

<b>REPORT TO:</b> COUNCIL	
<b>DATE:</b> 23 APRIL 2015	
<b>SUBJECT:</b> CONFIRMATION OF MINUTES OF AN ORDINARY MEETING OF COUNCIL HELD ON 25 MARCH 2015	<b>FILE REF:</b>
<b>AUTHOR:</b> K TIPUNA, COMMUNICATIONS STRATEGIST	<b>ATTACHMENTS:</b> Nil
<b>RELATED COMMUNITY OUTCOME:</b> N/A	<b>RELATED COUNCIL ACTIVITY:</b> N/A

**PURPOSE:**

Attached are the Minutes of an Ordinary Meeting of Council held on 25 March 2015.

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Council held on 25 March 2015 be confirmed as correct.

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**WAIROA DISTRICT COUNCIL**

**ORDINARY MEETING OF COUNCIL**

Minutes of an Ordinary Meeting of Council held in the Council Chambers, Coronation Square, Wairoa on Wednesday, 25 March 2015 at 9.13am.

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**PRESENT:** His Worship the Mayor Mr C Little (Chairperson)

**COUNCILLORS**

M Bird, B Cairns, D. Eaglesome-Karekare, M Johansen, J Harker

**IN ATTENDANCE:** F Power (Chief Executive)  
J Cox (Engineering Manager)  
J Baty (Corporate Services Manager)  
H Montgomery (Regulatory Manager)  
P Kelly (Māori Standing Committee)  
R Matthews (Transformation Manager)  
D Tipoki (Māori Relationships Manager)  
K Tipuna (Communications Strategist)  
M Lawson (Legal Advisor)

**CIVIC PRAYER**

The civic prayer was given by the Māori Relationships Manager.

**APOLOGIES**

**Nil**

**CALLS FOR CONFLICT OF INTEREST**

**Nil**

**CALLS FOR ITEMS OF URGENT GENERAL BUSINESS NOT INCLUDED IN THE AGENDA AND NOTICES**

1. Financial Strategy

(Chief Executive Officer)

## Public Forum

### Standing Orders

His Worship the Mayor noted that Council's meeting would operate under Standing Orders and advised that legal advisor, M Lawson would be in attendance to assist with the practical application of Standing Orders.

Under Standing Orders (Appendix F), His Worship the Mayor invited members of the public if they wished to address Council.

There being no matters raised by the public, His Worship the Mayor moved onto the formal agenda of Council.

## General Items

### **CEO'S MONTHLY REPORT**

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The Chief Executive Officer advised Councillors of key activities over the past month. He invited comments and questions to his report.

Councillor Bird asked what was the justification for the establishment of the Governance Advisor role and what would be the cost to the ratepayer for the establishment of this role? The Chief Executive Officer referred Councillor Bird to the Functional Review Report.

Councillor Cairns requested that an updated organisational chart be made available to Councillors following any changes. Council's legal advisor, M Lawson, explained to Councillor Cairns the proper application of Standing Orders and the effect of s46A of LGOIMA.

<b><u>Resolved:</u></b>	<i>That the report be received.</i>	<b><i>His Worship the Mayor/Johansen</i></b>
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### **DRAFT LTP 2015-2025 FINANCIALS ADOPTION**

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**F01.33**

His Worship the Mayor introduced this report and added that the draft financials being considered have taken quite a bit of time to formulate through a number of workshops. His Worship the Mayor invited discussion.

Councillor Eaglesome-Karekare spoke in support of the recommendations, saying that the report recommends that Council adopt the draft LTP 10 Year Financials (subject to Audit sign off) for incorporation into the Draft Long Term Plan 2015-2025 and Consultation Document.

Councillor Harker said that he would be voting in favour of the recommendation.

Councillor Flood said that she would be voting against the recommendation in its current form.

Councillor Cairns said that she would be voting against the recommendation as in her opinion the draft financials had not had the proper scrutiny.

<b><u>Resolved:</u></b>	<i>That:</i>
	<i>1. Council receive the report.</i>
	<i>2. Council adopt the draft LTP 10 Year Financials (subject to Audit sign off) for incorporation into the Draft Long Term Plan 2015-2025 and Consultation Document.</i>
	<i>With the reasons for this decision being:</i>
	<i>That these administrative measures will be consistent with best practice and with legislation. Moreover, the reason for the decision is that it meets the purpose of local government as stated below:</i>

*The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.*

**His Worship the Mayor/Johansen  
AGAINST: Flood, Cairns  
MOTION CARRIED**

## **FINANCIAL POLICIES**

The Transformation Manager spoke to the report. He said that the draft policies had been updated taking into consideration Councillor feedback at the last Extraordinary meeting and had been re-formatted onto the WDC policy template.

His Worship the Mayor invited discussion on the recommendations.

Councillor Cairns spoke against the recommendation

Councillor Flood spoke against the recommendation

**Resolved:**

*That:*

1. *The Council receive this report;*

**Flood/Eaglesome-Karekare**

2. *The Council adopts the Investment and Liability Policy; and*

3. *The Council adopts the Draft Revenue and Financing Policy and the Draft Rates Remissions & Postponement Policy for inclusion as part of the Draft 2015-2025 Long Term Plan.*

**His Worship the Mayor/Eaglesome-Karekare  
AGAINST: Flood, Cairns, Bird  
MOTION CARRIED**

Councillor Cairns departed the meeting 9.39am

Standing Orders suspended to discuss the Draft Financial policies

Councillors discussed the draft financial policies. A motion was tabled by Councillor Flood to amend the previous recommendation. Motion failed, original resolution stands.

## **HAWKE'S BAY REGIONAL SPORT FACILITIES PLAN**

The Corporate Services Manager presented his report. He also acknowledged the outgoing CEO of Sport Hawke's Bay, Colin Stone and welcomed the incoming CEO, Mark Aspden.

Councillor Bird commended the report and said that sport clubs and organisations within the district should come together more to be more efficient and effective for our community.

Councillors Flood and Eaglesome-Karekare also spoke in support of the report.

**Resolved:**

*That:*

1. *Council receive the report.*
2. *Council adopts the Hawke's Bay Regional Sport Facilities Plan.*

*With the reasons for this decision being:*

*That that it meets the purpose of local government as stated below:*

*The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good*

quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.

**Eaglesome-Karekare/Harker**

## **DRAFT STATEMENT OF INTENT FOR HAWKE'S BAY LOCAL AUTHORITY SHARED SERVICES AND HALF YEARLY REPORT**

The Transformation Manager presented his report to Council.

Councillor Johansen asked if the Wairoa District Council's contribution to the operational costs (p.55) have risen from last year. The Chief Executive Officer said that he will report back to Council with a response.

Councillor Harker asked about the effectiveness of HBLASS. The Transformation Manager responded by saying there have been improved services i.e. procurement and there have been financial savings in the area of over \$100,000 for GIS, ICT and Energy alone.

**Resolved:**

*That:*

1. Council receive the report.
2. Council receive the half-year report to 31 December 2014 for HB LASS Ltd.
3. Council approves the HB LASS Ltd., Statement of Intent for the 2015/16 financial year.

**Eaglesome-Karekare/Harker**

## **TE TAURA WHIRI I TE REO MĀORI – GUIDELINES FOR MĀORI LANGUAGE ORTHOGRAPHY**

The Transformation Manager presented his report. He noted that at the latest meeting of the Māori Standing Committee, that this issue was raised. It was proposed at that meeting that guidelines be developed and that a report and recommendation go to the next meeting of Council.

The Corporate Services Manager commended the report and asked how and when these guidelines would be implemented. Māori Standing Committee member, Paul Kelly responded by saying this was very much in its initial stages and there were no expectations that a whole-sale shift would take place in the short term regarding current corporate documents and other areas i.e. the website.

Councillor Flood commended the report and spoke in support of the recommendation. She congratulated the Māori Standing Committee for proposing these guidelines.

**Resolved:**

*That:*

1. Council receive the report.
2. Council adopt Te Taura Whiri I te Reo Māori – “Guidelines for Māori Language Orthography” as the style guide standard as the first step towards ensuring accuracy for the Council's written communications where possible and practical.

**Eaglesome-Karekare/Johansen**

## **Receipt/Confirmation of Minutes of Previous Council Meetings**

### **RECOMMENDATIONS OF THE MĀORI STANDING COMMITTEE**

His Worship the Mayor invited Māori Standing Committee member Paul Kelly to speak to any key recommendations in the minutes of the Māori Standing Committee being received by Council.

Mr Kelly thanked His Worship the Mayor and raised two key recommendations that were resolved at the latest meetings of the Māori Standing Committee.

**Internship programme:**

Mr Kelly noted a resolution (Friday, 20 February, Council Chambers) relating to the Wairoa District Council internship programme.

**Resolved:**                      *That:*

1. *The Māori Standing Committee supports the continuation of the Wairoa District Council's internship programme.*
2. *The Māori Standing Committee encourages the Wairoa District Council to secure interns to support the work of the Māori Standing Committee and Māori Relationships Manager.*

***G Hawkins/ E Foster***

Amalgamation:

Mr Kelly also noted that the Maori Standing Committee at the last meeting (Friday, 13 March, Te Reinga Marae) passed the following resolution:

**Resolved:**                      *That:*

*"It is the considered view of the Māori Standing Committee that the independent telephone survey currently underway regarding the reorganisation of Hawke's Bay territorial authorities has denied Wairoa tangata whenua the ability to fairly participate in the process. The Māori Standing Committee considers this to be in breach of the principles of the Treaty of Waitangi."*

***K Hammond/P Kelly***

#### **CONFIRMED MINUTES OF THE MĀORI STANDING COMMITTEE HELD 20 FEBRUARY 2015**

The Confirmed Minutes of the Maori Standing Committee held on 20 February 2015 were presented.

**Resolved:**                      *That the Confirmed Minutes of the Maori Standing Committee held on 20 February 2015 be received.*

***Harker/Johansen***

#### **ORDINARY MEETING OF COUNCIL HELD 24 FEBRUARY 2015**

Minutes of an Ordinary Meeting of Council held 24 February 2015 were presented.

**Resolved:**                      *That the Minutes of an Ordinary Meeting of Council held on 24 February 2015 be confirmed as correct.*

***His Worship the Mayor/Eaglesome-Karekare***

#### **EXTRAORDINARY MEETING OF COUNCIL HELD 10 MARCH 2015**

Minutes of an Extraordinary Meeting of Council held 10 March 2015 were presented.

**Resolved:**                      *That the Minutes of an Ordinary Meeting of Council held on 10 March 2015 be confirmed as correct.*

***Flood/His Worship the Mayor***

#### **UNCONFIRMED MINUTES OF THE MĀORI STANDING COMMITTEE HELD 13 MARCH 2015**

The Unconfirmed Minutes of the Maori Standing Committee held on 13 March 2015 were presented.

**Resolved:**                      *That the Unconfirmed Minutes of the Maori Standing Committee held on 13 March 2015 be received.*

***Eaglesome-Karekare/His Worship the Mayor***

#### **COUNCIL ACTION SHEET**

Council reviewed and discussed its action sheet.

## **DISCLOSURE REGISTER**

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Council reviewed and discussed its disclosure register. Reference to Councillor Eaglesome-Karekare as Chair of The Wairoa Young Achievers Trust to be updated and deleted. Councillor Harker will be added to the register for the next meeting of Council.

## **General Business**

### **LATE ITEM – FINANCIAL STRATEGY**

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**Resolved:** *That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the item FINANCIAL STRATEGY be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the time frame allowed.*

*His Worship the Mayor/Eaglesome-Karekare*

His Worship the Mayor moved a resolution to suspend Standing Orders. This was approved by 75% of Council.

His Worship the Mayor invited the Chief Executive Officer to present his report. The Chief Executive Officer spoke to his report. He commended the work of Financial Advisor Philip Jones in developing the Financial Strategy and invited questions.

Councillors discussed the Financial Strategy at length. Councillor Harker asked what the audit process involved. His Worship the Mayor responded to Councillor Harker's question.

Councillor Harker requested that the Financial Strategy undergo peer review to demonstrate that Council has done the appropriate due diligence. Councillor Flood supported this request.

The Chief Executive Officer responded, saying that the peer review could indeed take place if Council resolved it so. The peer review process would attract a cost and given the current environment with all Councils going through the development of their LTP's, it might be difficult to find someone to do the peer review.

Councillor Harker put forward an amendment to the motion to have the draft Financial Strategy undergo a peer review process, Councillor Flood seconded the motion.

The Corporate Services Manager clarified the audit process and that the audit process might indeed assure Councillors that Council has done the requisite due diligence for the draft Financial Strategy.

Councillor Harker being satisfied with the response of the Corporate Services Manager withdrew his amendment.

**Resolved:** *That:*

- 1. Council receive the report.*
- 2. Council adopts the Financial Strategy in accordance with Section 101A of the Local Government Act for incorporation into the Draft Long-term Plan 2015-2025 and Consultation Document.*

*With the reasons for this decision being:*

*That these administrative measures will be consistent with best practice and with legislation. Moreover, the reason for the decision is that it meets the purpose of local government as stated below:*

*The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.*

*Eaglesome-Karekare/Harker*

## Exclusion of the Public

<p><b><u>Resolved:</u></b>      <i>That pursuant to Section 48(a) (1) of the Local Government Information and Meetings Act 1987, the public be excluded on the following grounds:</i> <i>S48(1)(a)(1) where the local authority is named or specified in Schedule 1, under Section 6 or Section 7 (except Section 7(2)(f)(i)):</i> <i>S7(2) (a) protect the privacy of natural persons, including that of deceased natural persons; or</i> <i>(b) protect information where the making available of the information—</i> <i>(i) would disclose a trade secret; or</i> <i>(ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</i></p> <p style="text-align: right;"><b><i>Eaglesome-Karekare/Johansen</i></b></p>
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There being no further business, His Worship the Mayor declared the meeting closed.

**CLOSED:**                      The meeting closed at 12.07pm

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Chair