



## Minutes of an Ordinary Meeting of Council

9.00am Tuesday 24 November 2015 held in the Council Chamber, Wairoa District Council, Coronation Square, Wairoa.

**Present:** His Worship the Mayor Mr C Little (Chairman)

Councillors: M Bird (entered at 9.01am), B Cairns (entered at 9.09am), D Eaglesome-Karekare, H Flood (entered at 9.01am), J Harker, M Johansen.

G Symes (Māori Standing Committee Chairman)  
P Kelly (Māori Standing Committee Representative)  
F Power (Chief Executive Officer)  
H Montgomery (Regulatory Manager)  
J Cox (Engineering Manager)  
J Baty (Corporate Services Manager)  
C McGimpsey (Governance Advisor & Policy Strategist)  
R Matthews (Transformation Manager)

### Procedural Items

#### 1. Civic Prayer

The karakia was given by Maori Standing Committee Chairman Mr Symes.  
Councillor Bird entered the meeting at 9.01am

#### 2. Apologies for absence

None.

#### 3. Declarations of Conflict of Interest

None.

#### 4. Chairman's Announcements

None.

#### 5. Items of Urgent Business not on the Agenda

Councillor Flood entered the meeting at 9.01am

The following late items were requested to be put on the agenda:

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- Receipt of the Unconfirmed Minutes of the Māori Standing Committee held 13 November 2015
- Commissioner Appointment

## 6. Public Participation

None.

## 7. Information Pack

**Resolved:** *That the November Information Pack be received.*

*Eaglesome-Karekare/Harker*

## 8. Confirmation of Minutes of the Previous Meeting

**Resolved:** *That the minutes of the Ordinary Meeting of Council held on 27 October 2015 be confirmed as a correct record of the proceedings.*

*Eaglesome-Karekare /Harker*

## 9. Monthly Update Report

The Chief Executive Officer presented his report.

Councillor Cairns entered the meeting at 9.09am.

Councillors discussed the internship programme and requested regular updates on this.

**Resolved:** *That:*  
*1) The report be received.*

*Eaglesome-Karekare /Harker*

## 10. Representation Review Outcome

The Corporate Services Manager presented his report and explained the objection process.

**Resolved:** *That Council receive the report.*

*Flood/Johansen*

## 11. 2016 Proposed Meeting Schedule

The Governance Advisor & Policy Strategist presented the report.

Councillors requested that the proposed timetable be amended so that Forum started at 2pm.

Councillors requested a forward plan be circulated that highlighted key dates, such as Annual Plan adoption dates etc.

<b><u>Resolved:</u></b>	That the schedule of meetings in the report with the amended Forum time be adopted.	<b><i>Eaglesome-Karekare/Bird</i></b>
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### **13. Economic Development Strategy**

The Transformation Manager presented the report.

Councillors sought clarity on: the status of the Regional Economic Development Strategy; the range of consultation included to draft the current document; and, the detailed information behind the strategy.

<b><u>Resolved:</u></b>	<i>That a workshop on the Draft Economic Development Strategy be included on the next Forum agenda.</i>	<b><i>Eaglesome-Karekare/Harker</i></b>
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### **12. Presentation: Wi Fi**

Andrew Hume gave a global overview on what is happening in the Wi Fi space in the district, nationally and internationally.

**Toro ?? from Ngati Pahuwera Development Trust** gave an update on what they have been considering in this space.

Councillors discussed the information presented and a report with an update on the Wairoa Wi Fi Feasibility Study was requested by councillors.

### **14. Presentation: SOLGM Overseas Manager Exchange**

This item was deferred to Forum in February.

### **15. Wairoa District Council's Governance Workshop Report**

<b><u>Resolved:</u></b>	<ul style="list-style-type: none"> <li>• <i>That the notes of the Governance Workshop be received and accepted as an accurate record of the Council discussion.</i></li> <li>• <i>That Ms McGimpsey and Mr Baty will follow through these changes in consultation with the Chief Executive.</i></li> <li>• <i>That the Report Template for Agenda Items (open and confidential) go to Council for their approval.</i></li> <li>• <i>That Council undertake a technological support and training day with elected members in February 2016.</i></li> </ul>	<b><i>Flood/Cairns</i></b>
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### **16. Council Reporting Templates**

The Governance Advisor & Policy Strategist presented the report and clarified that the report templates would be introduced at the February meeting.

Councillors discussed having a review period to assess if there needed to be any further changes.

<b><u>Resolved:</u></b>	<p><i>That:</i></p> <ol style="list-style-type: none"> <li>1. <i>Council adopt the report templates as attached in Appendix A and Appendix B; and</i></li> <li>2. <i>There is a review period of 3 months as this is an evolving process and subject to change.</i></li> </ol> <p style="text-align: right;"><b><i>Bird/Flood</i></b></p>
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### **17. Council Action Sheet**

Councillors requested additional information on the following items:

- Action 192 – update on the scheduled roundabout work
- Action 345 – update on process now that there is central government legislation on the way to combine urban and rural fire under the national entity
- Action 450 – clarity on the figure quoted in the letter

### **18. Finance, Audit & Risk Committee**

<b><u>Resolved:</u></b>	<p><i>That the unconfirmed minutes of the Finance, Audit &amp; Risk Committee meeting held on the 4<sup>th</sup> November 2015 and the confirmed minutes of the Finance, Audit &amp; Risk Committee meeting held on the 29<sup>th</sup> July 2015 be received.</i></p> <p style="text-align: right;"><b><i>Flood/Bird</i></b></p>
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### **Late item – Receipt of the Unconfirmed Minutes of the Maori Standing Committee held 13 November 2015**

<b><u>Resolved:</u></b>	<p><i>That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the item <b>RECEIPT OF THE UNCONFIRMED MINUTES OF THE MAORI STANDING COMMITTEE HELD 13 NOVEMBER 2015</b> be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the time frame allowed.</i></p> <p style="text-align: right;"><b><i>Eaglesome-Karekare/Flood</i></b></p>
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Mr Symes presented the minutes.

Councillors discussed the forestry slash issue and the lack of action by the responsible parties.

Councillor Eaglesome-Karekare left the meeting at 11.06am.

Councillors discussed what would be an appropriate next step following the meeting with Hawke's Bay Regional Council after Council.

Councillor Eaglesome-Karekare re-entered the meeting at 11.10am.

Mr Kelly advised that the community at Mahia were getting frustrated with the lack of action by responsible parties.

**Resolved:** *That the unconfirmed minutes of the Maori Standing Committee meeting held on the 13<sup>th</sup> November 2015 be received.*

***Eaglesome-Karekare/Flood***

### **Late item - Commissioner Appointment**

The Regulatory Manager presented her report.

**Resolved:** *That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the item **COMMISSIONER APPOINTMENT** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the time frame allowed.*

***Eaglesome-Karekare/Harker***

**Resolved:** *That:*

1. *Council receives the report*
2. *The Wairoa District Council delegates authority to Philip Hindrup as an accredited commissioner in accordance with section 39B of the Resource Management Act to hear RC140035 pursuant to section 34A(1) sitting on his own.*

***Harker/Eaglesome-Karekare***

### **19. Resolution to exclude the public**

**Resolved:** *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

1. *Confidential Minutes of Previous Council Meeting*
2. *Confidential Action Sheet*
3. *Receipt of Unconfirmed Finance, Audit & Risk Committee Minutes 4 November 2015*

*The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government*

Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b> That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:	<b>Ground(s) under section 48(1) to the passing of this resolution</b> 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:
Confidential Minutes of Previous Council Meeting	Section 7 (2) (a) protect the privacy of natural persons, including that of deceased natural persons (h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]
Confidential Action Sheet	Section 7 (2) (a) protect the privacy of natural persons, including that of deceased natural persons (h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]
Receipt of Unconfirmed Finance, Audit & Risk Committee Minutes 4 November 2015	Section 7 (2) (c) protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information— (i) would be likely to prejudice the supply of	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]

		<p>similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or</p> <p>(ii) would be likely otherwise to damage the public interest; or</p> <p>(f) maintain the effective conduct of public affairs through—</p> <p>(i) the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty;</p> <p>(h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	
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*Eaglesome-Karekare/Cairns*

**PUBLIC EXCLUDED: 11.25am**

**RE-ADMITTED: 11.56am**

Adjourned: 11.57am

Reconvened: 2.39pm

Councillor Eaglesome-Karekare left the meeting at 2.39pm

**LATE ITEM: Discussion of meeting with HBRC**

Councillors discussed the meeting with HBRC representatives regarding flood risk, the river mouth, bacteriological monitoring of the river, and forestry slash.

<p><b><u>Resolved:</u></b>            <i>That:</i></p> <ol style="list-style-type: none"><li>1. <i>The CEs of WDC and HBRC work together on formulating a plan around the river in flooding and normal conditions;</i></li><li>2. <i>Council request HBRC add an additional monitoring system on the Wairoa Bridge;</i></li><li>3. <i>The CEs of WDC and HBRC work together to clean up beaches and public areas affected by forestry slash and formulate a plan going forward;</i></li><li>4. <i>Council considers litigation options in relation to forestry slash; and</i></li><li>5. <i>WDC officers seek clarity from HBRC on their commitment to clear debris out of the river for kai gathering.</i></li></ol> <p style="text-align: right;"><b><i>Flood/Bird</i></b></p>
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There being no further General Business His Worship the Mayor declared the meeting closed.

**CLOSED:**            The meeting closed at **2.47pm.**

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Chair