



**SPECIAL MEETING**

**OF**

**COUNCIL**

*(Adoption of Draft Annual Plan 2007-08)*

**WEDNESDAY  
28 MARCH 2007**

**1.30 PM**

**WAIROA DISTRICT COUNCIL**

**SPECIAL MEETING OF COUNCIL  
(Adoption of Draft 2007-08 Annual Plan)**

to be held in the Wairoa District Council Chambers  
Queen Street, Wairoa

**ON TUESDAY 28 2007 AT 1.30PM**

**PART 1**

**A G E N D A**

**CHAIRMAN:** His Worship the Mayor Mr L Probert

**COUNCILLORS**

S Birrell, D A Eaglesome, D Caves, G McIntyre, B McKinnon, B Shortt

CIVIC PRAYER

APOLOGIES

General Items

1-2	<b><u>2007/08 INDICATIVE POOL SALARIES AND ALLOWANCES</u></b>	<b><u>A06.06.01</u></b>
3-4	<b><u>DRAFT ANNUAL PLAN 2007-08</u></b> (Annual Plan under Separate Cover)	<b><u>F01.23</u></b>

**Exclusion of the Public**

<p><b><u>Recommended:</u></b> That pursuant to Section 48 (1) of the Local Government Information and Meetings Act 1987, the public be excluded on the following grounds:</p> <p>That the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in:</p> <p>S7 (2)(b) Protect information where the making available of the information-</p> <p>(i) Would disclose a trade secret; or</p> <p>(ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;</p>
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<b>REPORT TO: COUNCIL</b>	
<b>DATE: 28 MARCH 2007</b>	
<b>SUBJECT: 2007/08 INDICATIVE POOL SALARIES &amp; ALLOWANCES</b>	<b>FILE REF: A 06.06.01</b>
<b>AUTHOR: R R SNOW, FINANCE MANAGER</b>	<b>ATTACHMENTS: NIL</b>
<b>RELATED COMMUNITY OUTCOME:</b> All Community Outcomes Strong Regional Leadership	<b>RELATED COUNCIL ACTIVITY:</b> All Activities Governance

**PURPOSE:**

Council have received the 2007/08 recalculated Indicative Pool for payment of salaries and allowances from the Remuneration Authority. The purpose of this report is for Council to recommend how they wish to distribute the net pool amongst elected members. Council must advise the Authority of their recommendation for distribution by 01<sup>st</sup> April 2007.

**BACKGROUND:**

The Remuneration Authority is responsible for setting the annual salary payable to Mayors of all Territorial and Unitary Authorities and for calculating an Indicative Pool from which the salaries of Deputy Mayors and Councillors are to be determined by recommendation.

At its Inaugural Meeting, 19<sup>th</sup> October 2004, Council resolved to adopt payment of Councillors on a salary basis and that the Deputy Mayor receive 1.5 times the payment of a Councillor.

**CURRENT SITUATION:**

The Remuneration Authority has fixed the 2007/08 salary payable to the Mayor at \$54,784.

The 2007/08 Indicative Pool for payment of salaries to the Deputy Mayor and Councillors has increased by \$3,908 to \$142,179. Councillors need to determine how the net pool is to be distributed amongst elected members.

**OPTIONS:**

Council have two options.

1. Apply the increase to salaries in line with Councils resolution of 19<sup>th</sup> October 2004 where the Deputy Mayor is to receive 1.5 times the payment of a Councillor. (Deputy Mayor to receive an increase to annual salary of \$903 and Councillors \$601.)
2. Apply the increase to salaries equally to all Councillors. (All Councillors to receive an increase of \$651)

**SIGNIFICANCE & CONSULTATION:**

There are no matters of significance in this decision, which require council to consult the public.

**RECOMMENDATIONS:** That:

1. The report be received.
2. Council determines it's preferred option for the distribution of the net pool amongst elected members policy and advises the Remuneration Authority accordingly.

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R R Snow  
**FINANCE MANAGER**

REPORT TO: <b>SPECIAL COUNCIL MEETING</b>	
DATE: <b>28 MARCH 2007</b>	
SUBJECT: <b>ANNUAL PLAN 2007-08</b>	FILE REF: F01.23
AUTHOR: <b>R SNOW, FINANCE MANAGER</b>	ATTACHMENTS: Annual Plan 2007-08, Property Examples 2007-08
RELATED COMMUNITY OUTCOME(S): All Community Outcomes	RELATED COUNCIL ACTIVITY: Corporate Services

**PURPOSE:**

The primary purpose for this meeting is for Council to resolve that the Draft Annual Plan for the year ended 30 June 2008 be adopted, and submitted to the special consultative procedure, as required under sections 85 and 95 of the Local Government Act 2002.

**CURRENT SITUATION:**

Council has considered the draft budgets at workshops or briefing sessions held on 6<sup>th</sup> and 13 March 2007. Council must now adopt the Draft Annual Plan and Statement of Proposal for the year ended 30 June 2008 prior to distribution to the public for consultation. The Final Annual Plan is required to be adopted prior to 1 July 2007, so timeframes will be very tight, as shown by the proposed timetable below: -

28 March 2007	Council Adopts Draft Annual Plan and Statement of Proposal
4 April 2007	Consultation period for Special Consultative procedure begins
9 May 2007	Submissions from the public close
30 May 2007	Council hears submissions
29 June 2007	Council Adopts Annual Plan and Statement of Proposal

Council has made appropriate decisions on the level of expenditure for each activity, which are included in the Draft Annual Plan and Statement of Proposal, along with the strategic intent, expected outcomes, service level and targets for each of the eight activity groups of Council. Summary financial statements and reconciliation to the LTCCP 2007/08 forecasts are included within the document.

Also a comprehensive list of property examples is included for Councillors to consider the implications of rate changes for a sample of ratepayers across the district.

Significant changes to the LTCCP cannot be effected through the draft of the annual plan alone or as a result of submissions or decisions on the draft of the annual plan. Where there are significant variations from the LTCCP, an amendment to the LTCCP would be required to accompany or precede the annual plan adoption and implementation.

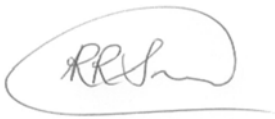
Council will have limited ability to respond to submissions on the annual plan that would make significant changes to the scope of activities, priorities, expenditure, or levels of service, where those decisions would make the adopted plan inconsistent with the adopted LTCCP. Council would need to include such proposals in the draft LTCCP to be completed by 30 June 2009.

**SIGNIFICANCE & CONSULTATION:**

There are no matters of significance related to this item.

**RECOMMENDATION (S):**

1. That Council receives the report.
2. That Council adopts the Draft Annual Plan and Statement of Proposal for the year ended 30 June 2008 for submission to the special consultative procedure, as required under sections 85 and 95 of the Local Government Act 2002.
3. That the Council adopts the draft timetable, and confirms the dates, times and venues for meetings to be held in the district to discuss the Draft Annual Plan and Statement of Proposal for the year ended 30 June 2008.

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R R Snow  
**FINANCE MANAGER**