

**WAIROA DISTRICT COUNCIL**

**ORDINARY MEETING OF COUNCIL**

Minutes of an Ordinary Meeting of Council held in the Wairoa District Council Chambers, Coronation Square, Wairoa on Tuesday 12 June 2007 at 10.00 am.

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**PRESENT:** His Worship the Mayor, L Probert (Chair)

**COUNCILLORS**

D Eaglesome, S Birrell, G McIntyre, B Shortt, and D Caves

**IN ATTENDANCE:** P Freeman (Chief Executive Officer)  
T Cook (Administration Manager)  
R Snow (Finance Manager)  
N Cook (Engineering Manager)

**CIVIC PRAYER**

Councillor Eaglesome gave the Civic Prayer.

**APOLOGIES**

An apology was received from Councillor McKinnon

<b><u>Resolved:</u></b> <i>That the apology received from Councillor McKinnon be accepted.</i> <p style="text-align: right;"><b>Birrell/Caves</b></p>
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**CALLS FOR ITEMS OF URGENT GENERAL BUSINESS NOT INCLUDED IN THE AGENDA AND NOTICES**

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| 1. Late Item – Recommendations from Maori Committee | (Administration Manager) |
| 2. Late Item – Annual Plan                          | (Finance Manager)        |
| 3. Late Item – Road Closures                        | (Roading Manager)        |
| 4. Te Uhi Hill                                      | (Councillor Eaglesome)   |
| 5. Whakamaha Road                                   | (Councillor Eaglesome)   |
| 6. Disability Bus Parking                           | (Councillor Eaglesome)   |
| 7. Heavy Weather Events                             | (Councillor Caves)       |
| 8. Erosion – Kopu Road                              | (Councillor Birrell)     |
| 9. Signage                                          | (Councillor Shortt)      |
| 10. Toilet Maintenance                              | (Councillor Shortt)      |
| 11. Graffiti                                        | (Councillor Shortt)      |
| 12. District Development Officer - Update           | (Councillor Shortt)      |
| 13. Wairoa Riverbank Walkway                        | (His Worship the Mayor)  |

**RECEIPT/CONFIRMATION OF MINUTES OF COUNCIL MEETINGS**

**ORDINARY MEETING OF COUNCIL HELD TUESDAY 8 MAY 2006**

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The Minutes of an Ordinary Meeting of Council held on 8 May 2007 were presented.

<b><u>Resolved:</u></b> <i>That the Minutes of the Ordinary Meeting of Council held on 8 May 2007 be confirmed as correct.</i> <p style="text-align: right;"><b>Caves/Shortt</b></p>
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## **DISCUSSION**

### **Reserves Management Plan – Pohutukawa Reserve**

The Engineering Manager advised Councillors on progress to date as related to engaging in further consultation with the people of Mahia on the proposed use of Mokotahi reserve as a twenty-four hour parking facility for large fishing boats.

Councillor McIntyre added his endorsement to Council's resolution to engage in further consultation.

## RECEIPT OF COMMITTEE MINUTES

### **MAORI COMMITTEE MEETING HELD 1 MAY 2007**

The Minutes of a Meeting of the Maori Committee held on 1 May 2007 were presented.

<b><u>Resolved:</u></b>	<i>That the Minutes of a Meeting of the Maori Committee held on 1 May 2007 be received.</i>	<b>Caves/Eaglesome</b>
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## GENERAL BUSINESS

### **LATE ITEM – RECOMMENDATIONS MAORI COMMITTEE 5 JUNE 2007** **A.06.14.02/F.07.02**

<b><u>Resolved:</u></b>	<i>That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act, the item LATE ITEM – RECOMMENDATIONS FROM MAORI COMMITTEE MEETING HELD ON 5 JUNE 2007 be considered given the item had not come to hand at the time of Agenda compilation and consideration of this item is required now in order to respond within the timeframe allowed.</i>	<b>McIntyre/Shortt</b>
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### **FIRE SPRINKLER SYSTEMS**

Councillors discussed the recommendation from the Maori Committee as related to Fire Sprinkler Systems and the provision of information packs.

The Chief Executive Officer advised Councillors that Council did not hold information specific to the installation of Fire Sprinkler Systems as the Fire Service provided this information. Council could source the information on their behalf however and send it out to all Marae as requested.

The Administration Manager informed Councillors that Te Puni Kokiri had developed an information package specifically for Marae following recent Marae fires and had already presented the information to all Marae in Southern Hawke's Bay. It was now their intent to visit all Marae in the Wairoa District to inform them of fire risk to Marae and surrounding facilities and present them with Fire Risk Management information.

Councillor Caves stated that the recommendation did not accurately reflect the request of the Maori Committee, believing that the intention was to seek information on risk management by Marae from Council.

<b><u>Resolved:</u></b>	<i>That information on Fire Sprinkler Systems be supplied to all Marae in the Wairoa District.</i>	<b>McIntyre/Eaglesome</b>
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### **MAORI COMMITTEE MEMBER – NUHAKA** **A28.01**

<b><u>Resolved:</u></b>	<i>That Council approve the appointment of Mr Riwai (Ril) Meihana as the Maori Committee's representing member for Nuhaka.</i>	<b>McIntyre/Caves</b>
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**UPDATE RUAWHARAWHARA URUPA**

**B 03.02.06.15**

The Chief Executive Officer informed Councillors that it was difficult to ensure that the Maori Committee remained informed of issues pertaining to Maori, due to their meeting schedule. The Chairman of the Maori Committee was provided information on issues on a regular basis, as was the Maori Liaison Officer who was responsible for conveying information to Committee members at appropriate forums, and through the Chairman.

Councillors believed that as the Maori Liaison Officer was kept apprised of situations as related to Maori issues, and the Chief Executive Officer provided information on a regular basis to the Chairman of the Maori Committee, no further action was required.

**CREDIT POLICY**

**F.06.01**

The Finance Manager presented the above report to Councillors, advising that the existing Credit Policy required the transferring of outstanding debtors to a collection agency within ten days of an account being overdue. The current policy did not allow sufficient time to carry out normal credit control procedures, before transferring the debt. An amendment was sought to increase the overdue account period from ten days to thirty days before engaging a debt collection agency.

**Resolved:** *That the report be received.* **McIntyre/Birrell**

**Resolved:** *That the amendment to the Credit Policy, E13 Wairoa District Council will initiate legal action to recover overdue accounts within thirty (30) working days of the account being overdue, be approved* **Birrell/McIntyre**

**WAIROA DISTRICT COUNCIL GAMING AND TAB VENUE POLICY**

**I.18.01**

**Resolved:** *That the report be received.* **Eaglesome/McIntyre**

At the request of Councillors, Council's Policy Analyst clarified the intent of the policy as previously resolved by Council. The implementation of a Sinking Lid Policy meant that machines in the district would be reduced overtime where an operator withdrew from providing gaming machines, and/or chose to reduce the number of gaming machines at venues. The implementation of a Sinking Lid Policy also meant that no new venues could be established. While existing operators were able to transfer gaming machines to another venue, in the advent that they were relocating to other premises, they could not transfer ownership of gaming machines to another operator who may wish to establish a gaming venue.

**Resolved:** *That Council adopt the reviewed Wairoa District Council Gaming and TAB Venue Policy.* **Eaglesome/Birrell**

**LATE ITEM – ROAD CLOSURES**

**B.03.02.10.03**

**Resolved:** *That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act, the item LATE ITEM – ROAD CLOSURES be considered given the item had not come to hand at the time of Agenda compilation and consideration of this item is required now in order to respond within the timeframe allowed.* **Caves/McIntyre**

While there had been some concern as related to the time of road closures in the past, Councillors recognised that the Rally of Hawke's Bay was an annual event, well managed and continued to receive clearly supported by the Community.

At the request of Councillors' the Engineering Manager explained the process of pre-race and post-race road inspections, repair, and payment procedures for any repair work undertaken.

<b>Resolved:</b> <i>That the request for road closures for the 2007 Rally Hawke's Bay, be approved.</i> <b>McIntyre/Shortt</b>
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**LATE ITEM – ANNUAL PLAN 2007/2008**

**F.01.23**

<b>Resolved:</b> <i>That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act, the item LATE ITEM – ANNUAL PLAN 2007/2008 be considered given the item had not come to hand at the time of Agenda compilation and consideration of this item is required now in order to respond within the timeframe allowed.</i> <b>McIntyre/Shortt</b>
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The Chief Executive Officer sought an amendment to the report in that the fourth bullet point, should state (to be reduced over two years.)

The purpose of this report was to present Councillors with Scenario 18, which incorporates Councillor's requests as a result of decisions made at the submissions hearing on 30 May 2007. Councillors had requested of Management that they maximise the Uniform Annual General Charge at or near 30% of rates, set all roading rates at 1.0 and the forestry roading rate at 1.18, ensure the yield from Mahia was 5-10% higher in 2007/2008 than in 2006/2007, and, utilise \$250,000 from Reserves as a reduction in the rural roading rate (to be reduced over two years.)

The overall rates increase for Scenario 18 is \$259,028 (3.33%), with the Uniform Annual General Charge at 29.68% of total income from rates. The yield from Mahia targeted rates is \$838,079, being 10% higher than 2006/2007.

The question put to Councillors was whether the full yield for Mahia ratepayers should be reduced, or that the ten percent increase be inclusive of the increase in the Uniform Annual General Charge (UAGC), as under the current scenario, they were effectively being hit twice.

Councillors were of the opinion that Scenario 18 was not reflecting Council's desire, in that there had been negative results when applying the UAGC and 10% yield to Mahia ratepayers. Councillors asked that a further scenario be provided at the next Councillor's Forum, which included the UAGC in the 10% yield for Mahia.

**TE UHI HILL**

**B06.01.01**

Councillor Eaglesome advised that students of Wairoa College, and Mr Trevor Galvin, had undertaken a thorough clean up of the Te Uhi Hill Lookout, collecting a huge amount of rubbish. Mr Galvan had also mowed the area, at his own expense.

Councillor Eaglesome asked that some form of acknowledgement of their efforts be forthcoming from Council in that they were maintaining an area that was the responsibility of Transit.

The Chief Executive Officer clarified the ownership of the area as being Council's. The Lookout had been established leading up to the Millennium, against the advice and wishes of Transit, on what was private land. At the time, Wairoa College had agreed to maintain the area, keeping it free of rubbish. Over time, the commitment from students and staff had waned, with no maintenance having taken place for quite some time.

It was acknowledged that Council should have some involvement in the maintenance of the Lookout, as any cost to maintain the area should not be borne by an individual. An approach should be made to Wairoa College to determine what they are prepared to continue to do, and how Council may assist.

## **WHAKAMAHI ROAD**

**B03.02**

Councillor Eaglesome advised that she had been approached by Dianne Bloomfield who was concerned at the Whakamahi speed limit being 100Kms, and was seeking consideration of the limit being reduced to 50Kms. The Engineering Manager advised that he was aware of the request, and would look into the matter.

## **DIABILITY BUS PARKING**

**B03.02.11.01**

Councillor Eaglesome advised that the Wairoa Disability Bus Services was seeking clarification from Council as to whether their resolution to allow the Disability Bus to park in the Loading Zone outside Write Price, included parking on the yellow lines to drop off and pick up passengers. The Engineering Manager advised that he would write to Wairoa Disability Bus Services to clarify the matter.

## **HEAVY WEATHER EVENTS**

**A22.02**

Following an enquiry from Councillor Caves, the Chief Executive Officer advised of Council's established procedures when responding to Heavy Weather Warnings.

## **EROSION – KOPU ROAD**

**B09.01.02**

Councillor Birrell advised of further slumping of the riverbank along Kopu Road and the need for Council to act on the matter. The Engineering Manager advised that he was still working on the issue, and pointed out that it wasn't just one isolated incident that required addressing, but the management and response to erosion along the entire riverbank. The Engineering Manager was preparing a plan that would allow for staged work to be undertaken, which would be presented to Council in due course.

## **WAIROA RIVERBANK WALKWAY**

**B03.02.02.01**

His Worship the Mayor informed Councillor's of his intention to submit a report for Councillor's consideration as related to the purchasing of a plaque by Council to commemorate the significant contribution of the late Clifford J Owen, to the Wairoa Community. The Administration Manager was to prepare a report for July's meeting of Council.

## **GRAFFITI**

**B13.01**

Councillors discussed the resurgence of graffiti in the district and particularly the tunnel. The Engineering Manager advised that all instances of graffiti were responded to as soon as they were reported to Council staff. Council were trialling 'graffiti proof paint' in the tunnel, resulting in a wash down, as against having to continuously paint over graffiti. Council remained committed to enforcing their Graffiti free policy, however were also conscious of the cost to do so in that expenditure had risen from \$5,000 in 2005/2006 to \$40,000 to date in 2006/2007.

## **SIGNAGE**

**B03.09**

The Chief Executive Officer informed Councillors of steps being undertaken to manage the legalisation and/or removal of signs in the District that had been erected without appropriate consent.

## **TOILET MAINTENANCE**

Councillor Shortt expressed concern at the re-opening of the Clyde Court Rest Rooms, which had been closed for a number of years, in that they would once again be subject to vandalism. The Engineering Manager advised that the rest Rooms had been closed due to the unacceptable behaviour that had been occurring on the premises, not vandalism. The facility had been re-opened, and was being monitored to ascertain that the Rest Rooms were being utilised for the purposes intended.

**DISTRICT DEVELOPMENT OFFICER**

**A24.01.04**

The Chief Executive Officer and His Worship the Mayor informed Councillor's of the activities of the District (Economic) Development Officer to date. Reports were provided in Councillor Information packs for those seeking greater detail.

**Resolved:** *That pursuant to Section 48 (1) of the Local Government Information and Meetings Act 1987, the public be excluded on the following grounds:*

*That the exclusion of the public from the whole or relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in:*

*S7 (2)(b) Protect information where the making available of the information-*

*(i) Would disclose a trade secret; or*

*(ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;*

***Birrell/Caves***

**EXCLUDED FROM: 11:48 AM**

**READMITTED FROM: 12:18 PM**

**RELEASE OF CONFIDENTIAL ITEMS**

**A06.09**

NIL

There being no further General Business, the His Worship the Mayor, declared the meeting closed:

**MEETING CLOSED: 12:19 PM**

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Chair