



Minutes of an Ordinary Meeting of Council

10.15am Tuesday 25 October 2016 held in the War Memorial Hall, Queen Street, Wairoa.

Present: His Worship the Mayor Mr C Little

Councillors: M Bird, D Eaglesome-Karekare, H Flood, J Harker, M Johansen, C Lambert.

F Power (Chief Executive Officer)
H Montgomery (Chief Operating Officer)
J Cox (Engineering Manager)
J Baty (Corporate Services Manager)
A Morton (Chief Financial Officer)
K Tipuna (Communications Strategist)
C Knight (Governance Advisor & Policy Strategist)

Procedural Items

The Chief Executive Officer opened the meeting at 10.15am at the conclusion of the pohiri.

1. Karakia

The karakia was given by the Communications Strategist.

2. Declarations of Elected Members

The Chief Executive invited Mr Craig Little to take the oath.

Mr Craig Little declared the oath in English.

His Worship the Mayor Mr. Craig Little took the Chair at 10.21am.

His Worship the Mayor invited Mr Michael Bird to take the oath.

Mr Michael Bird declared the oath in English.

His Worship the Mayor invited Ms Denise Eaglesome-Karekare to take the oath.

Ms Denise Eaglesome-Karekare declared the oath in Maori and then in English.

His Worship the Mayor invited Mrs Hine Flood to take the oath.

Mrs Hine Flood declared the oath in Maori.

His Worship the Mayor invited Mr Jeremy Harker to take the oath.
Mr. Jeremy Harker declared the oath in English.

His Worship the Mayor invited Mr. Michael Johansen to take the oath.
Mr. Michael Johansen declared the oath in English.

His Worship the Mayor invited Mr. Charles Lambert to take the oath.
Mr. Charles Lambert declared the oath in Maori.

His Worship the Mayor and Councillors declared that they will faithfully and impartially, and according to the best of their skill and judgement, execute and perform, in the best interests of the Wairoa District, the powers, authorities, and duties vested in, or imposed upon them as elected members of the Wairoa District Council, by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, and any other Act.

ADJOURNED: 10.31AM

RECONVENED: 11.00AM

3. Apologies for Absence

None

6. Items of Urgent Business not on the Agenda

- WDC Annual Report 2015/16
- Confidential: Audit Report 2015/16

4. Declarations of Conflict of Interest

None.

5. Appointment of Deputy Mayor

Under section 41A(3)(A) of the Local Government Act 2002 His Worship the Mayor appointed Councillor Eaglesome-Karekare as the Deputy Mayor.

7. Public Participation

None.

8. General Explanation

The Chief Executive Officer presented the report.

Resolved: <i>That the report be received</i>

Eaglesome-Karekare/Flood

9. CEO Monthly Report

The Chief Executive Officer presented his report.

Council discussed:

- Wairoa-Napier rail corridor
- Intern cost/benefit analysis
- Strategic Workshop

Resolved: *That the report be received.*

Harker/Bird

General Items

10. Standing Orders

The Governance Advisor & Policy Strategist presented the report.

Resolved: *That Council adopt the Standing Orders attached as Appendix 1.*

Harker/Eaglesome-Karekare

11. Elected Members' Remuneration

The Governance Advisor & Policy Strategist presented the report.

Resolved: *That the report be received*

Little/Harker

12. Code of Conduct

The Governance Advisor & Policy Strategist presented the report.

Council discussed:

- Membership of Code of Conduct Committee

Resolved: *That Council hereby revoke any and all previous Codes of Conduct adopted by Council, and adopts the LGNZ Model Code of Conduct attached as Appendix 1 with an amended reference to Code of Conduct Committee – removal of independent members and selection process of these members.*

Little/Eaglesome-Karekare

Resolved: *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

1. Ernest & Young Closing Report for year ended June 2016

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) to the passing of this resolution
<i>Ernest & Young Closing Report for year ended June 2016</i>	<i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:</i>	<i>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</i>
	<i>Section 7 (2) (i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]</i>

That Stuart Mutch is permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the Ernest & Young Closing Report for year ended June 2016. This knowledge, which will be of assistance in relation to the mater to be discussed, is relevant to that matter because he is an employee of Ernest & Young.

Little/Flood

PUBLIC EXCLUDED: 11.39am

RE-ADMITTED: 12.24pm

ADJOURNED: 12.25PM

RECONVENED: 1.14PM

13. Committee Structure

The Governance Advisor & Policy Strategist presented the report.

Council discussed:

- Type and number of committees

- Quorum at Maori Standing Committee

Resolved: *That Council receive the report and adopt the attached Terms of Reference for the Maori Standing Committee.*

Eaglesome-Karekare/Lambert

The remainder of this item was deferred to the November Ordinary Council Meeting.

14. Meeting Schedule

The Governance Advisor & Policy Strategist presented the report.

Council discussed:

- Type and number of committees
- 6 weekly meeting schedule

This item was deferred to the November Ordinary Council Meeting.

15. Appointment to External Bodies

Resolved: *That Council appoints the following representatives:*

- District Licensing Committee – Cr Flood
- Hawke's Bay Land Transport Committee – His Worship the Mayor
- Regional Sports Council – Cr Bird
- Eastland Fire – Don Scott
- Wairoa District Heritage and Museum Trust – Ross Harrison Snow & His Worship the Mayor/Cr Lambert
- QRS Ltd – Crs Johansen & Lambert
- Regional Cycle Governance Group – His Worship the Mayor
- Matariki (REDS) – His Worship the Mayor
- LIFT HB Governance Group – His Worship the Mayor
- Joint CDEM Committee – His Worship the Mayor
- Tourism Eastland Board – Jaime-Leigh George

Eaglesome-Karekare/Johansen

16. QRS Annual Report

Resolved: *That Council receives the QRS Annual Report as at 30 June 2016.*

Flood/Eaglesome-Karekare

17. Late item – WDC Annual Report 2015/16

The Chief Financial Officer presented the report.

Council discussed:

- Inclusion of changes from auditors
- Number and content of measures

Resolved: *That Council receives and adopts the Wairoa District Council 2015-2016 Annual Report subject to any further minor editorial changes requested by Audit.*

Johansen/Eaglesome-Karekare

There being no further General Business His Worship the Mayor declared the meeting closed.

Cr Lambert gave a closing karakia.

CLOSED: The meeting closed at **2.35pm.**

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Chair