



# Ordinary Meeting of Council

## AGENDA

**10.00am Tuesday 19 July 2016**

**Council Chamber, Wairoa District Council, Coronation  
Square, Wairoa.**

The agenda and associated papers are also available on our website: [www.wairoadc.govt.nz](http://www.wairoadc.govt.nz)

For further information please contact us 06 838 7309 or by email [info@wairoadc.govt.nz](mailto:info@wairoadc.govt.nz)

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# Agenda

**Chairman:** D. Eaglesome-Karekare (Deputy Mayor)

**Councillors:** M Bird, B Cairns, H Flood, J Harker, M Johansen.

	<b>Pages</b>
<b>Procedural Items</b>	
<b>1. Karakia</b>	
<b>2. Apologies for Absence</b> His Worship the Mayor Mr C Little	
<b>3. Declarations of Conflict of Interest</b>	
<b>4. Chairman's Announcements</b>	
<b>5. Items of Urgent Business not on the Agenda</b>	
<b>6. Public Participation</b> A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 3 minutes per person is allowed.	
<b>7. Minutes of the Previous Meeting</b>	<b>3-24</b>
<b>8. CEO Monthly Report – July</b> Verbal report from June attached as well	<b>25-30</b>



## Minutes of an Ordinary Meeting of Council

10.14am Tuesday 28 June 2016 held in the Council Chamber, Wairoa District Council, Coronation Square, Wairoa.

**Present:** His Worship the Mayor Mr C Little (Chairman)

Councillors: M Bird, B Cairns, D Eaglesome-Karekare, H Flood, M Johansen.

G Symes	(Māori Standing Committee Chairman)
P Kelly	(Māori Standing Committee Representative)
F Power	(Chief Executive Officer)
H Montgomery	(Chief Operating Officer)
J Cox	(Engineering Manager)
J Baty	(Corporate Services Manager)
C McGimpsey	(Governance Advisor & Policy Strategist)
A Morton	(Chief Financial Officer)
K Tipuna	(Communications Strategist)

### Procedural Items

#### 1. Karakia

The karakia was given by Mr G Symes (Māori Standing Committee Chairman).

#### 2. Apologies for absence

None.

#### 3. Declarations of Conflict of Interest

Councillor Harker – Plan Change 1B

#### 4. Chairman's Announcements

Annual Plan – Change to legislation

#### 5. Items of Urgent Business not on the Agenda

Late item – Annual Plan 2016/17

Late item – Rating Resolution 2016/17

#### 6. Public Participation

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Mr G Preston spoke on the CEO's Monthly Report.

## 7. Confirmation of Minutes of the Previous Meeting

**Resolved:**      *That the minutes of the Ordinary Meeting of Council held on 24 May 2016 be confirmed as a correct record of the proceedings.*

***Flood/Eaglesome-Karekare***

### General items

## 8. Communitrak Survey

The Governance Advisor & Policy Strategist presented the report.

Councillors discussed the following:

- Opportunity to redefine the scope of the survey (to be reviewed when contract up for renewal)
- Other survey opportunities for Council

**Resolved:**      *That the report be received.*

***Cairns/Flood***

## 9. Wairoa Wastewater – Reconsenting update

The Engineering Manager presented the report.

Councillors discussed:

- Requirements of an iwi representative
- Project plan report being forwarded to Council
- Development of a consistent project reporting template

**Resolved:**      *That:*

a) *The report be received;*

b) *Approval be given for the Engineering Manager to request the Maori Standing Committee's assistance in determining appropriate Iwi representation on the Project Management Team.*

***Johansen/Eaglesome-Karekare***

## 10. Delegations – Warrant to Act

The Corporate Services Manager presented the report.

**Resolved:**      *That:*

a) *The report be received.*

b) *The delegations and appointments as scheduled in the Schedule of Delegations be approved with immediate effect:*

<b>NAME</b>	<b>DELEGATION/AUTHORITY</b>
<i>Riaz Unwala</i>	<ol style="list-style-type: none"> <li>1. "Enforcement Officer" Under Section 38 of the Resource Management Act to carry out Noise Enforcement under Section 327</li> <li>2. An "enforcement officer" appointed under Section 177 of the Local Government Act 2002 for the enforcement of bylaws and regulations.</li> </ol>
<b><i>Eaglesome-Karekare /Harker</i></b>	

### **11. Early Payment of Rates**

The Chief Financial Officer presented the report.

Points of clarity sought on:

- General Early Payment of Rates Policy

<b><u>Resolved:</u></b>	<i>That Council adopt the attached Early Payment of Rates Policy in respect of the Mahia and Opoutama Wastewater Schemes (Attached as Appendix 1) for consultation under the Special Consultation Process.</i>
<b><i>Bird/Harker</i></b>	

### **12. Plan Change 1B**

The Chief Operating Officer presented the report.

<b><u>Resolved:</u></b>	<i>That Council accept this report and resolve to approve plan change 1B to the Wairoa District Plan pursuant to Schedule 1, subclause 17(1) of the Resource Management Act 1991.</i>
<b><i>Eaglesome-Karekare/Cairns</i></b>	

### **13. FAR Committee Recommendation – Finance Report February 2016**

The Chief Financial Officer presented the report.

Councillors discussed:

- Timeliness of receiving reports
- Phasing of budgets

<b><u>Resolved:</u></b>	<i>That Council receive and adopt the financial reports ending 29 February 2016</i>
<b><i>Harker/Bird</i></b>	

### **14. FAR Committee Recommendation – Finance Report March 2016**

The Chief Financial Officer presented the report.

Councillors discussed:

- Phasing of budgets

**Resolved:**      *That Council receive and adopt the financial reports ending 31 March 2016*  
*Harker/Eaglesome-Karekare*

**Adjourn 11.15am**

**Reconvene 11.28am**

Councillor Cairns left the meeting at 11.28am

### **Receipt of Minutes from Committees/Action Sheets**

#### **15. Council Action Sheet**

#### **16. Maori Standing Committee**

Councillors discussed the recommendations in the minutes.

Councillor Eaglesome-Karekare left the meeting at 11.34am

Councillor Cairns entered the meeting at 11.36am

**Resolved:**      *That Council:*

- a) Receive the Maori Standing Committee minutes from their meeting on the 10 June 2016;*
- b) Undertake research regarding the significance of Maori events and the role of NZTA and the Council and acknowledge that Tuahuru recognize their responsibilities in this space;*
- c) Work with the Mahia Maori Committee on a proposal for new public toilets due to current need and intended increase of tourists to the area with rocket launches;*
- d) Makes Maori Language Week visible and audible in the Wairoa District; and,*
- e) Resolve the street naming at Mahia to report back to the next MSC meeting in July.*

***Little/Johansen***

#### **Late item – CEO Monthly Report (verbal report)**

The Chief Executive Officer gave a verbal update on matters in June.

**Resolved:**      *That the report be received.*

**Public-excluded items****17. Resolution to exclude the public****Resolved:**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

1. Confidential Minutes of Previous Council Meeting
2. QRS Director Appointments
3. Finance Report February 2016 – Other Debtors
4. Finance Report March 2016 – Other Debtors

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) to the passing of this resolution</b>
Confidential Minutes of Previous Council Meeting	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:</p> <p>Section 7 (2)</p> <p>(a) protect the privacy of natural persons, including that of deceased natural persons</p> <p>(h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist:</p> <p>(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]</p>

QRS Director appointments	Section 7 (2) (a) protect the privacy of natural persons, including that of deceased natural persons;	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]
Finance Report February 2016 – Other Debtors	Section 7 (2) (a) protect the privacy of natural persons, ... ... (i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]
Finance Report March 2016 – Other Debtors	Section 7 (2) (a) protect the privacy of natural persons, ... ... (i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	(i) where the local authority is named or specified in the Schedule 1 to this Act, under section 6 or section 7 (except section 7(2)(f)(i)) [of the Local Government Official Information and Meetings Act 1987]

*Little/Flood*

**PUBLIC EXCLUDED: 11.54am**

**RE-ADMITTED: 12.34pm**

**ADJOURNED 12.35pm**

**RECONVENED 1.27pm**

**Late item – Draft Annual Plan 2016/17**

The Chief Operating Officer presented part of the report relating to the Fees and Charges.

Councillors discussed:



- Pensioner housing charges
- Landfill charges

**Resolved:** That Council Adopts the Register of Fees and Charges to apply from 1 July 2016.

*Cairns/Eaglesome-Karekare*

**ADJOURNED 1.41pm**

**RECONVENED 4.20pm**

Councillors discussed changes to the document.

**Resolved:** That Standing Orders be amended so that Councillor Cairns can participate electronically in the reconvened meeting on Thursday 30<sup>th</sup> June.

*Harker/Eaglesome-Karekare*

**ADJOURNED 4.29pm**

**RECONVENED 30/6/16 1.57pm**

Councillors discussed:

- Work required to get a plan ready for approval
- Workshops prior to adoption

**Resolved:** That Council:

- a) Receives the Report
- b) Adopts the Annual Plan for the year ended 30 June 2017

*Harker/Eaglesome-Karekare*

### **Late item – Rates Resolution**

The Chief Financial Officer presented the report.

**Resolved:** That:  
The Wairoa District Council sets the following rates under the Local Government (Rating) Act 2002 for the financial year commencing 1st July 2016 to 30 June 2017.

**1. Uniform Annual General Charge**

- (a) a uniform annual general charge under section 15 of the Local Government (Rating) Act 2002 on all rateable land of \$638.00 (incl GST) per separately used or inhabited part of a rating**

**unit.**

**2. General Rate**

- (a) a general rate under sections 13 and 14 of the Local Government (Rating) Act 2002 at different rates in the dollar of land value for all rateable land in all differential categories used for setting the general rate, as follows:**

	<b>Differential Category</b>	<b>Rate in the \$ of Land Value (incl GST) (\$)</b>
i.	<b>Wairoa Township (all properties not included in 2(ii) or (iii) below) / General Urban</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township", and with a land value less than \$80,000.</i>	0.0000431
ii.	<b>Wairoa Township (Commercial/Industrial)</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township Commercial/Industrial".</i>	0.0001659
iii.	<b>General Urban/Residential 3 (LV ≥\$80,000)</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township" and with a land value equal to or greater than \$80,000.</i>	0.0000237
iv.	<b>Wairoa Rural (all properties not included in 2(v), (vi) or (vii) below)</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural".</i>	0.0002711
v.	<b>Rural Villages of Frasertown, Nuhaka and Ruapunga</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order</i>	0.0003389

	<i>Resolution – E: Explanatory Statement 3a as Wairoa Rural Residential” (the rural townships of Frasertown, Raupunga and Nuhaka).</i>	
vi.	<b>General Rural Residential / Residential One (Mahia)</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Mahia Rural Residential”.</i>	0.0002305
vii.	<b>General Rural Residential - Residential One (b) (Tuai)</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Tuai Rural Residential”.</i>	0.0001356

### 3. Rooding Targeted Rate

- (a) a rooding targeted rate set under section 16 of the Local Government (Rating) Act 2002 at different rates in the dollar of land value for all rateable land in all differential categories used for setting the rooding targeted rate, as follows:

	<b>Differential Category</b>	<b>Rate in the \$ of Land Value (incl GST) (\$)</b>
i.	<b>Wairoa Township (all properties not included in 3(ii) or (iii) below) / Rooding Urban</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township”, and with a land value less than \$80,000.</i>	0. 0116676
ii.	<b>Wairoa Township (Commercial/Industrial)</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township Commercial/Industrial”.</i>	0. 0449200
iii.	<b>Residential 3 (LV ≥\$80,000)</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township” and with a land value equal to or greater than \$80,000.</i>	0. 0064172

iv.	<p><b>Wairoa Rural (all properties not included in 3(v), (vi), (vii), (viii) and (ix) below) / Roding Rural</b>  <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural" with a land value less than \$100,000.</i></p>	0. 0034066
v.	<p><b>Rural Villages of Frasertown, Nuhaka and Ruapunga</b>  <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural Residential" (the rural townships of Frasertown, Raupunga and Nuhaka).</i></p>	0. 0042582
vi.	<p><b>Rural Non-Forestry (LV ≥\$100,000 and &lt; \$1,000,000)</b>  <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural", with a land value equal to or greater than \$100,000 and less than \$1,000,000.</i></p>	0. 0034066
vii.	<p><b>Rural Non-Forestry (LV ≥\$1,000,000)</b>  <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural" with Land Values greater than or equal to \$1,000,000.</i></p>	0. 0034066
viii.	<p><b>Roding Rural Residential / Residential One (Mahia)</b>  <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Mahia Rural Residential".</i></p>	0. 0028956
ix.	<p><b>Roding Rural Residential - Residential One (b) (Tuai)</b>  <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Tuai Rural Residential".</i></p>	0. 0017033

x.	<b>Rural Roding Forestry (&lt;100ha)</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural Forestry” and with a land area less than 100 hectares.</i>	0. 00340666384
xi.	<b>Rural Roding Forestry (≥100ha)</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural Forestry” and with a land area equal to or greater than 100 hectares.</i>	0. 0052461

#### 4. Recreation Targeted Rate

- (a) a recreation targeted rate set under section 16 of the Local Government (Rating) Act 2002 at different rates in the dollar of capital value for all rateable land in all differential categories used for setting the recreation targeted rate, as follows:

	<b>Differential Category</b>	<b>Rate in the \$ of Capital Value (incl GST) (\$)</b>
i.	<b>Wairoa Township (all properties not included in 4(ii) or (iii) below) / Recreation Urban</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township”.</i>	0. 0017805
ii.	<b>Wairoa Township (Commercial/Industrial) (CV &lt;\$200,000)</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township Commercial/Industrial with rateable capital value less than \$200,000.00”.</i>	0. 0048963
iii.	<b>Wairoa Township (Commercial/Industrial) (CV ≥\$200,000)</b> <i>being all rateable properties defined under the Rate Review Special Order “Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township Commercial/Industrial with rateable</i>	0. 0048963

		<i>capital value equal to or greater than \$200,000.00".</i>	
iv.	<b>Wairoa Rural (all properties not included in 4(v), (vi), (vii) and (viii) below) / Recreation Rural</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural".</i>		0. 0002625
v.	<b>Rural Villages of Frasertown, Nuhaka and Ruapunga</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural Residential" (the rural townships of Frasertown, Raupunga and Nuhaka).</i>		0. 0003281
vi.	<b>Recreation Rural Residential / Residential One (Mahia)</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Mahia Rural Residential".</i>		0. 0002231
vii.	<b>Recreation Rural Residential / Residential One (b) (Tuai)</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Tuai Rural Residential".</i>		0. 0001313
viii.	<b>Commercial Rural (CV ≥\$200,000)</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a."</i>		0. 0009710

## 5. Services Targeted Rate

- (a) a services targeted rate set under section 16 of the Local Government (Rating) Act 2002 at different rates in the dollar of capital value for all rateable land in all differential categories used for setting the services targeted rate, as follows:

	Differential Category	Rate in the \$ of Capital Value (incl GST) (\$)
i.	<b>Wairoa Township (all properties not included in 5(ii) or (iii) below) / Services Urban</b>	0. 0014574

		<i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township".</i>	
ii.	<b>Wairoa Township (Commercial/Industrial) (CV &lt;\$200,000)</b>	<i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township Commercial/Industrial with rateable capital value less than \$200,000.00".</i>	0. 0040077
iii.	<b>Wairoa Township (Commercial/Industrial) (CV ≥\$200,000)</b>	<i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Township Commercial/Industrial with rateable capital value equal to or greater than \$200,000.00".</i>	0. 0040077
iv.	<b>Wairoa Rural (all properties not included in 5(v), (vi), (vii) and (viii) below) / Recreation Rural</b>	<i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural".</i>	0. 0002402
v.	<b>Rural Villages of Frasertown, Nuhaka and Ruapunga</b>	<i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Wairoa Rural Residential" (the rural townships of Frasertown, Ruapunga and Nuhaka).</i>	0. 0003003
vi.	<b>Services Rural Residential / Residential One (Mahia)</b>	<i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Mahia Rural Residential".</i>	0. 0002042
vii.	<b>Services Rural Residential / Residential One (b) (Tuai)</b>	<i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a as Tuai Rural Residential".</i>	0. 0001201

viii.	<b>Commercial Rural (CV ≥\$200,000)</b> <i>being all rateable properties defined under the Rate Review Special Order "Differential Rating Special Order Resolution – E: Explanatory Statement 3a."</i>	<b>0. 0008887</b>
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## 6. Water Supply (Fixed Charges) Targeted Rate

- (a) a water supply (fixed charges) targeted rate set under section 16 of the Local Government (Rating) Act 2002 on all land connected to a water supply in the district (and not metered exclusively for water supply), set differentially for different categories of land, as follows:

	<b>Differential Category</b>	<b>Basis for Liability</b>	<b>Charge (incl GST) (\$)</b>
i.	<b>Wairoa Township/Wairoa Ward Supply Area (including Frasertown and Wairoa Environs) - connected</b>	Per separately used or inhabited part of a rating unit	536.00
ii.	<b>Wairoa Township Supply Area (including Frasertown and Wairoa Environs) – not connected but available</b> <i>being a property to which water can be supplied but is not supplied (being a property within 100 metres of any part of the water reticulation system)</i>	Per separately used or inhabited part of a rating unit	268.00
iii.	<b>Mahanga Supply Area – connected</b>	Per separately used or inhabited part of a rating unit	358.10
iv.	<b>Mahanga Supply Area – not connected but available</b> <i>being a property to which water can be supplied but is not supplied (being a property within 100 metres of any part of the water reticulation system)</i>	Per separately used or inhabited part of a rating unit	179.05
v.	<b>Tuai Supply Area – connected</b>	Per separately used or inhabited part of a rating unit	400.40



vi.	<b>Tuai Supply Area – not connected but available</b> <i>being a property to which water can be supplied but is not supplied (being a property within 100 metres of any part of the water reticulation system)</i>	Per separately used or inhabited part	200.20
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## 7. Water by Meter Targeted Rate

- (a) A water supply (water by meter) targeted rate set under section 19 of the Local Government (Rating) Act 2002 for all rating units fitted with a water meter and metered for ordinary water supply or extraordinary supply, set on a differential basis as a volumetric charge, as follows:

	<b>Area</b>	<b>Basis for Liability</b>	<b>Charge per m<sup>3</sup> (excl GST) (\$)</b>
i.	<b>Wairoa Township Reticulation Area</b>	All rating units fitted with a meter and metered exclusively for ordinary supply or metered for extraordinary supply	0.45
ii.	<b>Wairoa Environs Area (not including rating units in (i), (iii) and (iv))</b>	All rating units fitted with a meter and metered exclusively for ordinary supply or metered for extraordinary supply	0.45
iii.	<b>Frasertown Reticulation Area</b>	All rating units fitted with a meter and metered exclusively for ordinary supply or metered for extraordinary supply	0.45
iv.	<b>Tuai Reticulation Area</b>	All rating units fitted with a meter and metered exclusively for ordinary supply or metered for extraordinary supply	0.45
v.	<b>Silver Fern Farms Limited</b>	All rating units fitted	0.45

		with a meter and metered exclusively for ordinary supply or metered for extraordinary supply	
vi.	<b>Affco Limited</b>	All rating units fitted with a meter and metered exclusively for ordinary supply or metered for extraordinary supply	0.42

- (b) A minimum quarterly charge of \$117.39 (excl GST) shall apply to each metered water supply, being the equivalent value of a fixed charge water supply.

#### 8. Targeted Waste Management Rate

- (a) a waste management targeted rate under section 16 of the Local Government (Rating) Act 2002 set differentially for different categories of rateable land as follows:

	Differential Category	Basis for Liability	Charge (incl GST) (\$)
i.	<b>Wairoa Township Area</b> <i>being all rateable properties defined under the Rate Review Special Order Differential Rating Special Orders Resolution confirmed on 1<sup>st</sup> August 2001 under A General 2 "The Urban Area".</i>	Per separately used or inhabited part of a rating unit	219.50
ii.	<b>Rural Areas</b> <i>being all rateable properties defined under the Rate Review Special Order Differential Rating Special Orders Resolution confirmed on 1<sup>st</sup> August 2001 under A General 2 "The Rural Area".</i>	Per separately used or inhabited part of a rating unit	157.20

#### 9. Drainage Targeted Rate

- (a) a drainage targeted rate under section 16 of the Local Government (Rating) Act 2002 on all rateable land in the Wairoa Urban Area and specified Mahia Township areas, set differentially as follows:

	Differential Category	Basis for Liability	Charge (incl GST) (\$)
i.	<b>Wairoa Urban Area</b> <i>being all rateable properties defined under the Rate Review Special Order Differential Rating Special Orders Resolution confirmed on 1<sup>st</sup> August 2001 under A General 2 "The Urban Area".</i>	Per separately used or inhabited part of a rating unit	159.60
ii.	<b>Mahia Township Area</b> <i>being all rateable properties situated within the Mahia Township area</i>	Per separately used or inhabited part of a rating unit	111.30

#### 10. Sewerage Disposal Targeted Rate

- (a) a sewerage disposal targeted rate under section 16 of the Local Government (Rating) Act 2002 on all land connected to a sewerage disposal scheme in the district, set differentially for different categories of land as follows:

	Differential Category <sup>1</sup>	Basis for Liability	Charge (incl GST) (\$)
i.	<b>Wairoa Ward – connected (not temporary accommodation businesses)</b>	Per water closet or urinal connected (for up to the first five)	413.80
ii.	<b>Wairoa Ward (not temporary accommodation businesses) – connected</b>	Per water closet or urinal connected (for six to up to and including 15)	70% full rate
iii.	<b>Wairoa Ward (not temporary accommodation businesses) – connected</b>	Per water closet or urinal connected (for 16 or more)	50% full rate
iv.	<b>Wairoa Ward – connected (temporary accommodation businesses)</b>	Per water closet or urinal connected (for up to the first five)	413.80
v.	<b>Wairoa Ward – connected</b>	Per water closet or	50% full

<sup>1</sup> For the purposes of this rate, a rating unit used primarily as a residence for one household must not be treated as having more than one water closet or urinal.

	<b>(temporary accommodation businesses)</b>	urinal connected (for six or more)	rate
v.	<b>Wairoa Ward – not connected but available</b> <i>where a property is situated within 30 metres of a public sewerage drain to which it is capable of being connected, either directly or through a public drain.</i>	Per rating unit	206.90
vi.	<b>Tuai Village - connected</b>	Per water closet or urinal connected	413.80
vii.	<b>Tuai Village – not connected but available</b> <i>where a property is situated within 30 metres of a public sewerage drain to which it is capable of being connected, either directly or through a public drain.</i>	Per rating unit	206.90
	<b>Mahia wastewater – connected or required to be connected under the Trade Waste and Wastewater Bylaw 2012</b>	Per number or nature of connections from land within each rating unit to the reticulation system	413.80
	<b>Opoutama wastewater – connected or required to be connected under the Trade Waste and Wastewater Bylaw 2012</b>	Per number or nature of connections from land within each rating unit to the reticulation system	413.80
vii.	<b>Mahia Wastewater Scheme – capital repayment and finance costs associated with the scheme over 3 years.</b> <i>In accordance with the Capital Funding Plan.</i>	The extent of provision of the services provided by the Mahia Wastewater Scheme including the infrastructure costs, connection costs (if any), and finance costs, relating to that property.	

	<p><b>Mahia Wastewater Scheme – capital repayment and finance costs associated with the scheme over 5 years.</b> <i>In accordance with the Capital Funding Plan.</i></p>	<p>The extent of provision of the services provided by the Mahia Wastewater Scheme including the infrastructure costs, connection costs (if any), and finance costs, relating to that property.</p>	
	<p><b>Mahia Wastewater Scheme – capital repayment and finance costs associated with the scheme over 10 years.</b> <i>In accordance with the Capital Funding Plan.</i></p>	<p>The extent of provision of the services provided by the Mahia Wastewater Scheme including the infrastructure costs, connection costs (if any), and finance costs, relating to that property.</p>	
	<p><b>Mahia Wastewater Scheme – capital repayment and finance costs associated with the scheme over 20 years.</b> <i>In accordance with the Capital Funding Plan.</i></p>	<p>The extent of provision of the services provided by the Mahia Wastewater Scheme including the infrastructure costs, connection costs (if any), and finance costs, relating to that property.</p>	
	<p><b>Mahia Wastewater Scheme – capital repayment and finance costs associated with the scheme over 30 years.</b> <i>In accordance with the Capital Funding Plan.</i></p>	<p>The extent of provision of the services provided by the Mahia Wastewater Scheme including the infrastructure costs, connection costs (if</p>	

			any), and finance costs, relating to that property.	
		<p><b>Opoutama Wastewater Scheme – capital repayment and finance costs associated with the scheme over 3 years.</b></p> <p><i>In accordance with the Capital Funding Plan.</i></p>	The extent of provision of the services provided by the Opoutama Wastewater Scheme including the infrastructure costs, connection costs (if any), and finance costs, relating to that property.	
		<p><b>Opoutama Wastewater Scheme – capital repayment and finance costs associated with the scheme over 5 years.</b></p> <p><i>In accordance with the Capital Funding Plan.</i></p>	The extent of provision of the services provided by the Opoutama Wastewater Scheme including the infrastructure costs, connection costs (if any), and finance costs, relating to that property	
		<p><b>Opoutama Wastewater Scheme – capital repayment and finance costs associated with the scheme over 10 years.</b></p> <p><i>In accordance with the Capital Funding Plan.</i></p>	The extent of provision of the services provided by the Opoutama Wastewater Scheme including the infrastructure costs, connection costs (if any), and finance costs, relating to that property	
		<p><b>Opoutama Wastewater Scheme – capital repayment and finance costs associated with the scheme over 20 years.</b></p> <p><i>In accordance with the Capital Funding Plan.</i></p>	The extent of provision of the services provided by the Opoutama Wastewater Scheme including the infrastructure costs, connection costs (if	

		any), and finance costs, relating to that property	
	<p><b>Opoutama Wastewater Scheme – capital repayment and finance costs associated with the scheme over 30 years.</b></p> <p><i>In accordance with the Capital Funding Plan.</i></p>	The extent of provision of the services provided by the Opoutama Wastewater Scheme including the infrastructure costs, connection costs (if any), and finance costs, relating to that property	

### 11. Due dates for payment

That the Wairoa District Council resolves that rates be due, as set out below:

- (a) all rates (other than water by meter targeted rates) will be invoiced in quarterly instalments over the whole of the district on the due dates as set out below:

Instalment	Due Date
1	22 August 2016
2	21 November 2016
3	20 February 2017
4	22 May 2017

- (b) water by meter targeted rates are due **[on the 20<sup>th</sup> of the month of the invoice]**.

### 12. Penalties

That the Wairoa District Council resolves to apply the following penalties on unpaid rates:

- (a) a charge of 10 per cent will be added to any portion of rates assessed in the current year which remains unpaid after the relevant due date of each instalment as set out above. The penalty will be applied on the relevant penalty date as set out below:

Instalment	Penalty Date
1	23 August 2016
2	22 November 2016

3	21 February 2017
4	23 May 2017

(b) an additional charge of 10 per cent on any portion of rates assessed (including previously applied penalties) in previous financial years which remain unpaid on 5 July 2017. The penalty will be added on **[6 July 2016]**.  
***Eaglesome-Karekare/Harker***

There being no further General Business His Worship the Mayor declared the meeting closed.

**CLOSED:** The meeting closed at **2.11pm.**

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Chair





## Council

19 July 2016

### Chief Executive Officer's Monthly Report

<b>Department</b>	Office of the Chief Executive
<b>Author</b>	Chief Executive Officer – F Power
<b>Contact Officer</b>	As above
<b>1. Purpose</b>	1.1 To update Councillors on significant matters attended to by the CEO in the interval since the last report – 28 June 2016.
<b>Recommendation</b>	<i>The Chief Executive Officer RECOMMENDS that Council receive this report.</i>
<b>2. Staff and intern movements</b>	2.1 Sander Rozendall (The Netherlands (Engineering)) and Rosalin Weenink (The Netherlands (Law)) have completed their internships. It is pleasing that Rosalin received the highest score for her internship of any intern that her University had in placement for this intern period.
<b>3. Economic Development</b>	3 <i>Tourism Project Scoping Report</i> 3.1 Continuing input has been provided to the HBRC's Tourism Project Scoping Project being undertaken by TRC and the Giblin Group.
<b>4. Events and meetings</b>	4 <i>Engineering Interviews</i> Interviews for engineering positions have been completed, and I anticipate appointments being announced within the next two weeks.  <i>Regional Group Meetings</i> 4.2 I attended a CDEM CEG Meeting where the Civil Defence and Emergency Management structure for the Hawke's Bay was workshopped.  <i>QRS Director Appointments</i> 4.3 I am pleased to be able to announce that Guy Gaddum and Ian Redshaw have been appointed to the Board of QRS.  <i>LGNZ Excellence Programme</i> 4.4 I am delighted to be able to announce that Wairoa District Council has been selected as one of the 21 Foundation Members of Local Government New Zealand's new standards programme. On becoming a Foundation Member of Local Government New Zealand's new standards

programme, Wairoa District Council was now amongst the most active Councils in New Zealand in relation to participation in performance measurement and excellence programmes, having already signed up for the Australasian PriceWaterhouseCoopers Local Government Management and Operational Effectiveness Survey, along with the GoShift building control initiative.

#### 4.5 The 21 members are:

- Far North District Council
- Gisborne District Council
- Greater Wellington Regional Council
- Hastings District Council
- Horowhenua District Council
- Masterton District Council
- Matamata- Piako District Council
- Napier City Council
- Nelson City Council
- Porirua City Council
- Queenstown Lakes District Council
- Rangitikei District Council
- Ruapehu District Council
- South Taranaki District Council
- South Waikato District Council
- Taupo District Council
- Upper Hutt City Council
- Waikato Regional Council
- Waimakariri District Council
- Wairoa District Council
- Whakatane District Council

**Further  
Information  
Appendices  
Background  
Papers  
Signatories**

None.

None.

None.

Author: F Power





## Council

28 June 2016

### Chief Executive Officer's Monthly Report

<b>Department</b>	Office of the Chief Executive
<b>Author</b>	Chief Executive Officer – F Power
<b>Contact Officer</b>	As above
<b>1. Purpose</b>	1.1 To update Councillors on significant matters attended to by the CEO in the interval since the last report – 26 May 2016.
<b>Recommendation</b>	<i>The Chief Executive Officer RECOMMENDS that Council receive this report.</i>
<b>2. Staff and intern movements</b>	<p>2.1 Michelle Meyer has left her role as IBU Manager, and we wish her well in her new endeavour.</p> <p>2.2 Alexandre Leudet De la Vallee (Masters in Engineering, France) commenced a Health and Safety internship on 27 June 2016.</p>
<b>3. Economic Development</b>	<p>3 <i>Tourism Project Scoping Report</i></p> <p>3.1 Input has been provided to Tourism Eastland's Destination Development Plan (DDP) being developed by The Stafford group. And also to the HBRC's Tourism Project Scoping Project being undertaken by TRC and the Giblin Group. The latter study relates to both Hawke's Bay region and the Gisborne district ('Eastland').</p> <p>3.2 The 'Good Things Grow Here' (GTGH) branding process involved my attendance of workshops and meetings both in Wairoa and Hastings. The GTGH brand was officially launched in Hastings on 23 June 2016. GTGH branding will gradually be incorporated into relevant materials over the coming months.</p>
<b>4. Events and meetings</b>	<p>4 <i>GoShift Building Control initiative</i> On 26 May 2016, I attended the first national workshop for GoShift. Over 20 Councils around central New Zealand have signed up to GoShift – a programme to standardise and simplify the building consenting process.</p> <p>4.2 GoShift is a partnership between central and local government to improve performance, consistency and service delivery across the building consent system.</p> <p>4.3 The programme is led by Wellington City Council with the</p>

support of the Ministry of Business, Innovation and Employment (MBIE).

4.3.1 Key GoShift benefits are:

- standardised and aligned processes (e.g. forms, templates, checklists) across participating councils
- shared online services, data and resources
- a single, best practice quality management system.

4.3.2 Standardised and aligned processes are also expected to improve the quality of applications and enable long term sector change.

4.4 Participating councils:

Carterton District Council  
 Rangitikei District Council  
 Central Hawke's Bay District Council  
 Ruapehu District Council  
 Horowhenua District Council  
 South Taranaki District Council  
 Hutt City Council  
 South Wairarapa District Council  
 Kāpiti Coast District Council  
 Stratford District Council  
 Manawatu District Council  
 Tararua District Council  
 Marlborough District Council  
 Tasman District Council  
 Nelson City Council  
 Upper Hutt City Council  
 New Plymouth District Council  
 Wanganui District Council  
 Palmerston North City Council  
 Wellington City Council  
 Porirua City Council  
 Wairoa District Council

*Sports*

4.5 On 31 May 2016, Marcus Agnew, Talent Development Programme Coordinator briefed me and staff on the proposed establishment of AUT Millennium, Hawke's Bay. A high performance sports centre and sporting facility like AUT Millennium, Hawke's Bay will continue to support the sporting future of our community here in Wairoa but also for the entire region of Hawke's Bay.

4.6 I attended the official announcement of this project at the Hawke's Bay Regional Sports Park in Hastings on 10 June 2016.

*Ministry for the Environment*

4.7 Vicky Robertson, Chief executive of the Ministry for the Environment visited Hawke's Bay on 02 June 2016 and joint discussions surrounding environmental issues were held with the CEOs of each of the local authorities in the Hawke's Bay.

*IPWEA*

4.8 On 03 June 2016 I presented to the Wairoa meeting of the Institute of Public Works Engineering Australasia (IPWEA) on economic development initiatives underway in Te Wairoa.

*Regional Group Meetings*

4.9 At various times during the month I attended the regional Economic Development Strategy Executive Group Meeting, HB LASS Director's meeting, and the CDEM CEG Meeting (jointly with His Worship the Mayor).

*HBRC Annual Plan Submission*

4.10 His Worship the Mayor and I submitted jointly to the HBRC Annual Plan process in Napier on 08 June 2016.

*QRS Director Interviews*

4.11 QRS Director interviews were held during this month, and are the subject of a separate item on this Agenda today.

*LGNZ Rural and Provincial Meeting*

4.12 His Worship the Mayor and I attended the LGNZ Rural and Provincial meeting in Wellington on 16-17 June 2016.

*SOLGM Future Workforce Workshop*

4.13 I attended the SOLGM Future Workforce workshop in Wellington on 20-21 June 2016.

*Proposed 2016/17 Annual Plan*

4.14 It is pleasing to be able to report that relative to expectations foreshadowed in (and consulted upon) in the 2015/25 LTP, as a result of increased investment return, alterations to the manner in which interest relating to the Mahia and Opoutama Wastewater Schemes has been dealt with, and increased internal efficiencies - the draft proposed rates rise for the 2016/17 year has been reduced by around 68%.

**Further  
Information  
Appendices**

None.

None.

**Background  
Papers  
Signatories**

None.  
Author: F Power

A handwritten signature in black ink, appearing to be the initials 'F Power'.