



Minutes of an Ordinary Meeting of Council

9.00am Tuesday 28 July 2015 held in the Council Chamber, Wairoa District Council, Coronation Square, Wairoa.

Present: His Worship the Mayor Mr C Little (Chairman)

Councillors: D. Eaglesome-Karekare (Deputy Mayor), M Bird, B Cairns, H Flood, J Harker (entered the meeting at 9.26am), M Johansen.

F Power (Chief Executive Officer)
J Cox (Engineering Manager)
A Morton (Chief Financial Officer)
J Baty (Corporate Services Manager)
H Montgomery (Regulatory Manager)
D Tipoki (Māori Relationships Manager)
K Tipuna (Communications Strategist)
C McGimpsey (Governance Advisor and Policy Strategist)

Procedural Items

1. Civic Prayer

The civic prayer was given by Mr Baty (Corporate Services Manager)

2. Apologies for absence

Apologies were given by Councillor Harker for lateness

3. Declarations of Conflict of Interest

None

4. Chairman's Announcements

Attached to the agenda is correspondence relating to the Council's submission on the Hawke's Bay Regional Council's Long Term Plan 2015-2025 from Hawke's Bay Regional Council.

5. Items of Urgent Business not on the Agenda

Amendments to Standing Orders – His Worship the Mayor

6. Public Participation

Mr D Caves spoke on Item 9 – Chief Executive’s Update Report

7. Confirmation of Minutes of the Previous Meeting

<p><u>Resolved:</u> <i>That the minutes of the Extraordinary Meeting of Council held on 19 June 2015 be confirmed as a correct record of the proceedings.</i></p> <p style="text-align: right;"><i>Eaglesome-Karekare/Flood</i></p>
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<p><u>Resolved:</u> <i>That the minutes of the Ordinary Meeting of Council held on 23-26 June 2015 be confirmed as a correct record of the proceedings.</i></p> <p style="text-align: right;"><i>Eaglesome-Karekare/Bird</i></p>

8. Council Action Sheet

Councillors discussed the Action Sheet.

Councillor Harker entered the meeting at 9.26am.

<p><u>Resolved:</u> <i>That the Action Sheet be updated for the next meeting of Council.</i></p> <p style="text-align: right;"><i>Cairns/Flood</i></p>

9. Chief Executive’s Update Report

The Chief Executive Officer presented his report and gave verbal updates on matters that had arisen since the publication of the agenda.

Councillors requested the following report from the Chief Executive:

- Advantages/Disadvantages of the options in the Fire Services Review and the difference between services with or without amalgamation

<p><u>Resolved:</u> <i>That the report be received.</i></p> <p style="text-align: right;"><i>Eaglesome-Karekare/Bird</i></p>

10. Mayoral Grants Scheme

The Governance Advisor and Policy Strategist presented the report.

Councillors discussed the report. It was suggested to make the list of recipients public.

<p><u>Resolved:</u> <i>That the Mayoral Grants Scheme is adopted.</i></p> <p style="text-align: right;"><i>Eaglesome-Karekare/Bird</i></p>

11. Financial Delegations Limits

The Chief Financial Officer presented his report.

Councillors discussed the contents of the report.

Councillors Bird, Cairns & Flood requested advice on the legal requirements under the legislation on financial delegations.

<u>Resolved:</u>	<i>That:</i> <ol style="list-style-type: none"> 1. <i>The report be received;</i> 2. <i>The proposed new financial delegation levels for use within the electronic purchase order system (subject to review after implementation) be approved.</i> <p style="text-align: right;"><i>Harker/Eaglesome-Karekare AGAINST – Cairns, Bird, Flood MOTION CARRIED</i></p>
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12. Committee Terms of Reference

The Governance Advisor and Policy Strategist presented the report.

Councillors discussed the purpose of the recently established committees.

<u>Resolved:</u>	<i>That:</i> <ol style="list-style-type: none"> 1. <i>The report be received;</i> 2. <i>The terms of reference are amended with the revisions in the report.</i> <p style="text-align: right;"><i>Harker/Eaglesome-Karekare</i></p>
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13. CCTV Strategy

The Engineering Manager presented his report.

Councillors discussed the options in the report.

<u>Resolved:</u>	<i>That Council enter into a CCTV camera lease and professional monitoring agreement and implement as appropriate a number of flexible battery-operated infrared cameras to monitor isolated crime spots.</i> <p style="text-align: right;"><i>Eaglesome-Karekare/Johansen</i></p>
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14. Walkway Cycleway Strategy

The Engineering Manager presented his report.

Councillors discussed the strategy.

<u>Resolved:</u>	<i>That:</i> <ol style="list-style-type: none"> 1. <i>The report be received;</i> 2. <i>Council endorse this draft for public consultation.</i> <p style="text-align: right;"><i>Flood/Eaglesome-Karekare</i></p>
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Councillors discussed safety concerns with the pedestrian and cycle use of the bridge.

Resolved: *That the Engineering Manager writes to NZTA requesting safer solutions for pedestrian and cycle utilisation of the bridge.*

Harker/Little

15. Rates Remission & Postponement Policy

The Transformation Manager presented his report.

Councillors discussed the report and the upcoming rating review.

Resolved: *That:*

- 1. The report be received;*
- 2. The suggested changes in the attached Draft Rates Remissions & Postponement Policy are adopted.*

Harker/Eaglesome-Karekare

16. Register of Interests

The Governance Advisor and Policy Strategist presented the report.

Councillors discussed the suggestions in the report. It was suggested to review the Code of Conduct.

Resolved: *That Council adopt the proposed practice and form as described in the report.*

Cairns/Harker

17. QRS Director Appointment

Councillor Harker declared a conflict of interest and left the meeting at 11.05am.

Meeting Adjourned 11.06am

Meeting reconvened 11.12am

The item was deferred to later in the agenda under public-excluded.

18. Raupunga Council House

Councillor Harker re-entered the meeting at 11.13am

The Engineering Manager presented his report.

Resolved: *That Council suspend standing orders for the duration of this item.*

Cairns/Harker

Councillors discussed the options and issues presented in the report.

Resolved: *That the operators of the recycling centre be given first preference to tenant the house.*

Cairns/Harker

Receipt of Committee Minutes

19. Maori Standing Committee

Resolved: *That the unconfirmed minutes of the Maori Standing Committee meeting held on the 10th July 2015 be received.*

Cairns/Eaglesome-Karekare

Late Item – Amendments to Standing Orders

Resolved: *That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the item **AMENDMENTS TO STANDING ORDERS** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the time frame allowed.*

Eaglesome-Karekare/Johansen

Resolved: *That the Council adopt the proposed amendments in Appendix 1.*

Eaglesome-Karekare/Johansen

Public-Excluded Items

Resolved: *That pursuant to Section 48 of the Local Government Information and Meetings Act 1987, the public be excluded on the following grounds:*

S48(1)(a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would likely to result in the disclosure of information for which good reason for withholding would exist.

Eaglesome-Karekare/Cairns

PUBLIC EXCLUDED: 11.49am

RE-ADMITTED: 12.20pm

There being no further General Business His Worship the Mayor declared the meeting closed.

CLOSED: The meeting closed at **12.21pm.**

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Chair