	26,214
130,500	Corporate	571,495
17,467,645		3,684,546
17,467,645		3,684,546
5,782,928	Net Surplus (Deficit) on Operations	1,041,814
-	Plus Profit on sale fixed assets	-
-	Plus Revaluation increase	-
5,782,928		1,041,814
5,782,928		1,041,814

## STATEMENT OF FINANCIAL POSITION

For the period ending 30 September 2008

<b>BUDGET</b>		<b>ACTUAL</b>
2008/09		2008/09
	<b>CURRENT ASSETS</b>	
2,553,380	Cash and cash equivalents	7,422,983
13,224	Inventories	3,921
3,700,000	Trade & other receivables	621,766
-	Available for sale financial asset	-
2,875,000	Financial assets at fair value	2,979,500
<u>9,141,604</u>	Total Current Assets	<u>11,028,169</u>
	<b>LESS CURRENT LIABILITIES</b>	
4,330,000	Trade & other payables	710,948
350,000	Current Portion - Term Liabilities	-
<u>4,680,000</u>	Total Current Liabilities	<u>710,948</u>
4,461,604	Working Capital	10,317,221
	<b>NON CURRENT ASSETS</b>	
162,629,091	Property, Plant & Equipment	168,299,381
155,503	Loans & other receivables	23,289
1,250,000	Investments in Subsidiary	1,250,000
260,000	Investment Property	277,000
133,123	Biological asset - forestry	130,632
28,604	Intangible Assets	52,224
22,992	Available for sale financial assets	22,992
7,125,000	Financial assets at fair value	9,311,908
<u>176,065,917</u>		<u>189,684,646</u>
	<b>LESS TERM LIABILITIES</b>	
5,168,000	Term Debt	-
1,031,104	Provisions for other liabilities	1,186,628
<u>169,866,813</u>	Net Assets	<u>188,498,018</u>
	<b>Represented by</b>	
169,866,813	Equity & Reserves	188,498,018
<u>169,866,813</u>		<u>188,498,018</u>

<b>REPORT TO: COUNCIL</b>	
<b>DATE: 11 NOVEMBER 2008</b>	
<b>SUBJECT: DOCUMENTS SEALED FOR THE PERIOD FROM 29 SEPTEMBER 2008 TO 7 OCTOBER 2008</b>	<b>FILE REF:</b>
<b>AUTHOR: T COOK, ADMINISTRATION MANAGER</b>	<b>ATTACHMENTS: Nil</b>
<b>RELATED COMMUNITY OUTCOME:</b> All Community Outcomes	<b>RELATED COUNCIL ACTIVITY:</b> Community Representation

**PURPOSE:**

Presented for Council's information is the following Schedule of documents sealed for the period from 29 September 2008 to 7 October 2008.

**29.09.08**

Easement Instrument  
Wairoa District Council & Coastal View Properties  
Waihinahina Subdivision

**24.09.08**

Contract  
Wairoa District Council & Quality Roading and Services (Wairoa) Limited  
Footpath Construction 2008/09 - Contract No. 09/06

**07.10.08**

Land Transfer Plan  
Wairoa District Council & Averonce Co Ltd & T R & L J Powdrell  
Land Transfer

**RECOMMENDATION:**

That the report be received.



T Cook  
**ADMINISTRATION MANAGER**

## Receipt/Confirmation of Minutes

REPORT TO:	<b>COUNCIL</b>	
DATE:	<b>14 OCTOBER 2008</b>	
SUBJECT:	<b>CONFIRMATION OF MINUTES OF AN ORDINARY MEETING OF COUNCIL HELD 14 OCTOBER 2008</b>	FILE REF:
AUTHOR:	<b>T COOK, ADMINISTRATION MANAGER</b>	ATTACHMENTS: Nil
RELATED COMMUNITY OUTCOME: N/A		RELATED COUNCIL ACTIVITY: N/A

PURPOSE:

Attached are the minutes of an Ordinary Meeting of Council held on 14 October 2008.

RECOMMENDATION:

That the minutes of the Ordinary Meeting of Council held on 14 October 2008 be confirmed as correct.

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**WAIROA DISTRICT COUNCIL**

### **ORDINARY MEETING OF COUNCIL**

Minutes of an Ordinary Meeting of Council held in the Wairoa District Council Chambers Queen Street, Wairoa on Tuesday, 14 October 2008 at 10.00am.

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**PRESENT:** His Worship the Mayor Mr L Probert (Chair)

**COUNCILLORS**

B Cairns, D Caves, D Eaglesome, J Heron, B McKinnon, J Petersen

**IN ATTENDANCE:** P J Freeman (Chief Executive Officer)  
N Cook (Engineering Manager)  
R Snow (Finance Manager)  
M Jones (Secretary)

CIVIC PRAYER

The civic prayer was given by Councillor Eaglesome

APOLOGIES

NIL

CALLS FOR CONFLICTS OF INTEREST

NIL

## CALLS FOR ITEMS OF URGENT GENERAL BUSINESS NOT INCLUDED IN THE AGENDA AND NOTICES

- |    |   |                           |
|----|---|---------------------------|
| 1. | LATE ITEM – Ormond Drive – Ruawharawhara Urupa                | (Engineering Manager)     |
| 2. | Update Mahanga Urupa  | (Engineering Manager)     |
| 3. | Blue Bay – Confidential                                       | (Councillor Caves)        |
| 4. | Hawke's Bay Anniversary                                       | (Chief Executive Officer) |
| 5. | Park Bench  | (Chief Executive Officer) |
| 6. | Summit Update   | (Chief Executive Officer) |
| 7. | Quality Roothing and Services (Wairoa) Limited – Confidential | (Chief Executive Officer) |

## Public Forum

## General Items

### DRAFT MAORI POLICY

**A06.14.02**

The Chief Executive Officer presented the Draft Maori Policy stating that Council had technically approved the formal adoption of the Draft Policy for consultation and today's meeting would cement that process.

<b>Resolved:</b>	<i>That the report be received.</i>	<b>Cairns/Heron</b>
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While some Councillors were agreeable to releasing the document for consultation on the grounds that it would come back to Council again after the submission period for further review, others were not.

It was suggested by the Mayor and Chief Executive that due to the concerns expressed on this matter that perhaps it would be a wise choice to refer the policy back to a sub-committee for further consideration. Councillor Cairns was of the opinion that Council should show commitment to Maori and release the Policy for Consultation stating that Council was not doing any favours to Maori by having such a Policy but instead meeting its obligations under the Local Government Act.

Several members were still reluctant to release the Draft Policy and after vigorous debate it was agreed to proceed through the document page by page and note the amendments. The most contentious issues were primarily centred around the wording of some clauses.

### Pg 3 RELATIONSHIP PRINCIPLES

- Clause 1 (bottom of Pg 3) and Clause 2 (top of Pg 4) – use of the word “*involving*”. Felt by some Councillors that these clauses, or more specifically the use of the word “*involving*” in these clauses takes authority away from Council and gives the impression that Council would have to get approval from the Maori Committee for everything they did.
- Removal of Clause 2 (from Pg 4)
- Suggestion to replace the word “*involving*” with “*consulting*”

The Chief Executive clarified the use of the word “*involvement*” in the Act advising it was very specific in its intent on Maori being involved in decision making. The full wording is as below:

A local authority must—

- (a) establish and maintain processes to provide opportunities for Maori to contribute to the decision-making processes of the local authority; and
- (b) consider ways in which it may foster the development of Maori capacity to contribute to the decision-making processes of the local authority; and
- (c) provide relevant information to Maori for the purposes of paragraphs (a) and (b).

<b><u>Resolved:</u></b>	<i>That Clause 2 “Ongoing commitment by Wairoa District Council to involving the Maori Committee of Council in all decisions that have the potential to impact on the district as a whole” be deleted.</i>	<b>Heron/Caves</b>
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Pg 5     POLICY IMPLEMENTATION

Concern:

- Wording of Item 3.3 “2 Councillors – to be recommended by the Maori Committee”.

<b><u>MOTION:</u></b>	2 Councillors – to be appointed by Council.	<b>Petersen/Caves</b>
		<b>LOST</b>

<b><u>Resolved:</u></b>	<i>The wording of Item 3.3 should read “2 Councillors to be recommended by the Maori Committee for appointment by Council</i>	<b>Heron/McKinnon</b>
		<b>CARRIED</b>
		Cr Cairns voted Against

Councillor Caves sought an indication as to what is proposed regarding a meeting allowance and travel costs to which the Chief Executive responded that the budget for the Maori Committee was set by Council at its budget meeting.

Considerable discussion took place regarding the clauses on page 7 of the Policy with several motions being put by members but ultimately withdrawn. The issue of a Maori Committee representative being seated at the Council table was discussed at length. It was felt that this could be seen as a backward step. Councillors Heron and Petersen suggested a better avenue would be for the Maori Committee being present at a Councillors’ Forum, a suggestion endorsed by Councillors Caves.

The Chief Executive explained to Council that the granting of the seat at the Council table did not give the Maori Representative voting rights.

His Worship reminded Councillors that the district was predominantly Maori and as such have a right to have decision-making powers under the Treaty of Waitangi. He also noted that he did not see them attending every meeting but would invite them to sit at the table when necessary.

Other items identified by Councillors for change/inclusion in the Policy were:

- Spelling of the word Hurumua – to be changed to Huramua.
- Suggestion from Councillor Caves that Putere Marae be included in the Marae Clusters list, possibly placed with Te Huki, Waipapa A Iwi, Waihua and Kahungunu.
- Subsequent drafts of the policy to be numbered and all changes highlighted.

The question was asked by the Chief Executive of Council as to how do we recognise Maori as having a special right stating they were not just spectators or commentators any more.

<b><u>Resolved:</u></b>	<i>In accordance with Sections 83 and 87 of the LGA 2002, the proposed Purongo Maori – Maori Policy 2008, with amendments if necessary, be adopted as the Statement of Proposal and approved for public consultation and submission.</i>	<b>His Worship the Mayor/Eaglesome</b>
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**TERMS OF REFERENCE WAIROA DISTRICT YOUTH COUNCIL**

**A24.11**

Councillor Eaglesome spoke to her report and said it had come about after discussions she had had with people while attending the Local Government Conference. She believed Wairoa should get on board with the concept and sought Council support to move ahead with the launch of a Youth Council. The hope she said was that it could be started as early as next February.

<b><u>Resolved:</u></b>	<i>That the report be received.</i>	<b><i>Cairns/Eaglesome</i></b>
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Councillor Eaglesome also reported that as part of its Strategic Planning for its three year term Council at their Tuai retreat made a commitment to have a particular focus on the youth of Wairoa, the key drivers for this include:

1. A commitment for young people to have a voice in relation to Council's decision making processes.
2. To support Mayors Taskforce for Jobs initiative, Zero Waste of Youth.
3. New obligations under the Local Government Act 2002 for Council to enable democratic local decision making and action by, and on behalf of, communities (including young people).
4. A desire for a more collaborative approach by local agencies and organisations to youth issues.
5. A desire to shape future leaders for the benefit of the Wairoa Community.

<b><u>Resolved:</u></b>	<i>Council support the formation of a Youth Council and the details be resolved at a Policy Meeting.</i>	<b><i>His Worship the Mayor/Heron</i></b>
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While Councillor Caves had no problem with the establishment of a Youth Council he did question the age range and also asked the question as to what consultation had been undertaken with full primary schools.

**LIBRARY – CAPITAL EXPENDITURE**

**H05.01.02**

The Engineering Manager spoke to the report which sought Council's approval to utilise capital expenditure in a different way to the original intended use.

In the 2008/2009 budgets for the Library, a sum of \$21,800 was approved as capital expenditure to replace the small upper windows in the building. After discussions with the Librarian it was deemed that replacement of these windows would not now be required.

An alternative solution agreed upon was the installation of a further air conditioning unit above the Mezzanine floor and replacement of the entrance doors with automatic ones. The latter would not only assist in the more efficient operation of the air conditioning as the doors would not be left open, but will also provide better access for the public.

Councillor McKinnon was of the opinion that unspent monies should go back into the central fund if it was not going to be used for the original purpose for which it was granted. He also expressed concern that another air conditioning unit would add to the costs of the Library.

The Engineering Manager reiterated that it was not a significant change to the original proposal for the monies but that it was a revised solution to the same problem. He also stated that although estimates had not been obtained, it was estimated the work could be completed for \$15,000.

<b><u>Resolved:</u></b>	<i>That the report be received.</i>	<b><i>Caves/Petersen</i></b>
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<b><u>Resolved:</u></b>	<i>That the sum of \$21,800 approved as capital expenditure for works at the Library be used for an additional air conditioning unit and replacement of the entrance doors with automatic opening doors.</i>	<b><i>Petersen/Heron</i></b>
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**ILLEGAL SIGNS UPDATE****TP20752**

The Chief Executive Officer reported on progress made addressing illegal signage across the district.

Earlier this year, the District Planner wrote to various parties in relation to illegal signage on the then Kale property at Newcastle Street. To date, the Wairoa Star has removed their sign and PGG Wrightson has removed their “display” of signs. The District Planner stated that, should we not receive an adequate response from the relevant sign owners by mid-October (by way of evidence of resource consent, application for retrospective consent or removal of the signs), Council will instruct the property owner to remove the signs, all of which we believe are illegal.

<b><u>Resolved:</u></b>	<i>That the report be received.</i>	<b><i>Caves/Heron</i></b>
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**DISTRICT DEVELOPMENT FUND****F02.05**

The Chief Executive Officer advised that this report was as a result of repeated requests about the Fund and that he hoped it would help get rid of some of the misconceptions held as to its exact purpose.

In all respects, the Chief Executive said, the District Development Fund (DDF) was a reserve fund just like any other reserve fund. While perhaps having a broader purpose and more diverse sources of income the fund remains a Reserve Fund of Council and as such can only be utilised by resolution of Council.

This situation will change however as surpluses generated by specific accounts will be allocated back in to those accounts meaning that the amount of money going into the DDF will be considerably smaller in years to come. Funds from land and asset sales will still be allocated to the DDF.

Managers will include information on the health of the fund in any report requesting the use of the District Development Fund.

<b><u>Resolved:</u></b>	<i>That Council receive the information.</i>	<b><i>Cairns/Eaglesome</i></b>
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**KOPUAWHARA ESTUARY EROSION STUDY  
FOR THE ORAKA COMMUNITY****D01.08**

The Engineering Manager spoke to the report and gave a brief background of how the situation occurred resulting in this request from Graeme Campbell. He also pointed out the similarities between this case and one at Taylor’s Bay.

<b><u>Resolved:</u></b>	<i>That the report be received.</i>	<b><i>McKinnon/Petersen</i></b>
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Councillor McKinnon stated he believed that the matter rested with the Regional Council and for Council to approve financial assistance would lead to a precedent being set. On this basis he could not support the request for financial assistance. Councillor Caves also commented that he could not support the request.

<b><u>Resolved:</u></b>	<i>That Council not consider financial assistance at this stage.</i>	<b><i>Cairns/Heron</i></b>
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**DOCUMENTS SEALED FOR THE PERIOD FROM  
15 SEPTEMBER TO 29 SEPTEMBER 2008**

<b><u>Resolved:</u></b>	<i>That the report be received.</i>	<b><i>Cairns/Petersen</i></b>
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## Receipt/Confirmation of Minutes of Previous Council Meetings

### ORDINARY MEETING OF COUNCIL HELD 9 SEPTEMBER 2008

The Minutes of an Ordinary Meeting of Council held 9 September 2008 were presented.

<b><u>Resolved:</u></b>	<i>That the Minutes of an Ordinary Meeting of Council held on 9 September 2008 be confirmed as correct.</i>	<b><i>McKinnon/Heron</i></b>
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### REGISTER OF INTEREST

**A06.03**

Councillor Caves sought an update on progress of the Register and was advised that a template was currently being prepared.

### COUNCIL NEWSLETTER

**A01.02**

Councillor Caves again expressed his dissatisfaction at the inability of Councillors to have input to the Council Newsletter. He also suggested that Councillors be allowed to preview the document.

His Worship noted that the procedure for input was clearly outlined in the minutes that they were currently reviewing adding that the Council Newsletter would not be used as a platform for personal agendas.

Councillor Cairns took the opportunity to remind her colleagues that there had been lengthy discussions around the Communications Policy and what it was Council wanted from it.

### LITTLE ELMS PROJECT

**A24.14.03**

Councillor Eaglesome was happy to announce that the Mayor was able to present the organisers of the Little Elms Project with a cheque from the community amounting to \$6,226.00. She expressed her thanks to all of the trucking firms, the District Council and AFFCO for their generous support and especially to the people of Wairoa.

Councillor Heron also acknowledged the donation of \$1,000.00 from Wairoa Lions Club.

## General Business

### LATE ITEM – ORMOND DRIVE – RUAWHARAWHARA URUPA

**B03.02.06.15**

<b><u>Resolved:</u></b>	<i>That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act, the item LATE ITEM – ORMOND DRIVE – RUAWHARAWHARA URUPA be considered given the item had not come to hand at the time of Agenda compilation and consideration of this item is required now in order to respond within the timeframe allowed.</i>	<b><i>His Worship the Mayor/Eaglesome</i></b>
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Before proceeding the Engineering Manager noted that the report currently in front of them had an unfinished sentence on Pg 2 and handed out a completed report.

The issue Mr Cook reported has been discussed at length and all that was required at; this meeting was approval for the Draft Statement of Proposal to be released for consultation.

<b><u>Resolved:</u></b>	<i>That the report be received.</i>	<b><i>Cairns/Caves</i></b>
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<b><u>Resolved:</u></b>	<i>That the Draft Statement of Proposal be adopted.</i>	<b><i>Heron/Eaglesome</i></b>
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In response to a question from Councillor Petersen regarding the ability of everyone else to have a say, the Engineering Manager advised that Council has widely distributed this document through Rural Schools, Council Offices, Library, Supermarkets, Sunset Point Bar and Grill and the Mahia Beach Store. It would also be available on our website and people can make on-line submissions as well as

holding two public meetings, one at Mokotahi Hall on Saturday 25 October and the other at the Wairoa Community Centre on Wednesday 29 October.

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**ACCESS KEYS** **A06.03**

Responding to a query regarding access keys, the Chief Executive Officer advised that although the keys had arrived, we were still waiting for them to be programmed. Until this happened they would not be able to be used. He would consult with the Administration Manager on her return.

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**ADVERTISING** **A01.01**

The Chief Executive Officer informed Council of an invitation from Hawke's Bay Today to purchase advertising in their tabloid publication honouring the milestone of Hawke's Bay being a province for 150 years.

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**PARK BENCH** **B07.01.01**

Council were advised of a request received from Kushla Phillips, who sought Council approval for the erection of a bench seat with a plaque at Taylor's Bay in honour of her father, David Rensch who passed away 2 years. The family were residents of Mahia about 15 years ago and upon his death his ashes were scattered over Taylor's Bay.

Ms Phillips has offered to pay for the cost of the bench.

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**SUMMIT UPDATE** **A30.02**

The Chief Executive informed Council of the positive feedback he had received in regards to the Summit. He noted that the Gisborne Herald had run one article on Friday and six on Saturday. Comments from attendees had all been very good and although while a great success, the Summit did not quite fulfil his expectations in terms of policy development.

His Worship and Councillor McKinnon were fulsome in their praise of the CEO and Summit team for all their hard work with Councillor McKinnon stating he thought that those concerned "did Council proud".

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**TOP TOWN** **A15.05**

His Worship stated that he had received a call from the Star enquiring as to whether or not Wairoa had received the invitation to Top Town and had we entered a team. Mayor Probert noted he had since seen a copy of the invitation and on behalf of the community he had passed on an expression of interest.

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**MAYORAL UPDATE** **A06.03**

His Worship informed Council of recent events he had attended the latest being Chair at a forum held at St Andrews Church for the political parties. Also advised of the TrustPower Awards to be held on the 20<sup>th</sup> October at 5.30pm at the Community Centre and issued an invitation to Councillors to attend. Other upcoming events in November were the Kahungunu Sports Awards and the Young Achievers Sports Awards.

At this point His Worships acknowledged the presence of Mr Vaughan Plowman at the meeting asking if he had any comments to make.

Mr Plowman thanked the Council but advised he was there just to listen and see how things operated.

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**MAHANGA URUPA** **B03.02.06.05**

The Engineering Manager gave Council a brief verbal update on his meeting with Liz Battes and Monica Watson from Mahanga Marae. They talked about their aspirations for the site and had offered some suggestions such as signage and rocks placed to stop cars from driving on it. Mr Cook noted that these could probably be managed within existing budgets at this stage.

## Exclusion of the Public

**Resolved:** *That pursuant to Section 48 (1) of the Local Government Information and Meetings Act 1987, the public be excluded on the following grounds:*

*That the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in:*

*S7 (2)(b) Protect information where the making available of the information-*

- (i) Would disclose a trade secret; or*
- (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;*

***Eaglesome/Heron***

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### **RELEASE OF CONFIDENTIAL ITEMS**

**A06.09**

Nil

There being no further General Business, the His Worship the Mayor, declared the meeting closed:

**CLOSED:** Meeting Closed 12.31pm